

Certificate of Competence

Competent Person

Regulations Covered

Dangerous Substances and Explosive Atmosphere Regulations
2002
Environmental Protection Act 1990
Road Traffic (Carriage of Dangerous Substances
in Road Tankers & Tank Containers) regs. 1992

This certificate is presented to:



**Ajith
Kanth Niranjana
Kumar**

who successfully completed a course of instruction in competency
for receipt of Petroleum Products and has demonstrated through
assessment, abilities in the following areas

Associated hazards of petroleum products
Legal requirements
Competent persons responsibilities
Receipt of fuel deliveries
Vapour recovery system
Associated paperwork

Date completed : 22/04/2018 22:15

Signed 

Suresite Chairman

Student ID: 28980

Certificate of Competence

Safety First

Regulations Covered

Dangerous Substances and Explosive Atmosphere Regulations
2002
Environmental Protection Act 1990

This certificate is presented to:

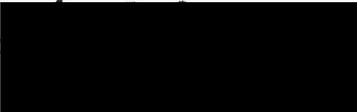
**Ajith
Kanth Niranjan
Kumar**



who successfully completed a course in basic forecourt safety procedures and has demonstrated through assessment, abilities in the following areas:

**Regulations Affecting Petroleum Forecourts
Features of Petrol Filling Stations
Operating Procedures
Emergency Procedures
Hazard Zones
Safety Signage**

Date completed : 22/04/2018 10:03

Signed 

Suresite Chairman

Student ID: 28980



EMERGENCY TRAINING CHECK LIST

(RECOMMENDED TO BE CARRIED OUT TWICE YEARLY)

SITE NAME..... ESSAR SERVICES

DATE..... 19/06/18

SALES ASSISTANT..... VIJAYARAJAN

RETAILER / TRAINER..... AJETH KANUN

The Sales Assistant must DEMONSTRATE a full understanding and LOCATION of the following:		Signed by Sales Assistant	Signed by Retailer / Trainer
1	Ask Sales Attendant to locate: Fireman's Switch Emergency stop button Electrical cupboard (isolation switches)		
2	Ask Sales Attendant to locate Assembly Point.		
3	Ask Sales Attendant to use the Tannoy Ask for three examples of when it may be used.		
4	Ask Sales Attendant to locate: Fire Extinguisher (explain how the extinguisher is used) Fire buckets (are they full)		
5	Ask the Sales Attendant to locate and show understanding of Petroleum signs.		
6	Ask the Sales Attendant to describe the spillage procedure.		
7	Ask the Sales Attendant to describe the major incident procedure, and show location of contact lists.		
8	Ask the Sales Attendant to locate all panic attack buttons on site.		
9	Ask Sales Attendant to demonstrate a working knowledge of the CCTV.		
10	Ask the Sales Attendant to locate all fire exits, and understand the importance of them being available for use at all times building is occupied.		



suresite
LIMITED

EMERGENCY TRAINING CHECK LIST

(RECOMMENDED TO BE CARRIED OUT TWICE YEARLY)

SITE NAME..... ESSAR SERVICES

DATE..... 20/06/18

SALES ASSISTANT..... ELANQESH

RETAILER / TRAINER..... AJITH KANTH

The Sales Assistant must DEMONSTRATE a full understanding and LOCATION of the following:		Signed by Sales Assistant	Signed by Retailer / Trainer
1	Ask Sales Attendant to locate: Fireman's Switch Emergency stop button Electrical cupboard (isolation switches)		
2	Ask Sales Attendant to locate Assembly Point.		
3	Ask Sales Attendant to use the Tannoy Ask for three examples of when it may be used.		
4	Ask Sales Attendant to locate: Fire Extinguisher (explain how the extinguisher is used) Fire buckets (are they full)		
5	Ask the Sales Attendant to locate and show understanding of Petroleum signs.		
6	Ask the Sales Attendant to describe the spillage procedure.		
7	Ask the Sales Attendant to describe the major incident procedure, and show location of contact lists.		
8	Ask the Sales Attendant to locate all panic attack buttons on site.		
9	Ask Sales Attendant to demonstrate a working knowledge of the CCTV.		
10	Ask the Sales Attendant to locate all fire exits, and understand the importance of them being available for use at all times building is occupied.		



