

Agenda

Enterprising Coventry Partnership Board

Date and Time

24 May 2011
2.00pm – 3.30pm

Place

Room 77
Council House

NOTE: THIS MEETING IS NOT OPEN TO THE PUBLIC

Agenda Items

1. **Introductions, welcome and apologies**
 2. **Declaration of Interest** (*Not already declared at previous meetings*)
 3. **Matters Arising from Minutes of 28 February Meeting** (Not covered on agenda)
 4. **2010/11 Performance Report** – R. McHugh
 5. **2010/11 Financial Report & Programme Closure** – R. McHugh
 6. **Achievements Report & Event** – A. Williams
 7. **Closing Comments from the Chair** – L. Bigham
 8. **Any other items** which the Chair decides to take
-

Contacts for meeting: Andy Williams/Ryan McHugh

Telephone: 024 7683 3731/4805

E-mails: andy.williams@coventry.gov.uk / ryan.mchugh@coventry.gov.uk

Board Members:

Councillor Mrs Linda Bigham (Chair), Councillor Ram Lakha, Councillor Gary Ridley – Councillor representatives subject to confirmation at Annual General Meeting on 19th May.
John Spencer, June Jeffrey, Clive Benfield, Elaine LeMontais, Carl Pearson, Dianne Williams, Jane Beaver and Stephen Banbury.

Advisors to the Board:

Rebecca Young/Paula Deas, Andy Williams, Ryan McHugh.

ENTERPRISING COVENTRY PARTNERSHIP BOARD

28th February, 2011

- Members Present:- Councillor Linda Bigham (Coventry City Council) - Chair
June Jeffrey (Coventry Community Empowerment Network)
Councillor Ram Lakha (Coventry City Council)
Janet McLean (for Jane Beaver, Job Centre Plus)
Carl Pearson (Assistant Director (Economy and Community),
Coventry City Council) - Vice-Chair
Councillor Gary Ridley (Coventry City Council)
John Spencer (Private Sector Representative)
Dianne Williams (Coventry and Warwickshire Chamber of
Commerce)
- Advisors Present:- Trevor Howard (City Services and Development Directorate)
Ryan McHugh (City Services and Development Directorate)
Andy Williams (City Services and Development Directorate)
Rebecca Young (City Services and Development Directorate)
- Employee Present:- Liz Knight (Customer and Workforce Services Directorate)
- Apologies:- Clive Benfield (Private Sector Representative)
Jane Beaver (Job Centre Plus)
Elaine LeMontais (Midland Heart)

37. Chair's Welcome and Introduction

The Chair, Councillor Linda Bigham, welcomed everyone to the meeting of the Enterprising Coventry Partnership Board, held at the Council House, Coventry.

38. Declaration of Interest

Councillor Lakha declared an interest in his capacity as a Non-Executive Director of Willenhall Education, Employment and Training Centre. He remained in the meeting for the consideration of all business.

39. Minutes

The minutes of the meeting of the Board held on 22nd November, 2010 were signed as a true record. There were no additional matters arising.

40. 2010/11 Performance and Finance Exceptions Report

Ryan McHugh presented this report that had been circulated with the papers and highlighted the exceptions that had occurred with the programme's performance and financial position since the last Board meeting on 22nd November, 2010.

The report indicated that all outcomes within the Business, Investment & Enterprise strand were on track to meet targets by the end of the year. The Board were pleased to be informed that Amazon Initiatives had already exceeded their annual target at the end of quarter three and that they planned to deliver an extra five business start ups

and five business assists on top of their contracted target. These outcomes would be delivered without any additional outcome payments.

Partners continued to report that there was strong demand for both enterprise coaching and support for existing businesses. Concerns were raised about the future lack of support for existing businesses.

In relation to the people assisted into employment, four employment projects were behind profile at the end of quarter three – the City Council's Employment Delivery Team, WATCH, WEETC and Pertemps. Despite this shortfall, The Employment Delivery Team, WATCH and Pertemps were all confident that their full targets would be met by the end of the year. However, WEETC was currently forecasting a shortfall of nine job outcomes (12% of 2010/11 target).

