

Coombe Country Park Education Service

Education prospectus
Early Years to Adult Education

Countryside, Heritage, Environmental
Studies and Training



Contents

The Mission statement.	3
At Coombe Country Park	4
Overview	6
Special Needs	11
About our Education programmes.....	11
Pre-school and early years.....	13
Primary	15
Woods and Water	19
Outreach programmes	19
Secondary	22
Land Based Studies	24
Level 1 Award, Certificate & Diploma in Land Based Work Based Operations.....	24
Level 2 Award, Certificate & Diploma in Progression in Working Outdoors.	24
City & Guilds.....	24
OCNWMR	24
Level 1 Traineeship in the Land-based Sector.....	Error! Bookmark not defined.
Lantra	Error! Bookmark not defined.
Qualifications.....	25
Entry Level 3 Award in Progression	25
Entry Level Award in Preparing for Work.....	25
Qualifications.....	26

Award, Certificate & Diploma in Progression.	27
Award, Certificate & Diploma in Preparing for Work.	27
OCNWMR	27
Timetable & Enrolment.....	28
Work Experience & Volunteer Placements	29
Introduction to Early Years in the Environment	29
Interest courses	29
We Also Do.....	30
FAQ's Day Activities.....	31
Terms and conditions for education visits.	33
Partnerships	Error! Bookmark not defined.

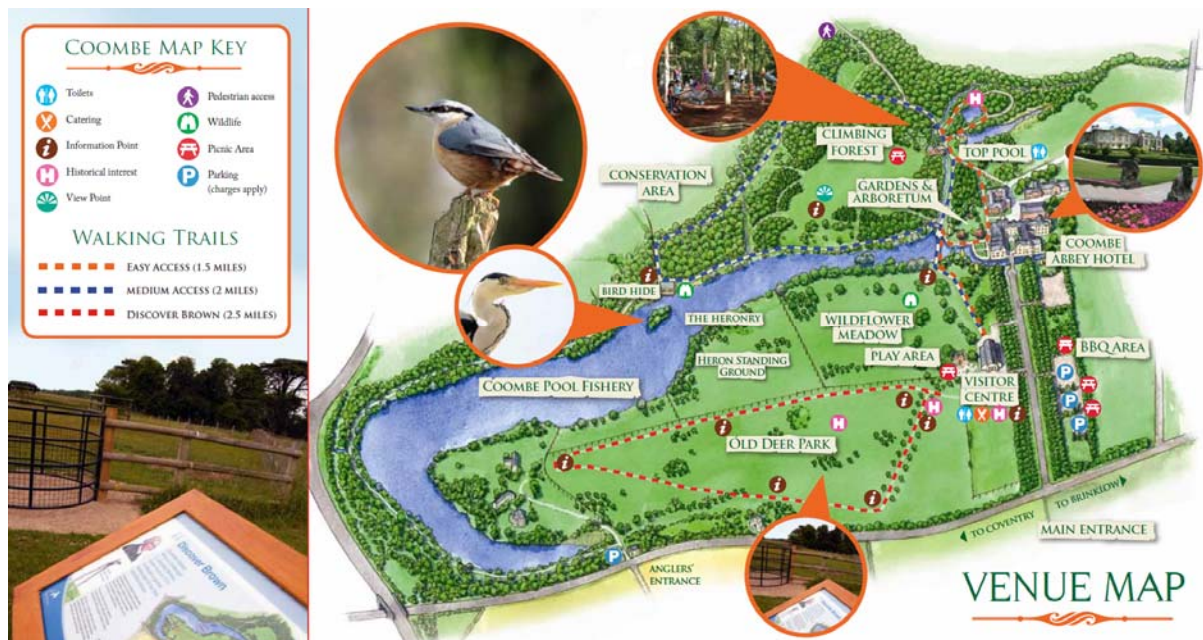
The Mission statement.