suresite
LIMITED

EMERGENCY TRAINING CHECK LIST

(RECOMMENDED TO BE CARRIED OUT TWICE YEARLY)

SITE NAME ESSAR SERVICES DATE 20/06/18

SALES ASSISTANT JEYARUBAN SATHIRAVEL

RETAILER / TRAINER N. AJITH KANATH

The Sales Assistant must DEMONSTRATE a full understanding and LOCATION of the following:		Signed by Sales Assistant	Signed by Retailer / Trainer
1	Ask Sales Attendant to locate: Fireman's Switch Emergency stop button Electrical cupboard (isolation switches)		
2	Ask Sales Attendant to locate Assembly Point.		
3	Ask Sales Attendant to use the Tannoy Ask for three examples of when it may be used.		
4	Ask Sales Attendant to locate: Fire Extinguisher (explain how the extinguisher is used) Fire buckets (are they full)		
5	Ask the Sales Attendant to locate and show understanding of Petroleum signs.		
6	Ask the Sales Attendant to describe the spillage procedure.		
7	Ask the Sales Attendant to describe the major incident procedure, and show location of contact lists.		
8	Ask the Sales Attendant to locate all panic attack buttons on site.		
9	Ask Sales Attendant to demonstrate a working knowledge of the CCTV.		
10	Ask the Sales Attendant to locate all fire exits, and understand the importance of them being available for use at all times building is occupied.		

Certificate of Competence

Competent Person

Regulations Covered

Dangerous Substances and Explosive Atmosphere Regulations
2002
Environmental Protection Act 1990
Road Traffic (Carriage of Dangerous Substances
in Road Tankers & Tank Containers) regs. 1992

This certificate is presented to:



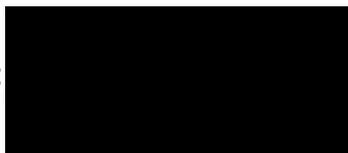
Jeyaruban Sithiravel

who successfully completed a course of instruction in competency
for receipt of Petroleum Products and has demonstrated through
assessment, abilities in the following areas

Associated hazards of petroleum products
Legal requirements
Competent persons responsibilities
Receipt of fuel deliveries
Vapour recovery system
Associated paperwork

Date completed : 24/04/2018 13:03

Signed:



Suresite Chairman

Student ID: 28977

8

FORECOURT TRAINING RECORD

for (Name) SEYARUBAN SETHIRAVEL

Nature of Training	Trained by	Date	Date	Date	Date
PRACTICAL					
Operation of Forecourt Equipment and Emergency procedures	AJIR	20/06/18			
Operation of L.P.G Equipment and Emergency procedures	AJIR	20/06/18			
Operation of Customer Communication System	AJIR	20/06/18			
Location of Firefighting Equipment & Fire Precautions	AJIR	20/06/18			
Accident, Injury & Emergency policy & procedures	AJIR	20/06/18			
Forecourt Opening & Closing procedures	AJIR	20/06/18			
Site Housekeeping procedures	AJIR	20/06/18			
Use of Extinguishers	AJIR	20/06/18			
(Competent Persons)					
Arrangements for Receipt & Storage of Fuel	AJIR	20/06/18			
Tank Meter Gauges /Dips	AJIR	20/06/18			
Vapour Recovery	AJIR	20/06/18			
SKILLS MODULES					
Equipment Operation (Self-Service & manual)	AJIR	20/06/18			
Control Point Operation	AJIR	25/06/18			
Forecourt Safety procedures	AJIR	20/06/18			
Receipt of Fuel Products	AJIR	20/06/18			
Site Housekeeping	AJIR	20/06/18			
Site Security	AJIR	20/06/18			
Personal Safety & Hygiene	AJIR	20/06/18			
Food Hygiene	AJIR	20/06/18			
COSHH	AJIR	20/06/18			

COMPLETE THIS FORM FOR ALL TRAINING AND RETRAINING

I agree I have received the above training [Signature]

I confirm this is a true record [Signature] (Pet. Licensee)

© SURESITE LTD

All rights reserved. Not to be reproduced without prior permission.