The Making Progress project had also exceeded its annual target at the end of quarter three, supporting 26 offenders into work. The project was forecasting that an extra 4 offenders would be supported into employment by the end of March. Overall, the programme was on track to significantly exceed its people assisted into employment target. The current forecast was 918, compared to a target of 740. Detailed 2010/11 performance tables were set out in two appendices attached to the report.

Clarification was sought as regards to the current job situation in the city and the Board were informed that there were job vacancies however a number of these were either temporary or part time. Employers were still reporting skills shortages.

The report set out the current financial position as follows, with further details being included in a third appendix:

Revised budget for 2010/11 - £3,135,000

Year end forecast spend position at 31st December, 2010 - £3,162,002

Over-programming position - £27,002

The Board noted that in November, 2010 the over-programming position stood at £81,689. Additional savings had been achieved through a reduction in Barrier Breaking activities and minor savings from the Marketing, Client Management system and Evaluation budgets. The programme team were continuing to work with delivery managers to identify further savings to ensure that the programme would come in on budget at the end of the financial year. The Board expressed their appreciation for all the ongoing work. The year end financial position would be available for the Board at the May 2011 meeting.

41. Programme Closure Update

Ryan McHugh presented this report that had been circulated with the papers and indicated that at the November 2010 meeting, the Board had agreed a planning assumption that the current programme would come to an end under the existing funding and governance arrangements. Following this agreement, the Chair had written to all delivery partners confirming this planning assumption and the principles agreed at the last board meeting to enable an effective programme closure. Following discussions with the delivery partners, the report provided an update on programme closure aligned to these principles.

Attention was drawn to the fact that employees were committed to continue to deliver a high quality, customer focused employment and enterprise service until 31st March 2011. All projects within the programme would continue to support clients until the end of the financial year including: Employment, Placements, Barrier Breaking, Enterprise Coaching, Business Support and Inward Investment.

The Board noted that the Women's Business Development Agency (WBDA) had confirmed that their Enterprising Coventry provision (Enterprise Coaching and Business Coaching) would end before 31st March 2011. They would only be able to deliver their contracted outputs for Enterprising Coventry. Once these targets had been met, WBDA would need to reallocate staff to different projects or make redundancies. Although Enterprising Coventry support would not be available until the end of the year, WBDA would be able to support individuals/businesses through capacity that remained in the organisation's Business Link contract.

The report highlighted that the service would be clear on what alternative services our customers could access. Customers would be moved on to new provision at a time that was right for the customer. Delivery partners would be actively referring clients to alternative provision when needed.

The report set out the alternative local and national provisions for the individual projects within the programme with particular emphasis on the support to be provided by the City Council. The Board discussed these provisions at length.

Reference was made to the report 'A Jobs Strategy for Coventry' which was to be submitted to the Cabinet meeting scheduled for 15th March, 2011. As unemployment in Coventry was increasing, concerted action was needed to create and sustain job opportunities for local residents. It was proposed that the Council adopt a jobs strategy, the purpose of which was to:

- Set out an ambitious prospectus for Coventry pointing the way to a return to prosperity and equal access to employment for all.
- Set out what the Council will do, the actions it will pursue, to provide leadership and help create new jobs and also help people back into work, especially young people and those with the greatest needs.
- Provide a framework in through which the Council can invite other partners and stakeholders to join with it in the challenge of creating more jobs for Coventry.

Particular concerns were raised about the loss of resource to provide advisers to support the unemployed 16-24 year olds. The need to encourage employers to offer apprenticeships was highlighted. Attention was drawn to the recently launched Construction Shared Apprenticeship scheme which would continue to support young people to enter the industry.

The report indicated that a number of these local and national services were still being defined and would take some time before they were fully operational and available to individuals and businesses seeking support.

The Board were informed that each service provider and partner would take responsibility for and commit to communicating and transitioning their programme staff. All partners were aware of their responsibilities for managing staff arrangements and were undertaking restructuring work to allow for grant fall out within their organisations.

The City Council would potentially be making redundancies across the whole organisation as a result of the public sector budget cuts. Where this was the case, Enterprising Coventry would be making comprehensive employment support available to these staff, assisting their transition into new jobs. This support would also be available to staff that could be facing redundancy across other delivery partners within the programme.

