

COVENTRY LOCAL DEVELOPMENT SCHEME 2015



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 JUNE 2015
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GLOSSARY OF TERMS UNDER THE PLANNING AND COMPULSORY PURCHASE ACT 2004

Coventry Development Plan	CDP	The adopted Unitary Development Plan for the City of Coventry
Local Development Scheme	LDS	A programme of what is to be produced, the timescales and arrangements for production.
Local Development Framework	LDF	The portfolio of Local Development Documents which constitute the planning policies for the City.
Local Development Document	LDD	One of a number of documents which make up the LDF, including Development Plan Documents and Supplementary Planning Documents.
Development Plan Document	DPD	One of a number of documents which are part of the development plan for the City and which are subject to independent testing.
Local Plan	LP	The document which will set out the vision, objectives and spatial strategy for the City.
Supplementary Planning Document	SPD	A document which elaborates on policies in DPDs and does not have development plan status. It requires community involvement in line with the SCI or minimum regulations.
Statement of Community Involvement	SCI	A document which sets out how stakeholders and communities will be involved in the process of producing LDDs. The SCI will be subject to independent testing.
Annual Monitoring Report	AMR	A report which assesses the implementation of the LDS and the extent to which the policies are being achieved.

1. INTRODUCTION

The Planning System

- 1.1 The basis of the planning system is the Local Development Framework (LDF). This comprises a collection of documents which include: Development Plan Documents (DPDs); Supplementary Planning Documents (SPDs); a Statement of Community Involvement (SCI); and this document, a Local Development Scheme (LDS).
- 1.2 The Local Development Framework for Coventry will comprise a set of connected individual documents, progressively replacing the current Coventry Development Plan 2001. A significant difference from the latter is that it will not be subject to complete review and revision every five or ten years: different individual documents will be revised, added or withdrawn, as necessary.

Role of Local Development Scheme

- 1.3 The purpose of the Local Development Scheme is to set out the documents that the Council intends to prepare and programme as part of the new planning policy framework. It also provides a starting point for the community and interested parties to become involved and help to continue to shape the city's planning policies.
- 1.4 The LDS is a mandatory requirement of the Act and is a public statement of the Council's programme of work. It is published on the City Council's website, which can be viewed at www.coventry.gov.uk/planningpolicy
- 1.5 The LDS can be reviewed, as necessary, either because monitoring has shown a need for revision or because there is a need to prepare a new DPD. Any review will involve public consultation and will be submitted to the Secretary of State.

Planning in Coventry

- 1.6 The current development plan for Coventry is the Coventry Development Plan (CDP), which was adopted in December 2001. This plan is based on three central themes: Economic Regeneration; Social Equity; and Environmental Quality. In 2007, and again in 2009, policies were formally "saved", recognising that they were consistent with national policy and up to date. In addition to the statutory CDP, the City Council has prepared area and topic based Supplementary Planning Guidance (SPGs) which assist in the planning decision-making framework.

2. LOCAL DEVELOPMENT FRAMEWORK – SUMMARY

Structure and Timing

- 2.1 The Statement of Community Involvement was adopted by the City Council in November 2006 and subsequently independently reviewed in 2012. It outlines how the Council involves local communities and stakeholders in the preparation of the constituent parts of the LDF and also major planning applications.
- 2.2 Key overall strategy policies will be developed in the Local Development Plan that delivers what residents need and desire. Clearly the programming of the documents is very important and work will be required to be undertaken simultaneously in order to achieve a cogent LDF. Each LDD being proposed by the Council is set out in Section 5. The timetable and programming of each document is also set out, including the pre-submission and post-submission timelines, where appropriate.
- 2.3 The diagram below illustrates the proposed Local Development Framework structure for Coventry.

LOCAL DEVELOPMENT SCHEME
STATEMENT OF COMMUNITY INVOLVEMENT
LOCAL PLAN Vision, Strategic Objectives and Policies, Deliverability
PROPOSALS MAP
COMMUNITY INFRASTRUCTURE LEVY
CITY CENTRE AREA ACTION PLAN
SUPPORTING HOUSING DELIVERY DEVELOPMENT PLAN DOCUMENT
SUPPLEMENTARY PLANNING DOCUMENTS

Saved 2001 Policies

- 2.4 In September 2007 the vast majority of policies in the CDP were saved. It is intended that the Local Development Plan will supersede the saved policies.

Supplementary Planning Guidance and Supplementary Planning Documents

- 2.6 SPG prepared under the former planning system can retain its status as a material consideration, provided that it is linked to saved policies. SPD elaborates on specific DPD policies and it is possible for SPG to be transferred into SPD.

