

Pay Documents

Follow this link to access the log in screen: <https://myemployment.coventry.gov.uk>

Log in to MyEmployment.

The screenshot shows the 'MyView' login interface. On the left, a 'Welcome to the ResourceLink Self Service Portal' message lists capabilities and login instructions. On the right, the 'Sign In' form has two input fields: 'Your employee number' and 'Your password'. Red arrows point from external labels to these fields. Below the fields is a green 'Sign In' button and a 'Forgotten your password?' link. An 'Accessibility' section with a toggle switch is at the bottom.

MyView

Welcome to the ResourceLink Self Service Portal

Once you log on you will be able to:

1. view your pay documents
2. change your personal details
3. view and amend your bank account details

TO LOG ON:

1. Enter your Employee ID number. Remember to include leading zeros or letters (leading letters must be in capitals)
2. Click on 'forgotten password?'. The system will issue you a password via e-mail.
3. Enter this password into the 'your password' field

Self Service Deadline is Tuesday 14th November 2017

For irregular claims, bank detail and employee changes, this is the

Sign In

Your employee number

Your password

Sign In ✓

Forgotten your password?

Accessibility

Enable Accessibility Enhancements

Employee ID number

Password

The screenshot shows the 'Security questions' page. It prompts the user to complete security questions to verify their identity. Two input fields are shown: 'What is your date of birth (dd/mm/yyyy)?' and 'What was the greatest ever invention?'. Red arrows point from external labels to these fields. A green 'Verify' button is at the bottom.

View

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Security questions

Please complete the following security questions so that we can ensure your answers match data that is held on your ResourceLink Aurora record.

What is your date of birth (dd/mm/yyyy)?

What was the greatest ever invention?

Verify ✓

Confirm date of birth

Answer security question

The screenshot shows the user's dashboard. On the left is a navigation menu with options like 'Dashboard', 'My Details', 'My Pay Documents', and 'My Irregular Claims'. The main area displays a 'Pay Documents' widget with three envelope icons representing pay documents for '31 Oct', '30 Sep', and '31 Aug'. A red arrow points to the envelope icons.

NGA Human Resources

Your Name

Post Number & Job Title

Dashboard

My Details

My Pay Documents

My Irregular Claims

Dashboard

Pay Documents

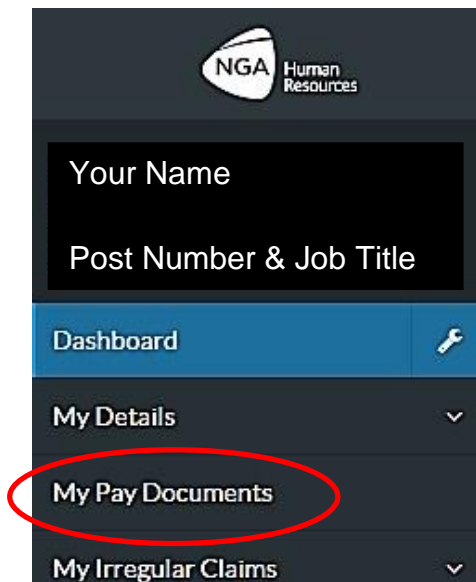
Payslips

31 Oct

30 Sep

31 Aug

You can open your last three payslips, expense payments and P60s through the widget by clicking on the envelope icons.



To see older pay documents, click **My Pay Documents**.

Click on the document to open it.

Payslip Documentation			
Period	Financial Tax year	Pay Date	Payslip Page(s)
07	2017	31/10/2017	1
06	2017	30/09/2017	1
05	2017	31/08/2017	1
04	2017	31/07/2017	1
03	2017	30/06/2017	1
02	2017	31/05/2017	1
01	2017	30/04/2017	1
View Payslips for		Page 1 All	
		2017 ▼	

Use the dropdown menu to select a different financial year.