All service providers and staff would maintain the highest quality processes in relation to document and evidence retention for audit purposes. The service would also communicate the lessons learned to our colleagues, partners and other service deliverers, locally and nationally.

As discussed at the last Board meeting, the Programme Team had drafted a report detailing the successes and achievements of the programme over the last 5 years (Minute 42 below also refers). The report included input from all delivery partners, highlighting the lessons learned over this period and the good practice going forward. Once finalised, this Achievements Report would be shared with local partners via the LEP and with colleagues at DCLG.

The Chair, Councillor Bigham placed on record her appreciation for all the work being undertaken by employees, some who were unsure of their own future employment, which continued to be high quality and very much customer focused.

42. Achievements Report – Draft for Discussion

Andy Williams presented this report that had been circulated with the papers which indicated that since April 2006 Coventry had received approximately £20 million of LEGL resource. Much had been achieved during this period and since the Government funding would come to an end at 31st March, 2011, it was good practice to recognise the achievements and lessons learned.

A draft report was attached, the purpose of which was to highlight the successful achievements of the programme over the last five years and to identify key lessons which could be used as part of future service, programme and project development.

Information was provided on the intended audience which comprised the Board Members and Delivery Partners; Local Economic Development Governance and Partnership Boards; CLG and BIS; Economic Development and Regeneration Service Managers; and potential further funding opportunities for the city – ERDF and ESF proposals.

The report had been designed to be brief and short in content making it easy to identify successes and achievements. It was intended to have a real life feel by the inclusion of case studies from different parts of the programme.

The Board Members discussed the content of the draft report and put forward a number of suggestions for inclusion as follows:

(i) Greater emphasis to be made of the fact that the original LEGL bid had been designed, submitted and approved during a time of economic prosperity in 2005, however

it had been delivered when the economy faced the worst recession since the 1930's, highlighting how the programme had successfully coped with changing priorities.

(ii) Mention to be made of the legacy of the programme – the benefits from the public/private partnership working for the city and how the new Coventry and Warwickshire Local Enterprise Partnership would gain from this.

(iii) The inclusion of quotes from the private sector representatives on the Board regarding the project's achievements.

(iv) The inclusion of information from the Environmental Technologies Sector Development presentation made at the November, 2010 Board meeting.

(v) Reference to be made to the support provided to the Construction Industry project to build two sustainable show homes in the city. The project was being managed by a Doctor in Engineering from Coventry University to ensure the necessary training was provided to allow local businesses to deliver new ways of working.

(vi) DWP and private sector individuals to be included in the intended audience for the report.

(vii) Greater significance to be placed on the outcomes included within the report.

(viii) The names of the partners who have provided placements to be included in the report.

The Chair, Councillor Bigham referred to her membership of the Coventry and Warwickshire Local Enterprise Partnership and outlined her intention to raise the work of Enterprising Coventry as opportunities arose.

RESOLVED that the issues outlined above to be taken into account when updating the Enterprising Coventry Achievements Report.

43. Coventry and Warwickshire Local Enterprise Partnership Progress Update

Andy Williams informed the Board of the intention to circulate a briefing note on progress with the Coventry and Warwickshire Local Enterprise Partnership (LEP).

Reference was made to the LEP website which included the minutes from the two initial Board meetings. Discussion centred on the problems associated with the reporting of commercially sensitive information.

The Board were informed of the arrangements to host a national meeting of all the Local Enterprise Partnerships at the Ricoh Arena in the near future.

RESOLVED that a briefing note outlining the progress with the development of the Coventry and Warwickshire Local Enterprise Partnership be circulated to all Members of the Board.

Agenda Item 4:
2010/11 Performance Report
May 2011

1 Introduction

- 1.1 This report provides a summary of Enterprising Coventry Programme delivery and performance during 2010/11.

2 Performance

2.1 Business, Investment and Enterprise Services

- 2.2 A detailed table outlining the performance of the Business, Investment and Enterprise strand of the programme is enclosed in Appendix 4A.

- 2.3 **Enterprise Coaches.** During 2010/11 Enterprising Coventry supported the formation of 220 new businesses, exceeding the target of 188 for the year. 51% of these individuals were women and 26% were from BME groups. All three delivery partners have significantly exceeded their contracted targets – Chamber of Commerce 111%, Amazon Initiatives 114% and Women's Business Development Agency 137%. These additional outcomes have been delivered without any additional outcome payments.