- To provide high quality education, interpretative and training opportunities maximising the assets of the country park.
- To assist and support the conservation and enhancement of the estate for the enjoyment of the visitors and provide a first class visitor experience.
- To proactively assist and support the conservation & restoration of the historic design landscape.
- To be an integral part of the conservation and enhancement of the nature conservation interest of the site.

At Coombe Country Park

We would like to introduce you to our programmes of study and activities available at Coombe Country Park.

Specialising in 'Learning Outside the Classroom' our service offers a wide variety of programmes for all ages and key stages supporting many areas of the National Curriculum, National Frameworks and beyond.



Education Facilities in the park include:

- Fully accessible bird hide with spectacular views of Warwickshire's largest heronry & woodland feeding station.
- Wildflower meadows open April to September.
- The Duck Decoy with pond dipping stages.
- Top Pool Lodge
- An orienteering course which is suitable for different abilities.
- Two children's play areas, a challenging climbing forest for children 12+ and a traditional area for younger children.

Education Facilities in the Visitors Centre include:

- The Field Studies Centre including science laboratory equipment.
- The Discovery Centre.
- The Miller Suite.

Coombe Country Park

Overview

Coombe Country Park is a beautiful historic parkland which offers many memorable countryside experiences. Within the parkland it offers 500 acres of fabulous gardens, woodlands, lakeside views, Deer park walks, and bird watching, during the summer months there is also a fantastic wild flower meadow. It has taken centuries and the vision of many individuals for the magnificent Country Park to reach its present splendour.

A large part of the site is classified as a Site of Special Scientific Interest (SSSI) as recognition of its importance to wildlife. Its historic parkland is on the English Heritage register of historic parks and gardens.

Coombe Country Park has Warwickshire's largest Heronry, where over 60 pairs of Herons raise their young each year, couple this with the extensive biodiversity of habitats and wildlife found within the park then this offers a great ability to explore the wildlife and their environments through hands on activities. We offer a large range of exciting and involved activities with our aim to encourage a sense of wonder and respect for the environment through positive outdoor experiences. Most programme activities are linked to the National Curriculum and all build on the key skills of communication, thinking and working with others.

The park offers a wide range of facilities for your visit including a visitors centre, interactive discovery centre, café, gift shop, information centre and displays about Coombes history including artefacts found on site. When you book an activity with our Education Officers you will have the option to also book a designated area for your students to eat their lunches and store their belongings during the activity.

From 2010 Coombe Country Park has been honoured by being awarded the prestigious Green Flag Award, a national quality standard mark for parks and

open spaces and the LOtC Quality badge. We are a registered training centre with LANTRA and OCNwmr delivering courses from E1-L2.

Educational Programmes of Study

Programme	Early years and foundation stage	Key Stage 1	Key Stage 2	Key Stage 3 - 5	Higher education Corporate engagement	Early Years and Foundation stage targets	National Curriculum links	Communication skills	Self esteem	Team Work	Reengagement
Animal Adaptations		•	•				•	•		•	
Art in the park		•	•	•			•	•		•	
Autumn Changes	•	•				•	•	•			
Bushcraft survival				•	•		•	•	•	•	•
Discovering fresh water life		•	•				•	•		•	
Environmental Explorers			•								
First Nature	•	•				•	•	•	•		
Focus on Herons		•	•				•	•			
Forest school	•	•	•			•	•	•	•	•	•
Habitats		•	•				•	•		•	
Micro - habitats				•			•	•		•	
Monsters in miniature		•	•				•	•		•	

Educational Programmes of Study

Programme	Early years and foundation stage	Key Stage 1	Key Stage 2	Key Stage 3 - 5	Higher education Corporate engagement	Early Years and Foundation stage targets	National Curriculum links	Communication skills	Self esteem	Team Work	Reengagement
Outreach	•	•	•	•	•	•	•	•	•	•	•
OCNWMR				•	•		•	•	•	•	•
River study			•	•			•	•			
Shelter building		•	•	•	•		•	•	•	•	•
Team Building			•	•	•		•	•	•	•	•
The Gun Powder Plot		•	•				•	•			
The Teeny Weeny tadpole	•	•				•	•	•			
The Three Little Pigs	•	•				•		•	•	•	
The Very Hungry Caterpillar	•					•		•			

