



**Information Governance**

Chris West  
*Executive Director*  
Council House  
Earl Street  
Coventry  
CV1 5RR

21<sup>st</sup> December 2015

**Please contact Information Governance**  
Direct line 024 7683 3323  
infogov@coventry.gov.uk

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)**  
**Request ID: REQ00770**

Thank you for your request for information relating Organisational structure.

Your request:

**‘Details of the Housing Benefits Department and Revenues Department organisation chart/departmental structures.**

**This should set out all officers in these departments with details of number of teams, job titles and how many officers in each post.’**

I can confirm that we hold part of this information and it is accessible to you by council website, please use the following links:-

[http://www.coventry.gov.uk/downloads/file/11355/resources\\_directorate\\_structure\\_chart](http://www.coventry.gov.uk/downloads/file/11355/resources_directorate_structure_chart)

<http://www.coventry.gov.uk/structurecharts>

We therefore do not have to provide the information as per Section 21 of the FOIA.

However we would advise that due to a management restructure of the service areas the structure charts are still in the process of being updated.

In respect of names , job titles, individual teams, PA’s, and contact details of staff below the salaries of £50,000.00 this is exempt under section 40 (2) personal information relating to others.

A disclosure made under FOIA is judged to be to the wider world. The individuals involved, with the exception of senior officers, would not reasonably expect that their details would be disclosed in this way. It may also constitute a breach of the DPA principles.

This is an absolute exemption and therefore there is no requirement for us to consider the public interest.

To advise and assist you further we have provided a link to Salaries of employees above £50,000.00.

[http://www.coventry.gov.uk/downloads/download/1930/salaries\\_of\\_senior\\_managers](http://www.coventry.gov.uk/downloads/download/1930/salaries_of_senior_managers)

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

Should you wish to make any further requests for information, you may find what you are looking for is already published on the [Council's web site](#) and in particular its [FOI/EIR Disclosure log](#), [Council's Publication Scheme](#), [Open Data](#) and [Facts about Coventry](#).

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: [infogov@coventry.gov.uk](mailto:infogov@coventry.gov.uk)

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email [casework@ico.org.uk](mailto:casework@ico.org.uk).

Please remember to quote the reference number above in your response.

Yours faithfully

**Information Governance**