- 2.4 Delivery of these new business outcomes were supported by Barrier Breaking interventions including: welfare rights, debt management and training courses including: networking, bookkeeping, sales, e-marketing and confidence building. The Barrier Breaking service supported 170 people that wanted to start up a business during the year.

- 2.5 The sustainability of the new business start ups has fluctuated through the year. Between 27% and 55% of the new businesses started in 2009/10 were still trading 12 months later. This performance is impressive compared to the benchmark of 50% used by national business support programmes.

- 2.6 The fall in quarter 4 to 27% sustainability is mainly down to reduced capacity to collate this data at the end of the programme.

- 2.7 **Business Coaches.** 277 businesses were supported by the programme during 2010/11, exceeding the target of 268. As with Enterprise Coaches, all Business Coach delivery partners either met or exceeded their contracted targets – Chamber of Commerce 100%, Coventry City Council 103%, Women's Business Development Agency 106% and Amazon Initiatives 114%.

- 2.8 Tailored support delivered by the Business Coaches included marketing, business planning, finance, training, HR and sales. These interventions helped to create £104,000 worth of new sales over this period.

- 2.9 **Relationship Managers.** The Relationship Managers project has built relationships with 31 of the City's strategically important employers, exceeding targets for the year. These interventions have shared information, addressed investment barriers and linked with wider Enterprising Coventry recruitment and employment services.

- 2.10 **Sector Development.** As reported at previous Board meetings, Enterprising Coventry has supported sector development activities in the Low Carbon Vehicle, Environmental Technology and Digital Technology Sectors.
- 2.11 Enterprising Coventry has provided match funding to support the implementation of the City's low carbon vehicle strategy. Developments within this sector will provide greener transport routes to employment and enterprise sites within the city, whilst ensuring that Coventry maintains its place as a lead location for the design, manufacture and deployment of energy efficient cars, vans and buses. Growth in this sector should lead to high value employment and enterprise opportunities for Coventry residents as the manufacture and implementation of low carbon vehicles increases.
- 2.12 Enterprising Coventry funded research has identified the massive potential of the Environmental Technologies sector for Coventry – worth £2bn (which is equivalent to 26,000 jobs). Continuing work with the Renewable Energy Technology Alliance (RETA) and the development of the Phoenix low carbon enterprise will help Coventry to take advantage of this potential.
- 2.13 Enterprising Coventry has also supported the development of the Coventry Sustainable Homes Project. This project is building one German PassivHaus and one home built to Code for Sustainable Homes Level 6 to analyse sustainable home standards, assess the commercial viability, initiate local supply chains and identify the skills development and training needs of the sector.
- 2.14 Enterprising Coventry support with the Digital Technologies sector included investment in an innovative 3D virtualisation project. This project has used immersive and interactive technology to bring Far Gosford Street to life in a 3D virtual world. Such technology will allow businesses, residents and communities to use an entirely new interactive commercial environment, providing new trade environments and a competitive advantage for local businesses.
- 2.15 **Inward Investment.** During 2010/11, Investing in Coventry helped to generate 15 new business investments in the city. Even though this falls short of the 20 investment target for the year, this activity has helped to create 284 new jobs.
- 2.16 The number of investment enquiries received by the team was lower than in previous years due to the recession. The project was also affected by public sector savings and fewer government 'quangos,' reducing the projects ability to attract government bodies to the city.