3. RESOURCES, INPUTS AND MANAGEMENT

General Arrangements

- 3.1 The broad resources and management arrangements for each LDD are set out in Section 5. In general, the principal resources for overall lead of the process, LDF preparation and the monitoring of progress on the LDF will come from the Planning Policy Team in the Place Directorate. Other officers and resources from within the Directorate, other Directorates of the Council would also be involved in the process.

Political Management

- 3.2 DPDs will be approved by the Council, although their preparation will be overseen by the Cabinet Member (Economy and Enterprise). A Local Development Framework Members' Advisory Panel will provide a steer.
- 3.3 As a non-Development Plan Document, the Statement of Community Involvement has been approved by the Cabinet. Supplementary Planning Documents will be approved by Planning Committee.

Evidence Base

- 3.4 Development plans need to be underpinned by sound evidence to support planning policies and the Government has reiterated this in regard to Local Plans through the National Planning Policy Framework (or NPPF for short). The documents will continue to be produced by the Council and will be made publicly available. In addition, there are two further major sources of information. Firstly, there will be documents published to support strategic plans of Council services (such as Housing) and major partners (such as Transport and Health providers). Secondly, the Policy Team maintains a Land Availability System, which records land use across the City and monitors planning applications. Monitoring will identify any need for further reviews of the LDS.

Monitoring

- 3.5 The City Council regards monitoring as an integral part of the planning process and, in particular, it sees an objectives-led monitoring system as essential so that policy and implementation measures can be evaluated and reviewed as an ongoing process. The findings of the AMR will inform the need to review the LDS and consider the need for further DPD's, The AMR will be publicly available, sent to key stakeholders and published online.

- 3.6 Annual Monitoring Reports will:

- assess progress against targets and milestones within LDDs;
- provide information in relation to targets;
- assess the need for review in circumstances where policies are not working effectively or objectives are not being met.

4. CONTACTS AND AVAILABILITY

4.1 For more information about any of the issues raised in this Local Development Scheme, please contact Mark Andrews:

Planning Policy Manager
Place Directorate,
Coventry City Council,
Floor 3, Civic Centre 4,
Much Park Street,
Coventry,
CV1 2PY

Telephone: 024 7683 4295
Email: ldf@coventry.gov.uk

5 LOCAL DEVELOPMENT FRAMEWORK - DETAILS

LOCAL DEVELOPMENT SCHEME SUMMARY

The table below summarises the programme for the preparation of individual Local Development Documents

		Local Plan	City Centre Area Action Plan	Community Infrastructure Levy	Supporting Housing Delivery DPD
2014	Jan – Mar				
	Apr – Jun				
	Jul – Sep	I	I		
	Oct – Dec				
2015	Jan – Mar				
	Apr – Jun				
	Jul – Sep				
	Oct – Dec	S	S		
2016	Jan – Mar			P	
	Apr – Jun	R	R		I
	Jul – Sep	A	A		
	Oct – Dec			D	
2017	Jan – Mar				S
	Apr – Jun				
	Jul – Sep			R	R
	Oct – Dec			A	A

Key (Local Development Plan & City Centre AAP)

I = Publication of Issues and Options Paper

S = Submission of DPD to the Secretary of State

R = Inspectors report

A = Adoption of DPD

Key (Community Infrastructure Levy)

P = Preliminary Draft Charging Schedule

D = Draft Charging Schedule

R = Inspectors report

A = Adoption of DPD

LOCAL DEVELOPMENT SCHEME: SCHEDULE OF PROPOSED LOCAL DEVELOPMENT DOCUMENTS

Document Title	Status	Role and Content	Chain of Conformity	Dates for pre-submission consultation	Date for public participation on emerging options	Date of submission to Secretary of State	Proposed date of adoption
Local Plan	DPD	Sets out spatial vision, objectives and overall strategy	Consistent with national planning policy framework	Jan 2016	September 2014	Mar 2016	Dec 2016
City Centre Area Action Plan	DPD	Sets out specific strategy and identifies specific development sites within city centre	Consistent with Local Development Plan and national policy framework	Jan 2015	Feb/March 2015	Mar 2016	Dec 2016
Supporting Housing Delivery DPD	DPD	Sets out specific strategy and identifies specific development sites in the urban area	Consistent with Local Development Plan and national policy framework	Jun 2016	March 2017	Sept 2017	Dec 2017
Document Title	Status	Role and Content	Chain of Conformity	Dates for preliminary draft charging schedule	Dates for Draft charging schedule	Date of submission to SoS	Proposed dates of adoption
Community Infrastructure Levy	LDD	Sets out infrastructure requirement, costs, and enabling mechanism for regular review through SPD	Consistent with Local Development Plan, City Centre Area Action Plan, and national policy framework and regulations	Aug/Sept 2015	Feb/March 2015	Nov 2015	August 2016

LOCAL DEVELOPMENT DOCUMENTS

LOCAL PLAN

Role To set out the vision, objectives and spatial strategy for the future development of the City, linking with the themes of the Coventry Sustainable Community Strategy and demonstrating its deliverability.

