

Coventry City Council

Article 8

**Have you signed up to deliver Tax Free Childcare**

From the 4th October 2018 current Childcare Voucher Schemes will close to new applicants. Childcare Vouchers will be replaced by the government scheme ***Tax Free Childcare.***

Parents who joined a voucher scheme before October 2018 can keep getting vouchers if their first voucher is issued before the scheme closes and as long as they:

* stay with the same employer and they continue to run the scheme
* don’t take an unpaid career break of longer than a year

Registered Childcare providerscan sign up to receive payments from parents who use the ***Tax Free Childcare Scheme.*** Parents can get up to £500 every 3 months (£2,000 a year) for each child to help with childcare costs.The government will pay £2 for every £8 a parent pays the childcare provider via an online account.

To set up a Childcare Provider Service Account contact: **0300 123 4097**

**You will need:**

* bank account details
* Unique Taxpayer Reference (UTR), if you’re registered for Self-Assessment or Corporation Tax
* National Insurance number, if you’re a nanny

You can also sign up online at <https://childcare.tax.service.gov.uk/ccp/signup/signupcode>

It takes around 10 minutes.

Your UTR is a 10-digit number you can find on previous tax returns. If your business is owned by another company, use their UTR and postcode

If you’re a school run by your local authority, you should contact their finance team to find out their UTR and postcode and use that to sign up.

Retaining a Tax Free Childcare Account

For those parent/carers who are already participants in the Childcare Tax Scheme they will need to check that their details are correct, every 3 months. Don’t forget to use the marketing materials on the childcare choices website to help remind parents. www.childcarechoices.gov.uk