Educational Programmes of Study

Woods and water		•	•	•			•	•			
Programme	Early years and foundation stage	Key Stage 1	Key Stage 2	Key Stage 3 - 5	Higher education Corporate engagement	Early Years and Foundation stage targets	National Curriculum links	Communication skills	Self esteem	Team Work	Reengagement
Woodland Survey			•				•	•			
City & Guilds Land based operations				•	•		•	•	•	•	•
Lantra				•	•						

Special Needs

We do...

- All of our courses and activities reflect our commitment to equality and diversity. We can adapt all of our courses for the needs of our participants. We are used to working with groups from a variety of different organisations which reflect the cultural, mobility and educational needs of our clients. The majority of the site is physically accessible to all and our activities can be structured to enable the maximum benefit for all concerned.

We have...

- Hearing loops available at the information desk and classrooms/meeting rooms.
- A lift for disabled access to upper floor.
- All programmes can be adapted for people with mobility issues with prior warning.
- A network of pathways that are buggy friendly.

About our Education programmes

Our programmes are specifically designed to allow for follow up work to be completed within the classroom to further enhance learning.

As well as offering set programmes of study we can also offer tailor made programmes to your specific needs linking these to your specific requirements and targets.

We offer a variety of programmes and activities throughout the year with all of our programmes linked to the National Curriculum. The programmes we offer are designed to work alongside programmes of study within schools as an extension of children's knowledge and learning or as a starter session to a new topic focus.

Outreach activities

As well as programmes delivered within the park itself we also offer outreach activities within your base. These range from school assemblies to whole day activities working with schools; museums; colleges; universities and even Women Institutes and local natural history societies. The list is endless! For more information about these activities please contact us.

Bespoke Activities

We pride ourselves in offering a variety of programmes but if you wish to have a topic focus to your visit that we do not already offer then we can specifically design a programme to suit your own curriculum requirements.

Pre-school and early years

0 - 4 years of age

Overview of activities

Autumn Changes

The pupils will use their senses to explore the park and the things around them. Pupils are encouraged to look at the different colours of autumn and express their own thoughts on how leafs and features within the park change during the autumn season. The children will also be given the opportunity to search for mini beasts within the woodland and look at different types of animal homes. At the end of the session pupils will be given the opportunity to feed the birds and also create a natural collage as we walk back to the visitors centre.

First Nature

You will use your senses to explore the park and the things around us. Pupils will be given the opportunity to find and feel different textures and take a bark rubbing of their favourite tree, look for different colours they can see within the park and will be encouraged to listen and focus on the smells around them using a special magic jewel. They will also be given the opportunity to search for mini beasts within the woodland and look at different types of homes animals live in. At the end of the session they will feed the birds and create a natural collage as we walk back to the visitors centre.

Forest School

This programme can be run as either a standalone 2 hour session or as a rolling programme designed to help children explore nature first hand through practical experiences, art and stories. Pupils are encouraged to take part in innovative, creative and diverse activities, which stimulate and develop their own learning styles, reinforce gained knowledge, boost self-esteem and encourages interaction with others.

The Hungry Caterpillar – summer term only

Pupils will listen to the story of 'The Very Hungry Caterpillar' and then go and explore the meadow to try and find some very hungry caterpillars and their friends. After looking at the different creatures we have found in the meadow the children are given the opportunity to create a Sticky picture of foods the caterpillar might like to eat as we walk back to the Field Study Centre.

The Three Little Pigs

Pupils listen to the story of 'The Three Little Pig'. They will then be given the opportunity to build a shelter for 'The Three Little Pigs' (either in small groups or individually) and then see if they can blow their shelters down.