C:\Documents and Settings\lisa\Desktop\Printing\site register.DOC

8

FORECOURT TRAINING RECORD

for (Name)..... K. V I JAYARAJAN

Nature of Training	Trained by	Date	Date	Date	Date
PRACTICAL					
Operation of Forecourt Equipment and Emergency procedures	AJTB	20/06/18			
Operation of L.P.G Equipment and Emergency procedures	AJTB	20/06/18			
Operation of Customer Communication System	AJTB	20/06/18			
Location of Firefighting Equipment & Fire Precautions	AJTB	20/06/18			
Accident, Injury & Emergency policy & procedures	AJTB	20/06/18			
Forecourt Opening & Closing procedures	AJTB	20/06/18			
Site Housekeeping procedures	AJTB	20/06/18			
Use of Extinguishers	AJTB	20/06/18			
(Competent Persons)					
Arrangements for Receipt & Storage of Fuel	AJTB	20/06/18			
Tank Meter Gauges /Dips	AJTB	20/06/18			
Vapour Recovery	AJTB	20/06/18			
SKILLS MODULES					
Equipment Operation (Self-Service & manual)	AJTB	20/06/18			
Control Point Operation	AJTB	20/06/18			
Forecourt Safety procedures	AJTB	20/06/18			
Receipt of Fuel Products	AJTB	20/06/18			
Site Housekeeping	AJTB	20/06/18			
Site Security	AJTB	20/06/18			
Personal Safety & Hygiene	AJTB	20/06/18			
Food Hygiene	AJTB	20/06/18			
COSHH	AJTB	20/06/18			

COMPLETE THIS FORM FOR ALL TRAINING AND RETRAINING

I agree I have received the above training [Redacted]

I confirm this is a true record [Redacted](Pet. Licensee)

© SURESITE LTD

All rights reserved. Not to be reproduced without prior permission.

C:\Documents and Settings\lisao\Desktop\Printing\site register.DOC

Certificate of Competence

Competent Person

Regulations Covered

Dangerous Substances and Explosive Atmosphere Regulations
2002
Environmental Protection Act 1990
Road Traffic (Carriage of Dangerous Substances
in Road Tankers & Tank Containers) regs. 1992

This certificate is presented to:



Vijayarajah Kirushnapillai

who successfully completed a course of instruction in competency
for receipt of Petroleum Products and has demonstrated through
assessment, abilities in the following areas

Associated hazards of petroleum products
Legal requirements
Competent persons responsibilities
Receipt of fuel deliveries
Vapour recovery system
Associated paperwork

Date completed : 24/04/2018 11:25

Signed: 

Suresite Chairman

Student ID: 28978

Certificate of Competence

Safety First

Regulations Covered

Dangerous Substances and Explosive Atmosphere Regulations
2002
Environmental Protection Act 1990

This certificate is presented to:

Vijayarajah Kirushnapillai



who successfully completed a course in basic forecourt safety procedures and has demonstrated through assessment, abilities in the following areas:

Regulations Affecting Petroleum Forecourts
Features of Petrol Filling Stations
Operating Procedures
Emergency Procedures
Hazard Zones
Safety Signage

Date completed : 28/04/2018 12:00

Signed: 

Suresite Chairman

Student ID: 28978

EMERGENCY PROCEDURES

What to do in the event of various types of emergency or incident.