Coverage City-wide

Status Development Plan Document

Conformity

The Coventry Development Plan Proposals Map will be revised through the Local Development Plan. The Proposals Map is likely to be formally amended in March 2016, with the adoption of the Local Development Plan.

Timetable

Stage	Estimated Dates
Start	March 2014
Options Consultation	September 2014
Publication of Proposed Submission	January 2016
Submission to Secretary of State	March 2016
Hearing commences	July 2016
Receipt of Inspector's Report	Nov 2016

Arrangements for Production

Political DPDs will be approved by the Council. Political responsibility for the producing the Local Development Plan will rest with Cabinet Member (Business, Enterprise and Employment).

Internal Led by the Planning Policy Manager and prepared by the Planning Policy Team, supported by colleagues from other departments and agencies.

External Resources None.

Community and Stakeholder Involvement In accordance with the SCI.

CITY CENTRE AREA ACTION PLAN

Role To set out the vision, objectives and spatial strategy for the future development of the City centre, linking with the themes of the Local Development Plan and allocating land to ensure its deliverability.

Coverage City centre

Status Development Plan Document

Conformity

The Coventry Development Plan City Centre Proposals Map will be revised through the Area Action Plan. The City Centre Proposals Map will be formally amended in with the adoption of the City Centre Area Action Plan.

Timetable

Stage	Estimated Dates
Start	June 2014
Options Consultation	Sept 2014
Publication of Proposed Submission	Jan 2016
Submission to Secretary of State	March 2017
Hearing commences	July 2016
Receipt of Inspector's Report	Nov 2016

Arrangements for Production

Political DPDs will be approved by the Council. Political responsibility for the producing the Local Development Plan will rest with Cabinet Member (Business, Enterprise and Employment).

Internal Led by the Planning Policy Manager and prepared by the Planning Policy Team, supported by colleagues from other departments and agencies.

External Resources None.

Community and Stakeholder Involvement In accordance with the SCI.

COMMUNITY INFRASTRUCTURE LEVY

Role To set out an appropriate charging schedule aligned to specific land use developments which will directly fund the infrastructure required to deliver the Local Development Plan Proposals.

Coverage City-wide

Status Development Plan Document

Conformity

The Infrastructure Delivery Plan, enshrined within the Local Development Plan, will be updated regularly. The Community Infrastructure Levy Charging Schedule will contain provision to regularly review the costs of delivering infrastructure, and hence the amount of the Levy itself.

It will be prepared in accordance with relevant regulations issued by Government.

Timetable

Stage	Estimated Dates
Preliminary Draft Charging Schedule	April 2016
Draft Charging Schedule	July 2016
Submission to Secretary of State	Nov 2016
Hearing commences	Feb 2017
Receipt of Inspector's Report	May 2017

Arrangements for Production

Political Approval by the Council. Political responsibility for the producing the Local Development Plan will rest with Cabinet Member (Business, Enterprise and Employment).

Internal Led by the Planning Policy Manager and prepared by the Planning Policy Team, supported by colleagues from other departments and agencies.

External Resources None.

Community and Stakeholder Involvement In accordance with the SCI.

SUPPORTING HOUSING DELIVERY DPD

Role	To set out an appropriate strategy to deliver the Local Plan Proposals by allocating smaller sites in the SHLAA and deliver LDOs where appropriate.
Coverage	City-wide
Status	Development Plan Document

Conformity

The Supporting Housing Delivery DPD, enshrined within the Local Plan, will be updated regularly to take account of changes to sites in the urban area.

It will be prepared in accordance with relevant regulations issued by Government and in accordance with the Local Plan and City Centre Area Action Plan.

Timetable

Stage	Estimated Dates
Start	Aug 2016
Options Consultation	Oct 2016
Publication of Proposed Submission	April 2017
Submission to Secretary of State	Aug 2017
Hearing commences	Dec 2017
Receipt of Inspector's Report	March 2018

Arrangements for Production

Political	Approval by the Council. Political responsibility for the producing the Local Development Plan will rest with Cabinet Member (Business, Enterprise and Employment).
Internal	Led by the Planning Policy Manager and prepared by the Planning Policy Team, supported by colleagues from other departments and agencies.
External Resources	None.
Community and Stakeholder Involvement	In accordance with the SCI.

APPENDIX 1 - SUPPLEMENTARY PLANNING DOCUMENTS

Supplementary Planning Guidance (SPG)

Following the adoption of the Coventry Local Plan, a review will be undertaken to prioritise preparation of SPD's to supersede existing SPG. In the interim, they will remain a material consideration.