3 Employment, Jobs and Placements

- 3.1 A detailed table outlining the performance of the Employment, Jobs & Placements strand of the programme is enclosed in Appendix 4B.
- 3.2 **Employment Support.** During 2010/11 Enterprising Coventry has engaged with over 1700 people that were looking for work. 934 of these people have been assisted into work, significantly exceeding the target of 740 (126%).
- 3.3 **Employment Delivery Team.** The City Council's Employment Delivery Team delivered the majority of these employment outcomes with 343 compared to a target of 325 (106%).
- 3.4 The team has continued to run a highly successful Jobclub at Coventry Transport Museum that is attended by 50-75 clients per week. This Jobclub is also operating as a Jobcentre Plus 'Workclub,' successfully supporting direct referrals with CV and jobsearch support.
- 3.5 The Employment Delivery Team have also delivered a range of employability workshops focused on CVs, application forms and interview skills, supporting clients on their journey to employment.
- 3.6 **WATCH & WEETC.** WATCH met 86% of its target (64 jobs), whilst WEETC met 83% of its target for the year (65 jobs). The majority of these outcomes were delivered through the outcome based contracts in place for the later 3 quarters. Despite this shortfall, performance from these partners was much improved compared to previous delivery.
- 3.7 **Pertemps.** The Pertemps delivered employment support in the North East of the city achieved 38 job outcomes.
- 3.8 **Making Progress.** Making Progress delivered 30 job outcomes representing 120% of its target. Working with the Probation Service the project achieves employment outcomes together with reduced rates of re-offending by linking employment, probation and housing services.
- 3.9 **The Employment Support Service (TESS).** TESS continues to support clients with learning difficulties or significant mental health issues. The service offers intensive and long term support for its clients, helping them to achieve a range of positive outcomes from work experience, volunteering, placements and paid work. During 2010/11 the service supported 28 people into work, exceeding its target of 25.
- 3.10 **Construction Employment Unit.** The Construction Employment Unit had another successful year, supporting 161 people into construction jobs. Enterprising Coventry has supported the Construction Employment Unit and other partners to launch the Construction Shared Apprenticeship Scheme. The scheme is now up and running with 4 apprentices moving through placements with different employers. The project has funding to support another 26 young people with a shared apprenticeship over the next 3 years.
- 3.11 The Employment Team is also exploring opportunities to develop further shared apprenticeship schemes in plumbing, heating and electrical trades.
- 3.12 **Barrier Breaking.** As with the Enterprise Coach service, the Enterprising Coventry job outcomes were supported by Barrier Breaking interventions

including: welfare rights support, health screening, employability workshops and specific training courses. The Barrier Breaking service supported 1131 people that were seeking employment during the year.

- 3.13 **Employer Engagement.** Delivery of these job outcomes were also supported by Employer Engagement work that identified over 350 job and 290 placement opportunities for Enterprising Coventry clients.
- 3.14 **Job Sustainability.** Over the course of the year between 63% and 73% of the people assisted into employment were still in work 6 months later. The service continually exceeded its 60% target for the year.
- 3.15 **Placements.** The Placements Team supported 346 people to secure 6 month paid work placements over the year. The Employment Placement Scheme (EPS) supported 102 placements, whilst the Future Jobs Fund project supported 244. 57% of the completed EPS Placements have gone on to secure sustainable employment.

Enterprising Coventry Board Meeting

4A

Strand	Outcomes	2010/11							
		Q1	Q2	Q3	Q4	Year to Date Achievement		Target	RAG Ω
						Absolute	% against target		
Business, Investment and Enterprise	Business Start Up	59	57	52	52	220	117%	188	Green
	CWCC	33	33	23	33	122	111%	110	Green
	Amazon	16	10	14	2	42	114%	37	Green
	WBDA	10	14	15	17	56	137%	41	Green
	New businesses still trading after 12 months	11	30	31	13	85	65%	132	Green
		55%	53%	50%	27%	45%	N/a	70%	Green
	Business Assists	73	69	72	63	277	103%	268	Green
	CWCC	33	35	33	35	136	100%	136	Green
	Amazon	18	9	13	2	42	114%	37	Green
	WBDA	10	6	11	8	35	106%	33	Green
	CCC	12	19	15	18	64	103%	62	Green
	Increase in New Sales	£ 12,000.00	£ 2,000.00	£ 85,000.00	£ 5,000.00	£ 104,000.00	N/a	N/a	Green
	New Jobs Created	105	141	36	2	284	137%	207	Green
	New Business Opportunities Created Through New Investments	6	3	6	0	15	75%	20	Amber

Ω Green = 90% - 100% of target
 Amber = 75% - 89% of target
 Red = Below 75% of target