In all cases complete an accident / incident report

FIRE

In the event of a FIRE or EXPLOSION take the following IMMEDIATE ACTION

- Stop all pumps and self-service equipment by using the emergency switch at the control point.
- Dial 999 and ask for FIRE SERVICE
- Evacuate premises if necessary
- Use Fire Extinguisher to control fire but without endangering your personal safety
- Report incident to Petroleum Licensing Authority by telephone as soon as possible. (Report to be confirmed promptly in writing)
- Comply with RIDDOR, the Health and Safety Executive procedures for reporting injuries or dangerous occurrences.
- Notify supplying Oil Company in the event of major fire.

SPILLAGE

In the event of a MAJOR PETROLEUM SPILLAGE (5 litres or over) take the following IMMEDIATE action.

- Stop all pumps and self-service equipment by using the emergency switch at the control point.
- Dial 999 and ask for Fire Service
- Keep everyone as far away as possible from the area of spillage. Try and contain the spillage (using sand from the Fire Buckets)
- Ensure NO SMOKING or naked lights in area.
- Report incident to Petroleum Licensing Authority by telephone as soon as possible. (Report to be confirmed promptly in writing)
- Comply with RIDDOR, the Health and Safety Executive procedures for reporting injuries or dangerous occurrences.
- Notify supplying Oil Company.

© SURESITE LTD

All rights reserved. Not to be reproduced without prior permission.

C:\Documents and Settings\lisao\Desktop\Printing\site register.DOC

MINOR SPILLAGE

In the event of a MINOR PETROLEUM SPILLAGE (less than 5 litres) take the following IMMEDIATE action.

- Consider switching off pump or self-service equipment if necessary.
- Position Fire Extinguisher adjacent to spillage as precaution during clear-up of spillage.
- Cone off affected part of the site and cover any spillage with sand.
- Report incident to Petroleum Licensing Authority by telephone as soon as possible. (Report to be confirmed promptly in writing)

“SPLASH-BACK” OF PRODUCT

In the event of a SPLASH-BACK resulting in a customer' clothing being soaked with petroleum, take the following IMMEDIATE action:-

- Ensure customer is not exposed to a potential ignition source.
- As far as possible, remove affected clothing and bag it in sealed plastic bag prior to thorough washing before re-use.. (*Consider provision of disposable suit for emergency use*)
- If customer decides to drive home he/she to be instructed to ensure vehicle windows kept open to ensure adequate ventilation until all clothing changed.
- Report incident to Petroleum Licensing Authority by telephone as soon as possible. (Report to be confirmed promptly in writing)

PERSONAL INJURY

In the event of PERSONAL INJURY to staff or customer.

- If serious injury occurs, dial 999 and ask for AMBULANCE
- Immediately provide assistance and appropriate treatment.
- Obtain names and addresses of any witnesses to the incident (include these in Accident Report)
- Comply with RIDDOR, the Health and Safety Executive procedures for reporting injuries or dangerous occurrences.

BOMB THREAT

If TELEPHONE BOMB THREAT is received.

- *Remain CALM when speaking to caller*

© SURESITE LTD

All rights reserved. Not to be reproduced without prior permission.

S:\SURESITE\Admin\Site Register Nov 07\Section 7_Emergency Procedures\Emergency Procedures_4.doc

- CAREFULLY NOTE THE EXACT WORDS USED, INCLUDING ANY CODE WORDS

- Ask:

Where exactly is the bomb placed ?

When is it due to explode ?

What does it look like ?

What kind of bomb is it ?

How did you get into the building ?

- Stop all pumps and self-service equipment by using the emergency switch at the control point.
- Dial 999 and ask for POLICE
- Evacuate premises and take all necessary steps to keep everyone away from the service station
- Report incident to Petroleum Licensing Authority by telephone as soon as possible. (Report to be confirmed promptly in writing)
- Notify supplying Oil Company.