The Teeny Weeny tadpole

Pupils will listen to the story of 'The Teeny Weeny Tadpole' before being given the opportunity to explore the pond to see if we can find any tadpoles and their friends.

Primary

Key Stage 1 – 2

5 – 11 years

Autumn Changes

KS1

The pupils will use their senses to explore the park and the things around them. Pupils are encouraged to look at the different colours of autumn and express their own thoughts on how leafs and features within the park change during the autumn season. The children will also be given the opportunity to search for mini beasts within the woodland and look at different types of animal homes. At the end of the session pupils will be given the opportunity to feed the birds and also create a natural collage as we walk back to the visitors centre.

First Nature

KS1

The Pupils will use their senses to explore the park and the things around them. They will be given the opportunity to find and feel different textures and take a bark rubbing of their favourite tree, look for different colours they can see within the park and will also be encouraged to listen and focus on the sounds and smells around them using a special magic jewel. Pupils will also be given the opportunity to search for mini beasts within the woodland and look at different types of animal homes. At the end of the session children will be given the opportunity to feed the birds and also create a natural collage as we walk back to the visitors centre.

The Very Hungry Caterpillar – summer term only

KS1

Pupils will listen to the story of 'The Very Hungry Caterpillar' and then go and explore the meadow to try and find some very hungry caterpillars and their friends. After looking at the different creatures we have found in the meadow

the children are given the opportunity to create a Sticky picture of foods the caterpillar might like to eat as we walk back to the Field Study Centre.

The Three Little Pigs

KS1

Pupils listen to the story of 'The Three Little Pig'. They will then be given the opportunity to build a shelter for 'The Three Little Pigs' (either in small groups or individually) and then see if they can blow their shelters down.

The Teeny Weeny tadpole

KS1

Pupils will listen to the story of 'The Teeny Weeny Tadpole' before being given the opportunity to explore the pond to see if we can find any tadpoles and their friends.

Animal Adaptations

KS 1 and KS 2

This programme gives pupils the opportunity to explore different animals and the adaptations that help them live within their own specific environment. Bird costumes are used to illustrate the adaptations of birds found within the park and field sampling techniques will be used to record the animals that the pupils discover within the park.

Art in the Park

KS 1 and KS2

Pupils will get the opportunity to create art from natural materials found within the woodland. Working as either individuals or in groups pupils art work could include 2D or 3D pieces.

Discovering Fresh Water Life

KS 1 and KS 2

This programme gives the Pupils an opportunity to look at the freshwater habitat and the different animals and wildlife that live within it. Children will be asked to use field sampling techniques to identify the different invertebrates and animals that the habitat supports.

Focus on Herons - March - June only

KS 1 and KS 2

This programme offers pupils the opportunity to explore the life of a Heron. It delivers an introduction to Herons and how they have adapted to live in their surroundings. Pupils will also have the opportunity to observe Herons and other water birds in their natural environment.

Forest School

KS 1 and KS 2

This programme can be run as either a standalone 2 hour session, a whole day or as a rolling programme. The programme is designed to help children explore nature first hand through practical experiences, art and stories. Children are encouraged to take part in innovative, creative and diverse activities, which stimulate and develop their own learning styles, reinforce gained knowledge, boost self-esteem and encourages interaction with others.

Habitats - Summer time only

KS 1 and KS 2

This programme allows pupils an opportunity to compare and contrast three different habitats within the park. They will be able to use field study techniques to identify the different invertebrates and animals that live within each habitat. For top end Ks2 this programme also offers the ability to look closely at biodiversity and environmental impacts.

Monsters in Miniature - Summer time only

KS 1 and KS 2

This programme gives the pupils an opportunity to compare and contrast two different habitats, (Meadow and Woodland), and the wildlife that lives within each habitat. Pupils will be asked to use field sampling techniques to identify the different invertebrates and animals that each habitat supports.