Enterprising Coventry Board Meeting

4B

Strand	Outcomes	2010/11							
		Q1	Q2	Q3	Q4	Year to Date Achievement		Target	RAG Ω
						Absolute	% against target		
Employment, Jobs & Placements	People Assisted Into Employment β	201	304	197	232	934	126%	740	Green
	People still in employment after 6 months	63%		64%	73%	66%		60%	Green
	CCC Employment Team	29	82	76	156	343	106%	325	Green
	Local Employment Partnerships (LEPs)	81	87	0	0	168	100%	168	Green
	Watch	6	24	21	13	64	86%	74	Amber
	Weetc	10	10	27	18	65	83%	78	Amber
	Pertemps	13	0	15	10	38	95%	40	Green
	Making Progress	9	10	7	4	30	120%	25	Green
	Construction Employment Unit (CEU)	39	74	35	13	161	107%	150	Green
	The Employment Support Service (TESS)	6	3	13	6	28	112%	25	Green
	European Social Fund Skills Training (ESF)	8	14	3	12	37	123%	30	Green
	People Assisted Into Work Placements	85	102	43	116	346	115%	302	Green
	FJF	52	64	20	108	244	122%	200	Green
	EPS	33	38	23	8	102	100%	102	Green

β Total Inc EDT, LEP, WATCH, WEETC, Pertemps, Making Progress, CEU, TESS, ESF

Ω Green = 90% - 100% of target

Amber = 75% - 89% of target

Red = Below 75% of target

Agenda Item 5:
2010/11 Financial Report & Programme Closure
May 2011

1 2010/11 Financial Outturn

- 1.1 At the February 2011 meeting the quarter 3 financial position was presented to the Board:

Revised budget for 2010/11 (following 23% budget savings)	£3,135,000
Year end forecast spend position (at 31 st December 2010)	£3,162,002
Overprogramming position	£27,002

- 1.2 Since February, the programme has worked through quarter 4 claims and year end financial processes. Significant changes since the last meeting include:

- **Barrier Breaking.** An additional saving of £51,702 was made by the Barrier Breaking service. As the programme drew to a close, fewer clients were registered on the programme, so demand for barrier breaking interventions reduced. No commissioned training courses were delivered during February and March, resulting in further savings.
- **Employment Support.** An additional saving of £67,890 was made by the Employment Delivery Team. The loss of some Employment Advisors on temporary contracts reduced capacity in quarter 4 and the number of clients the service could support. A smaller client caseload meant that the service could scale back on outreach venues and engagement activities resulting in further savings.
- Some minor forecasting inaccuracies have resulted in small savings on other budget lines ranging from £219 to £4000.

- 1.3 These savings have absorbed the previous overprogramming (£27,002) and taken the programme to an underspend position. The Programme Support Team have worked with partners to take action and reduce this underspend. These actions include:

- **Investing in Coventry.** In order to deliver the 23% budget saving required by DCLG in June 2010, the Board agreed to make a £100,000 ABG saving against the Investing in Coventry project. The resulting funding gap for this project was to be covered by City Council funds. At year end, a £41,000 funding gap remained for this service, so Enterprising Coventry underspend monies have been reallocated to cover this gap.

- 1.4 Following these additional savings and actions to utilise the underspend funds the final year end position is detailed below. A complete breakdown of this position can be found in Appendix 5A.

Revised budget for 2010/11 (following 23% budget savings)	£3,135,000
Year end spend position	£3,075,281
Year end underspend position	£59,716

- 1.5 The £59,716 saving will be returned to the central Area Based Grant pot.

2 Programme Closure

- 2.1 As agreed at previous Board meetings, Enterprising Coventry funded enterprise and employment activity came to an end on 31st March 2011.
- 2.2 Where delivery partners can no longer support the business or individual, they have been referred to alternative local or national provision for support.
- 2.3 Monitoring visits have been undertaken with all delivery partners to verify outcomes, check evidence retention and confirm archiving arrangements.
- 2.4 Over the 5 years of the programme, the majority of targets have been met:

	Enterprising Coventry Achievements (April 2006- March 2011)	Outcomes	% Target Achieved
Individuals	New business start ups	893	100%
	New businesses still trading after 12 months	64%	91%
	People assisted into employment	2585	98%
	People assisted into work placements	445	111%
Business	Existing businesses assisted	1295	146%
	New sales generated following business support	£8.94m	194%
	Local authority expenditure with local businesses (2009)	26%	104%
City	New investments and business relocations within the city	61	33%
	New jobs created through business support and inward investment	1025	259%

