



UNCLASSIFIED

[REDACTED]

**Education and Inclusion Service**  
**Director: David Haley**

People's Directorate  
Civic Centre 1  
Earl Street  
Coventry  
CV1 5RS

Telephone 024 7683 3621

Our reference: RFI 13-20122172  
Date: 20 January 2014

**Please contact:**  
**Becky Twite**  
**Telephone: 024 76527532**  
**E-mail: [Becky.Twite@coventry.gov.uk](mailto:Becky.Twite@coventry.gov.uk)**

Dear [REDACTED]

### **Freedom of Information Act 2000**

Thank you for requesting information about Photography at School Events which the Council received on 18 December 2013. Your request has been considered under the Freedom of Information Act 2000 ("The Act").

You have requested the following information:

1. *Please confirm the total number of schools in the local education authority area*

There are currently 112 state-funded schools (LA maintained, voluntary aided, voluntary controlled and academies) in Coventry

2. *Please confirm whether the local education authority has produced any guidance or policy documents which provide general advice to schools about whether or not parents/family members/carers are permitted to take photographs of children at school events, for example sports days, school plays and concepts?*
3. *If the local education authority has produced any such guidance or policy documents, is such policy/guidance provided to all schools in the local education authority area?*
4. *If the local education authority has produced any such guidance or policy documents or advice please provide a copy of such documentation*

5. *If the local education authority does not produce standard guidance or policy documents to schools in its area please confirm:*

*(a) Whether, during the past two years, it has received any ad hoc requests for advice from schools in its area in relation to parents taking photographs at school/school events, and*

*(b) if it has received any such requests please confirm the substance of the advice that was provided.*

In response to Questions 2 – 5 the information you requested is being withheld as it falls under the exemption(s) in Section 22 of the Act, which relates to Information Intended for Future Publication.

The Council intends to publish relevant guidance on the Coventry Learning Gateway at the end of January 2014 and it is deemed on this occasion that the public interest in disclosure prior to this time is outweighed by the public interest in withholding the requested information until that time.

The guidance can be viewed after the date given above by going to the link below:

[http://clg.coventry.gov.uk/info/2/leadership\\_and\\_governance\\_school\\_management](http://clg.coventry.gov.uk/info/2/leadership_and_governance_school_management)

Please note, under the Re-Use of Public Sector Information 2005 Regulations you are free to use this information for your own use or for the purposes of news reporting.

However, any other type of re-use under the Regulations, for example; publication of the information or circulation to the public, will require permission of the copyright owner and may be subject to terms and conditions. For documents where the copyright does not belong to Coventry City Council you will need to apply separately to the copyright holder.

If you wish to apply to reuse the information you have requested or have any other issues relating to this request please do not hesitate to contact me.

The Information Commissioner's Office (ICO) also provide guidance. This can be found at:

[http://ico.org.uk/for\\_the\\_public/topic\\_specific\\_guides/schools/photos](http://ico.org.uk/for_the_public/topic_specific_guides/schools/photos)

Copyright and re-use guidance of the ICO's information can be found at:

[http://ico.org.uk/Global/copyright\\_and\\_reuse\\_of\\_materials](http://ico.org.uk/Global/copyright_and_reuse_of_materials)

I hope you feel that our response meets your request. However you have a right to make representations about the outcome or handling of your request – in the first instance this must be made in writing within 40 working days of the date of this letter, to the Council's Information Governance Team at:

Council House, Room 21a  
Lower Ground Floor  
Earl Street, Coventry.  
CV1 5RR  
[infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you have done this and are still dissatisfied, the Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

Yours sincerely

**Becky Twite**  
**Senior Finance Officer**  
**People's Directorate**