Woods and Water

KS 1 and KS 2

This programme gives pupils an opportunity to compare and contrast two different habitats (woodland and water), and the wildlife that lives within it. Pupils will use field sampling techniques to identify the different invertebrates and animals that each habitat supports and the links between the two habitats.

Environmental Explorers - All day programme

KS 2

This programme looks at biodiversity and sustainability. Using a variety of games and activities pupils will gain an understanding of different habitats and the life they support and how we can sustain them for the future.

Orienteering Programme

KS 2

This programme gives pupils a combined activity offering a basic understanding of map reading with a fun and interactive activity throughout the park. Pupils are shown how to read the site orienteering maps and afterwards are split into small groups to work together around the orienteering course.

River Study

KS 2

During this programme Pupils are given the opportunity to expand and develop a variety of field study skills through observing the river and its surrounding landscape. Pupils will be given the opportunity to take measurements of different aspects of the as well as investigating the invertebrates and animals that live within the river system. Understanding will be gained of the main features.

Shelter Building

KS 2

Working in teams, pupils are given the opportunity to build a shelter out of the natural materials they find around them. After completion pupils are given the opportunity to assess their own work and that of their peers and to think about how they could develop their ideas and building techniques.

Team games Programme

KS 2

This programme offers pupils the opportunity to explore challenges face on. The pupils are split into small groups in which they will have to overcome a selection of challenging activities. The games are designed to develop team work, creative thinking skills, working to a deadline, communication, reflection of their abilities to improve their own teams' performance and respect for others.

The Gun Powder plot

KS 2

Pupils will be given the opportunity to find out about how Coombe Country Park had a major role to play in the Gun powder plot.

Woodland Survey

KS 2

This programme looks at trees as living plants and how the woodland habitat is created. Pupils are encouraged to measure and estimate the age of trees as well as the woodland habitat and how it supports the biodiversity of animal life within in it. Pupils will use a variety of Field Study Techniques.

Woods and Water

KS 2

This programme gives the pupils the opportunity to compare & contrast two distinct habitats and the wildlife found in each. Pupils use field sampling techniques to identify the different flora & fauna found in areas providing the opportunity to compare & contrast the two habitats.

Outreach programmes

Assemblies:

Caring for our environment and the wildlife that live within it

This programme is a whole school assembly that focuses on the plants and animals that we should find within the school grounds. The assembly looks at life cycles and how the biodiversity of species can be affected by changes in

the habitat. We also look at simple ways in which we can encourage animals and animals into the differing habitats within the school grounds. The assembly uses costumes and props to help deliver the message of biodiversity.

Recycling

Through interactive and creative games and activities pupils will learn about why it is important to Recycle, Reduce and Reuse as well as discussing ways in which we can cut down on waste within the school grounds.

Animal adaptations

Pupils will learn about the different birds and how they are adapted to their own specific habitats by the use of costumes and props. Pupils will also be encouraged to survey the birds found within their school grounds as either a pre visit or follow up session.

Activities:

Animal feeders and homes

Follow up activities to the Caring for our environment assembly where, using field sampling techniques survey the plants and animals found within the school grounds or create feeders and homes to encourage increased biodiversity within the school grounds.

Up-cycling

Follow up session from the Recycling assembly where pupils are given the opportunity to create new things from old. For example bird feeders, Junk models or musical instruments.

A basic introduction to Compass and direction.

Through games and activities pupils gain a basic understanding of the points of the compass and direction culminating in a basic orienteering exercise within the school grounds.

Bespoke activities

We can create bespoke outreach activities to meet your specific objectives.

Secondary

Key Stage 3 – 5

11 - 18 years

Art in the Park

Pupils will get the opportunity to create art from natural materials found within the woodland. Working as either individuals or in groups pupils art work could include 2D or 3D pieces. This opens up the subject of creative thinking, writing, design, etc. and can be part of many exercises. It can also be used as a form of interpretation for checking the understanding of other sessions.