SUSPECTED LETTER BOMB OR SUSPECTED PACKAGE

In the event of a SUSPECTED LETTER BOMB or SUSPICIOUS PACKAGE take the following IMMEDIATE ACTION

- Stop all pumps and self-service equipment by using the emergency switch at the control point.
- Dial 999 and ask for POLICE
- Evacuate premises and take all necessary steps to keep everyone away from the service station
- Report incident to Petroleum Licensing Authority by telephone as soon as possible. (Report to be confirmed promptly in writing)

SIGNIFICANT RELEASE OF VAPOUR TO THE ATMOSPHERE. (WHERE LIKELY TO HAVE AN IMPACT ON LOCAL COMMUNITY)

- Stop the delivery.
- Close down all pumps.
- Strictly enforce "No Smoking" procedures.
- Notify Emergency Services
- Notify Environmental Health Dept. of Local Authority
- Complete Incident Report Form and retain in Site Register.

© SURESITE LTD

All rights reserved. Not to be reproduced without prior permission.

S:\SURESITE\Admin\Site Register Nov 07\Section 7_Emergency Procedures\Emergency Procedures_4.doc

MAY 2018

FORECOURT CHECKS

MONTH:-	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Comments		
INSIDE/OUTSIDE SHOP (Daily)																																		
Statutory Notices Displayed	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Emergency cut-out working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
CCTV system OK	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
First aid Box stockedd	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Emergency phone numbers displayed	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Door (clear access)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Shop aisles clear	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Floors clean, no spills	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fire doors (closed & clear)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fireman's switch (active, plunger free)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Electric plugs not overloaded	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Electrical equipment in good condition	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Lights clean and working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fridge/Freezer temperatures recorded	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Access to store (kept clear)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fire Extinguishers in place pressures ok	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fire buckets filled with sand	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Speaker system working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Tank gauges working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Forecourt free of oil/damage	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Signs/walls/pumps secure, undamaged	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
OUTSIDE SHOP (Weekly)																																		
Offset fill manholes locked, no spills	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Direct fill manholes locked, no spills	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Tank caps secure, graded, num'd, litres	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Vent pipes secure, numbered	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Pump hoses undamaged, no leaks	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Pump nozzles no leaks, cut-off working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Pump bodies no leaks, panels secure	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Canopy lights clean and working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Air line OK and working accurately	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Rubbish area emptied/tdy	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Delivery procedure auditted	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Vapour Recovery (no leaks, valve OK)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
OUTSIDE SHOP (Monthly)																																		
Intercept. & vent no blockage, dischge ok	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Interceptor drain clear/oil level/clean	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Manhole cover undamaged, seated ok	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Drains, guileys clear and clean	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Signage in good condition and clean	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Canopy undercladding secure	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Walls, fencing etc, undamaged	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fill pipe rubber seals in good condition	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
INITIALS OF CHECKER	J	AK	V	V	AK	AK																												

30

(c) SURESITE LTD
 All rights reserved. Not to be reproduced without prior permission
 C:\McColls\Daily forecourt check_2