- 2.5 Enterprising Coventry has delivered what it set out to do and also invested in some additional projects e.g. Low Carbon Vehicles, Low Carbon Demonstrator Homes and the Phoenix Low Carbon Enterprise which will continue beyond the life of the programme.
- 2.6 The majority of funds have been spent on the enterprise and employment activities commissioned by the programme.
- 2.7 Now that the programme has delivered its outcomes and closed down its services, the Enterprising Coventry Partnership Board can be discharged of its responsibilities.

Appendix 5A 2010/11 Enterprising Coventry Programme Finance Profile

	Ref	Project/Activity	Q1	Q2	Q3	Q4	2010/11 Original Allocation	2010/11 Revised Allocation (In year savings)	2010/11 Final Spend Position	Variance
			Actual	Actual	Actual	Actual				
Business	1-NW	Business Network Management & Support	£40,080.00	£38,340.00	£28,830.00	£28,830.00	£150,000.00	136,080.00	136,080.00	£0.00
	2-EC	Enterprise Coaches	£159,000.00	£159,000.00	£76,500.00	£11,700.00	£440,000.00	406,200.00	406,200.00	£0.00
	3-BC	Business Coaches	£195,000.00	£165,600.00	£46,500.00	£39,920.00	£480,000.00	447,020.00	447,020.00	£0.00
	4-RM	Business Relationship Managers	£19,460.34	£26,144.15	£24,550.41	£15,014.10	£115,000.00	85,838.36	85,169.00	-£669.36
	5-IC	Investing In Coventry	£20,060.95	£36,188.00	£41,110.91	£43,253.52	£195,000.00	99,246.00	140,613.38	£41,367.38
	14-BR	Citywide Business Sector Growth & Innovation Resources	£0.00	£0.00	£0.00	£0.00	£200,000.00	0.00	0.00	£0.00
Employment	6-BB	Barrier Breaking Activity	£41,305.00	£59,442.00	£40,806.47	£50,017.53	£460,000.00	243,273.00	191,571.00	-£51,702.00
	7-ES	Employment Advice Service	£131,895.64	£144,853.00	£134,778.61	£106,582.92	£734,000.00	586,000.00	518,110.17	-£67,889.83
	PET	Making Progress	£25,716.00	£27,877.00	£18,000.00	£18,187.72	£90,000.00	90,000.00	89,780.72	-£219.28
	8-EP	Employment Placement Scheme	£91,104.62	£118,427.00	£192,298.10	£148,132.85	£600,000.00	554,000.00	549,962.57	-£4,037.43
		CEU Apprenticeship	£30,000.00	£0.00	£0.00	£0.00	£30,000.00	30,000.00	30,000.00	£0.00
	9-RD	Employer Engagement & Recruitment Support Service	£9,901.00	£14,913.00	£7,832.00	£6,847.00	£90,000.00	39,945.00	39,493.00	-£452.00
Programme	10-MC	Marketing & PR	£7,330.00	£6,601.71	£7,742.68	£8,906.61	£65,000.00	35,600.00	33,161.00	-£2,439.00
	11-CT	Client Management System (CMS)	£800.00	£15,000.00	£800.00	£0.00	£75,000.00	16,600.00	16,600.00	£0.00
	12-PM	Programme Management	£97,500.00	£97,500.00	£97,500.00	£100,080.00	£425,000.00	390,000.00	390,000.00	£0.00
	13-EV	Evaluation & Research	£1,520.00	£0.00	£0.00	£0.00	£50,000.00	2,020.00	1,520.00	-£500.00
			£870,673.55	£909,885.86	£717,249.18	£577,472.25	£4,199,000.00	£3,161,822.36	£3,075,280.84	
Original Total Budget For Programme										£3,965,000.00
Revised Total Budget For Programme post £830k in year cuts										£3,135,000.00
Grand Total Allocated to date										£3,161,822.36
Grand Total Forecast Spend Position										£3,075,280.84
PREDICTED OUTTURN FOR 2010/11										Underspend -£59,719.16