Bushcraft Survival

This programme follows the ethos of the Forest School Programme and can be run as either a one off session or a running programme. Develops both team and communication skills

Micro-habitats

This programme gives the pupils an opportunity to compare and contrast different habitats, and micro habitats that they support. Using field sampling techniques pupils will be given the opportunity to identify the different invertebrates, animals and plant life that each habitat supports.

Orienteering

This programme gives pupils a combined activity offering a basic understanding of map reading with a fun and interactive activity throughout the park. Pupils are shown how to read the site orienteering maps and afterwards are split into small groups to work together around the orienteering course.



River Study

During this programme pupils are given the opportunity to expand and develop a variety of field study skills through observing the river and its surrounding landscape. Pupils will be given the opportunity to take

measurements of different aspects of the as well as investigating the invertebrates and animals that live within the river system. Understanding will be gained of the main features of the river system. Up to and including GCSE+ level work.

Shelter Building

Working in teams, pupils are given the opportunity to build a shelter out of the natural materials they find around them. After completion pupils are given the opportunity to assess their own work and that of their peers and to think about how they could develop their ideas and building techniques. It also provides the opportunity if required to examine the use of materials and structures in construction.

Team games

This programme offers pupils the opportunity to work together and explore how to deal with challenges. The sessions are created out of a bank of activities that are tailored to the ability of the group. The pupils are split into small groups in which they will have to overcome a selection of challenging activities. The games are designed to develop team work, creative thinking skills, working to a deadline, communication, reflection of their abilities to improve their own teams' performance and respect for others.

Travel and Tourism

Pupils will have the opportunity to look at different groups of people that use the park and their conflict of interest as well as the environmental impact of the activities on site.

Land Based Studies

Level 1 Award, Certificate & Diploma in Land Based Work Based Operations.

Level 2 Award, Certificate & Diploma in Progression in Working Outdoors.

City & Guilds

This course covers a set range of units including Tool & Equipment Maintenance; Planting & Establishing Plants and Historic Landscapes. It is accredited through Warwickshire College and gives a direct link into their Level 2 or 3 courses or our own Level 2 course.

OCNWMR

This course is made up of units that can be chosen from our unit bank. It is accredited through OCNWMR and gives a link to employment or a Level 3 course.

Entry Level (14+)

Qualifications

Entry Level 3 Award in Progression

OCNWMR

A 7 week accredited taster course gives students an insight into working outdoors and possible progression to our Level 1 courses. We can choose the units to be studied to best suit the learners needs and interests.

Entry Level Award in Preparing for Work

OCNWMR

A tailor made course that may include units to do with Employment skills; CV & Portfolio writing; Team skills that could help with your route into Further Education.

Topics which can be studied at this level include:-

- Land based
- Preparing for work
- Customer service & retail
- Health and safety
- Teamwork and communication
- Leisure and recreation
- Basic vehicle maintenance
- Hobbies and interests

Level 1 (13-24yrs)

Qualifications

Award, Certificate & Diploma in Progression.

OCNWMR

Tailor made to suit the individual learner; we are able to provide courses that include a mixture of units covering Horticulture, Land Based work, Environmental Science and teamwork & career progression.

Award, Certificate & Diploma in Preparing for Work.

OCNWMR

A tailor made course that could include units to do with Employment skills; CV & Portfolio writing; Team skills that could help with your route into further education, college or independent living.

Topics which can be studied at this level include:-

- Land based
- Preparing for work
- Customer service & retail
- Animal welfare
- Health & safety
- Teamwork and communication
- Leisure and recreation
- Basic vehicle maintenance
- Hobbies and recreation

Level 2 (14-24yrs)

Qualifications

Award, Certificate & Diploma in Progression.

OCNWMR

Tailor made to suit the individual learner; we are able to provide courses that include a mixture of units covering Horticulture, Land Based work, Environmental Science and teamwork, leadership skills & career progression.