APRIL

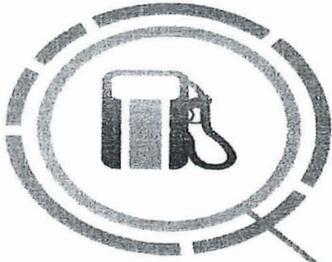
FORECOURT CHECKS

MONTH:-	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Comments			
INSIDE/OUTSIDE SHOP (Daily)																																			
Statutory Notices Displayed	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Emergency cut-out working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
CCTV system OK	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
First aid Box stockedd	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Emergency phone numbers displayed	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Door (clear access)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Shop aisles clear	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Floors clean, no spills	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fire doors (closed & clear)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fireman's switch (active, plunger free)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Electric plugs not overloaded	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Electrical equipment in good condition	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Lights clean and working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fridge/Freezer Temperatures recorded	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Access to store (kept clear)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fire Extinguishers in place pressures ok	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fire buckets filled with sand	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Speaker system working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Tank gauges working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Forecourt free of oil/damage	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Signs/walls/pumps secure, undamaged	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
OUTSIDE SHOP (Weekly)																																			
Offset fill manholes locked, no spills	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Direct fill manholes locked, no spills	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Tank caps secure, graded, num'd, litres	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Vent pipes secure, numbered	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Pump hoses undamaged, no leaks	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Pump nozzles no leaks, cut-off working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Pump bodies no leaks, panels secure	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Canopy lights clean and working	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Air line OK and working accurately	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Rubbish area emptied/dy	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Delivery procedure audited	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Vapour Recovery (no leaks, valve OK)	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
OUTSIDE SHOP (Monthly)																																			
Intercept. & vent no blockage, dischge ck	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Interceptor drain clear/oil level/clean	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Manhole cover undamaged, sealed ok	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Drains, gulleys clear and clean	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Signage in good condition and clean	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Canopy undercladding secure	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Walls, fencing etc, undamaged	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
Fur pipe rubber seals in good condition	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	/	
INITIALS OF CHECKER	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	R	

30

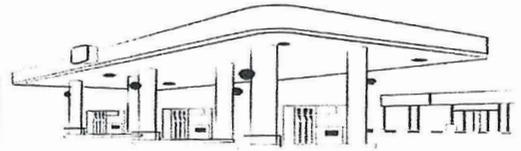
TANK 3 EMPTY PUMP REPAIR

(c) SURESITE LTD
 All rights reserved. Not to be reproduced without prior permission
 C:\micColls\Daily forecourt check_2



N.F.D

Forecourts Ltd



VAPOUR RECOVERY CERTIFICATE

Licensee:

Address: **Essar Service Station**

Harnall Lane East

Coventry

CV1 5AX

Cert No: 1805

VAPOUR RECOVERY TEST

3.4.18

!! We certify that the above site has been subjected to an approved Vapour Recover Test by a fully qualified engineer and in accordance with the appropriate petroluem regulations.

TYPE OF TEST:

VAPOUR RECOVERY TEST

RESULT:

PASS

FAIL

pass

Description of Test Carried Out:

Vapour Recovery Test carried out at the above site on the

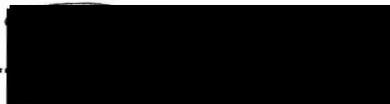
3.4.18

All labels cleaned, P.V unit & all associated collector valves tested, services and certified.

NB Recommend new labels to vents and collector valve. Will quote accordingly.

Signature of Competent persons

on behalf of N.F.D Forecourts LTD...



Next Test due on:

3.4.19

Co Reg. 9123597

Vat no. 193 3487 78

P.D. Brady Ltd

ELECTRICAL CONTRACTORS

UNIT 12 HORNCHURCH CLOSE,
QUINTON ROAD,
COVENTRY CV1 2QZ
Tel : 024 7622 7575
Fax : 024 7622 7975

E-mail : admin@pdbrady.co.uk

Invoice Address

Essar Service Station
Murco Site
Harnell Lane East
Coventry
West Midlands
CV1 5AX

Invoice No.	43859
Invoice / Tax Date	15/06/2018
Order No.	

VAT REG. No. 272 8477 26

DETAILS

NETT PRICE

Electrical Inspection Worksheet 069 Carry out an electrical inspection on petroleum installation. Certificate Number PDB107409.	£185.00
--	---------

Any queries relating to this invoice
to be notified to us within 7 days.

