



Coventry City Council

UNCLASSIFIED

Resources Directorate

Chris West
Executive Director of Resources
Information Governance Team
Lower Ground Floor
Council House
Earl Street
Coventry
CV1 5RR

Our reference: 20123176
Date: 17th September, 2014

Please contact:
Information Governance
Telephone: 024 7683 3323
Email: infogov@coventry.gov.uk

Dear

Freedom of Information Act 2000 (FOIA)

Thank you for requesting information about FOI disclosures, which the Council received on 28th August, 2014 and has considered under the above legislation.

You have specifically requested:

A list of FOI Requests submitted to your authority **relating to Business Rates/National Non-Domestic Rating** since 1st August 2013.

Please could your office include the following, preferably on an emailed Excel spread sheet:

- **Requestors name,**
- **Requestors organisation (if any),**
- **Date of request,**
- **Details of what was being requested/the contents of the request,**
- **Whether the information was provided.**

The information you have requested is routinely published by the Council – click here to access the authority's [FOI/EIR Disclosure Log](#) and search using the keywords 'Non-domestic rates'.

When accessing the disclosure log you will notice that the details of requestor's names and contact details have been removed. This is because the Council is of the opinion that such data satisfies the definition of personal data, as set out in Section 1(1) of the Data Protection Act 1998. A disclosure made under FOIA is judged to be to the wider world. The individuals involved, would not reasonably expect that their details would be disclosed in this way. Consequently, the information has been withheld under Section 40 (2)(3) of the Freedom of Information Act 2000.

As the disclosure log is accessible to the public, the Council has withheld disclosure under Section 21 FOIA, 'information reasonably accessible to the applicant by other means'.

Please note, under the Re-Use of Public Sector Information 2005 Regulations you are free to use the information contained in the Disclosure Log for your own use or for the purposes of news reporting. However, any other type of re-use under the Regulations, for example; publication of the information or circulation to the public, may require permission of the copyright owner and may be subject to terms and conditions. For documents where the copyright does not belong to Coventry City Council you will need to apply separately to the copyright holder. If you wish to apply to reuse the information you have requested or have any other issues relating to this request please do not hesitate to contact me.

Should you be unhappy with the outcome or handling of your request you should write to us within 40 working days of the date of this letter:

Information Governance
Council House, Room 21a
Lower Ground Floor
Earl Street, Coventry.
CV1 5RR
infogov@coventry.gov.uk

If having done that you are still dissatisfied, the Information Commissioner can be contacted at:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Yours sincerely

Karyn Wheatley
Information Governance Assistant