Award, Certificate & Diploma in Preparing for Work.

OCNWMR

A tailor made course that can be built to include units to do with Employment skills; CV & Portfolio writing; Team skills; Money Management that could help with your route into further education, college or independent living.

Topics which can be studied at this level include:-

Land based

Preparing for work

Customer service & retail

Health and safety

Land based

Preparing for work

Customer service & retail

Health and safety

Timetable & Enrolment

Entry Level Taster Course.

This course has flexible start dates throughout the year; it has a minimum attendance rate of 6/7 days for the learner to be able to achieve the qualification. It can be booked as a block or over 7 weeks during one term.

Level 1 and 2 Courses.

These courses are available for enrolment in September and January. The learner will need to attend:

- One day a week for one academic year for the Award and Certificate; or for two years for the Diploma;
- Two or three days a week for one academic year for the Award, Certificate & Diploma.

To progress from Level 1 to Level 2 at:

- One day a week takes a minimum of three years;
- Two days a week takes a minimum of two years to achieve a Level 2 Certificate;
- Three days a week for a minimum of two years to achieve a Level 2 Diploma.

We offer these courses for 1-3 days a week, 10.00am-2.30pm, Wednesday through to Friday.

15yrs - Adult (18+ years)

Work Experience & Volunteer Placements

Volunteer Placements

Please contact us for a Volunteer Enquiry Form; this form will enter you onto our database (in accordance with the Data Protection Act 1998).

We have a need for multiple volunteers in the following areas:

Garden assistant	Estate assistant
Visitor services assistant	Wildlife surveyor
Visitor experience assistant	Education assistant
Fishery assistant	Photography assistant

These posts are flexible over 7 days a week, morning and afternoons.

Work Experience with accreditation

We can offer qualifications ranging from Entry Level Awards to Level 2 Diplomas to suit a range of timescales and abilities. The units will be taken from our Unit Banks and will be awarded by OCNWMR.

We have a minimum age of 14 but no upper age limit.

There is a cost for these qualifications depending on the level and length of time served. Please contact us for further details.

Work Experience without accreditation

We have a minimum age of 14 but no upper age limit.

Introduction to Early Years in the Environment

Level 2 & Level 3

Interest courses

Angling

1 day non-accredited

We Also Do...

Birthday Parties

We offer a wide range of birthday parties for children 4 years and above. All the parties are outdoor themed.

Themed Walks

We offer a wide range of guided walks around the park looking at a variety of differing themes for families or groups. Bispoke guided walks can also be delivered to your specific requirements.

Children, Family and Adult activities.

During the school holidays and weekends we offer a wide range of activities within the park, from either a morning or afternoon session or to a whole day session. Sign up for email updates for more information including dates and times.

FAQ's Day Activities

Q) How many members of staff do we need to bring?

A) We recommend that more than the recommended ratios are brought with you on visits to the park. Ratios for each Key Stage are as follows;

- Under 5's = 1:4,
- KS1 = 1:6,
- KS2 = 1:8
- Ks3+ = 1:10

Please note that during the River study programme 2 members of staff per activity group is required so a minimum of 4 members of staff.

Activity leaders DO NOT make up the required ratio for your group.

Q) What should we bring with us?

A) All pupils should be dressed appropriately for the day and the activities that your pupils will be taking part in.

Q) What happens if it is bad weather?

A) There are no wet weather alternatives for any activity. All attending must be prepared for all weather conditions. In severe weather (strong gales, torrential rain, blizzard) the activity may be cancelled, if we cancel we can either rearrange the date or refund the money.

Q) I have to do a risk assessment; can I come to Coombe to do it? Can I have a copy of your risk assessment?

A) We encourage pre-visit checks so that you can write your own Risk Assessment for the day. Feel free to contact us to arrange a time. Our activities are all risk assessed and copies can be made available on request.

Q) How long is each activity?

A) All activities are based on a 2 hour session which allows you to book mornings, afternoons or all day.

Q) Can we adjust timings?

A) We try to be flexible in timing your activities if we have adequate notice. How long is each activity?

Q) Is there anywhere to eat lunches?

A) There are numerous picnic benches and areas to sit outside. If you book our team for a whole day a room is included in the price for your lunch. Rooms can also be booked separately and at an additional cost.

Q) How much will the activities cost?

A) For general costing's please refer to our website, or contact us for specific details.

Q) Do we need to pay for car/coach parking?

A) This is included in the price of education bookings; you will receive your passes in your confirmation email or by post.

Q) How do we pay for the activities?

A) We will invoice you for the total cost of the programme after the visit.

Q) What if we just want to visit the park without using your education services?

A) If you are planning a self-led trip please send us a self-led visit form available on our website and we will let you know if we can accommodate you over the period.

Car parking charges for coaches, Minibuses and cars do apply. For Cost please refer to our website or contact us for specific details.

Room hire may be available for lunches at none busy times of the year.

Terms and conditions for education visits.

1. Provisional bookings should be made by telephone. We will then send booking forms to the Visit Organiser.
2. To confirm a provisional booking, the booking form should be returned within 21 days of making a provisional booking. If booking forms are not returned within 21 days the provisional booking may be cancelled and the dates offered to another group.
3. Course fees will be charged for the number of students booked (this can be altered at any time up to 7 days before the visit) or for those attending on the day of the visit which ever is greater. Car and or Coach parking is included in the fee.
4. Course fees are set prices per student per session. For current prices refer to our website or contact us.
5. Under current legislation course fees are exempt from VAT.
6. An invoice for the course fees will be sent to Visit Organisers after the visit and must be paid immediately upon receipt of the invoice.
7. Groups cancelling bookings up to four weeks before the date of the visit will be liable to pay the full amount of the visit, unless the date is subsequently filled by another group.
8. Visit Leaders** must bring a full list of students and adult helpers attending on the day of the visit.
9. Visit leaders are responsible for ensuring that they bring on the required number of adults with as discussed at the time of the booking.
10. It is the responsibility of the Visit Organiser to notify the service of any known relevant medical conditions at the time of booking and to update with more detail if necessary at the start of the visit.
11. To ensure a safe visit, the Visit Leader and other adult helpers will be expected to take an active part in the visit and will be entirely responsible for discipline, safety and overall control of the group.

12. Although the service carries out risk assessments for all activities and will make these available on request, it is recommended that Visit Leaders should also carry out their own risk assessments for the visit.

13. It is recommended that Visit Leaders carry out a pre-visit check to familiarise themselves with the study area.

14. Although service staff are trained in first aid and will carry first aid kits, it remains the responsibility of the Visit Leader to provide first aid and any necessary medical care to students.

15. It is the responsibility of the Visit Leader to ensure that students have parental permission for the visit and to bring with them a list of emergency contact and medical details for each student on the visit.

16. At all times during the visit, the Visit Leader will retain responsibility for the safety and welfare of students including during break times when the service staff may not be present.

17. The school or other group, through the LEA or other insurance, as appropriate, will indemnify the service against all claims arising from any loss or damage, or injury or death to participants and any third parties arising from the educational visit and will, during the period of the visit, maintain an insurance policy with a reputable insurance company for an amount of not less than £5 million in respect of any one claim. The amount of such insurance shall not limit the liability of the school, group or LEA to the service.

18. During a visit led by the service staff, the staff member will co-ordinate the activities of the group and will advise the group of any particular known hazards that may apply on the day of the visit.

19. The service reserves the right to cancel or terminate a visit at any time if our staff consider that to continue with the visit would be hazardous to themselves, students or members of the public.

20. The service reserves the right to exclude any individuals from a visit if our staff feel that to allow them to continue would be hazardous to the individual or detrimental to the quality of experience we are able to provide to the rest of the group or to others.