**PAYMENT TERMS STRICTLY 30 DAYS NETT
FROM DATE OF INVOICE**

Total Nett	£185.00
VAT	37.00
INVOICE TOTAL	£222.00



REGISTERED MEMBER



**The Hazardous Waste Regulations 2005:
Consignment Note**

PRODUCER'S/HOLDER'S/CONSIGNOR'S COPY (Delete as appropriate)

PART A Notification details

1 Consignment note code: **MURCOS1E8769**
 2 The waste described below is to be removed from (name, address, postcode, telephone, e-mail, facsimile):
**MURCO SERVICE STATION
 HARWALL LANE EAST
 COVENTRY CV15AX**
 3 Premises code (where applicable): **MURCOS**

4 The waste will be taken to (name, address and postcode):
**Adler & Allan Ltd, Plot 3, Lakeside Business Park
 Standlake, Witney, Oxon OX29 7PL
 Tel: 01865 300088 Fax: 01865 301135**
 5 The waste producer was (if different from 2) (name, address, postcode, telephone, e-mail, facsimile):
AS IN A2

PART B Description of the waste

If continuation sheet used, tick here

1 The process giving rise to the waste(s) was: **SITE INTERCEPT** 2 SIC for the process giving rise to the waste: **47.3010**
 3 WASTE DETAILS (where more than one waste type is collected all of the information given below must be completed for each EWC identified)

Description of waste	List of wastes (EWC code)(6 digits)	Quantity (kg)	The chemical/biological components in the waste and their concentrations are:		Physical form (gas, liquid, solid, powder, sludge or mixed)	Hazard code(s)	Container type, number and size
			Component	Concentration (% or mg/kg)			
INTERCEPTOR WASTE	130503	600kg	Oil	7190	Sludge	H14	Bulk

The information given below is to be completed for each EWC identified

EWC code	UN identification number(s)	Proper shipping name(s)	UN class(es)	Packing group(s)	Special handling requirements
130503	NON DANGEROUS	ASPELCOX Res			

PART C Carrier's certificate

PART D Consignor's certificate

(If more than one carrier is used, please attach schedule for subsequent carriers. If schedule of carriers is attached tick here.)

I certify that I today collected the consignment and that the details in A2, A4 and B3 are correct and I have been advised of any specific handling requirements.

Where this note comprises part of a multiple collection the round number and collection number are:

HK14 DLN W/C 28/11/17 (3)

1 Carrier name: **A Cox**
 On behalf of (name, address, postcode, telephone, e-mail, facsimile):
**E & S Environmental Services Ltd
 Unit 10, Viscount Court Ind Est
 Brize Norton, Oxon OX18 3QG
 Tel: 01993 852418 Fax: 01993 852152**
 2 Carrier registration no. (or mode of transport, if not road): **CB0U8244**

3 Vehicle registration no. (or mode of transport, if not road): **HK14 DLN**

Signature: **[Signature]**
 Date: **28/11/2017** Time: **14:20**

I certify that the information in A, B and C has been completed and is correct, that the carrier is registered or exempt and was advised of the appropriate precautionary measures. All of the waste is packaged and labelled correctly and the carrier has been advised of any special handling requirements.

I confirm that I have fulfilled my duty to apply the waste hierarchy as required by Regulation 12 of the Waste (England and Wales) Regulations 2011.

1 Consignor name: **[Redacted]**
 On behalf of (name, address, postcode, telephone, e-mail, facsimile):

Signature: **[Redacted]**
 Date: **28/11/2017** Time: **14:20**

PART E Consignee's certificate (where more than one waste type is collected all of the information given below must be completed for each EWC)

Individual EWC code(s) received	Quantity of each EWC code received (kg)	EWC code accepted/rejected	Waste management operation (R or D code)

1 I received this waste at the address given in A4 on: Date: Time:

2 Vehicle registration no. (or mode of transport if not road): Name:
 On behalf of (name, address, postcode, telephone, e-mail, facsimile):

3 Where waste is rejected please provide details:
 I certify that waste permit/ exempt waste operation number:

authorises the management of the waste described in B at the address given in A4.

Signature:
 Date: Time:

Where the consignment forms part of a multiple collection, as identified in Part C, I certify that the total number of consignments forming the collection are: