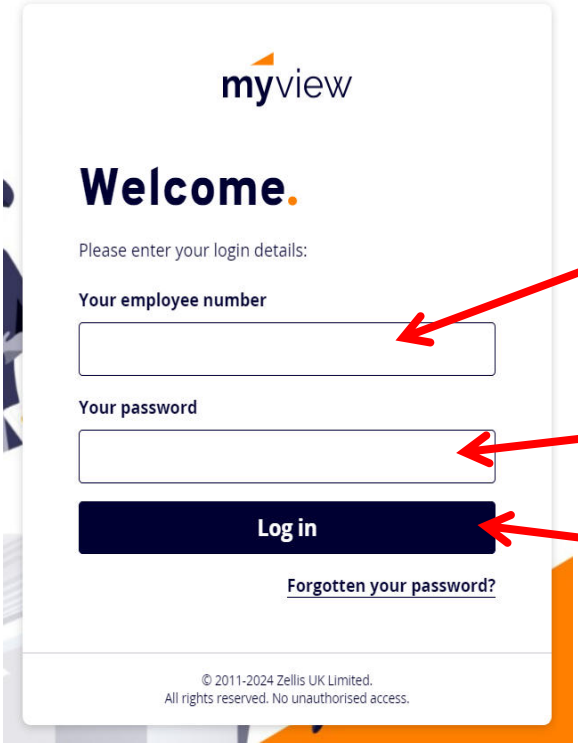
# My Forms History

Follow this link to access the log in screen: https://myemployment.coventry.gov.uk

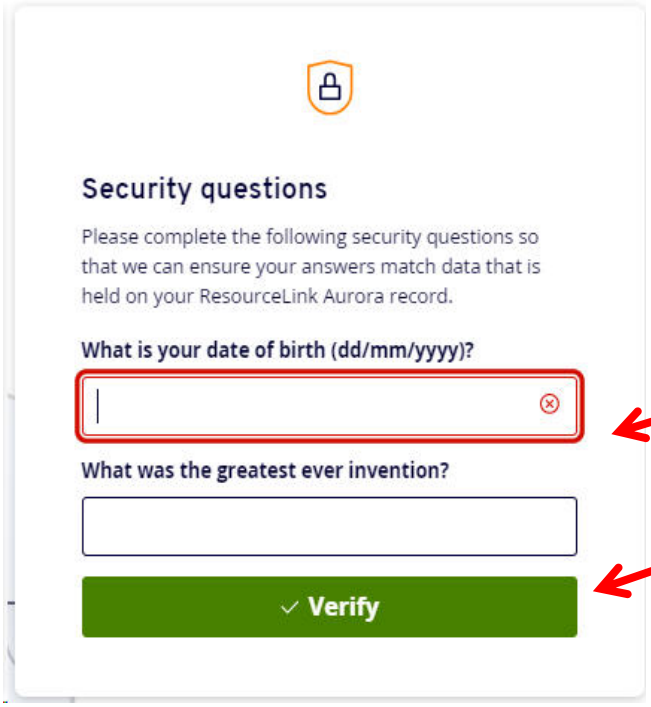
Log in to MyEmployment




Enter **Employee Number** (6 digit payroll number).

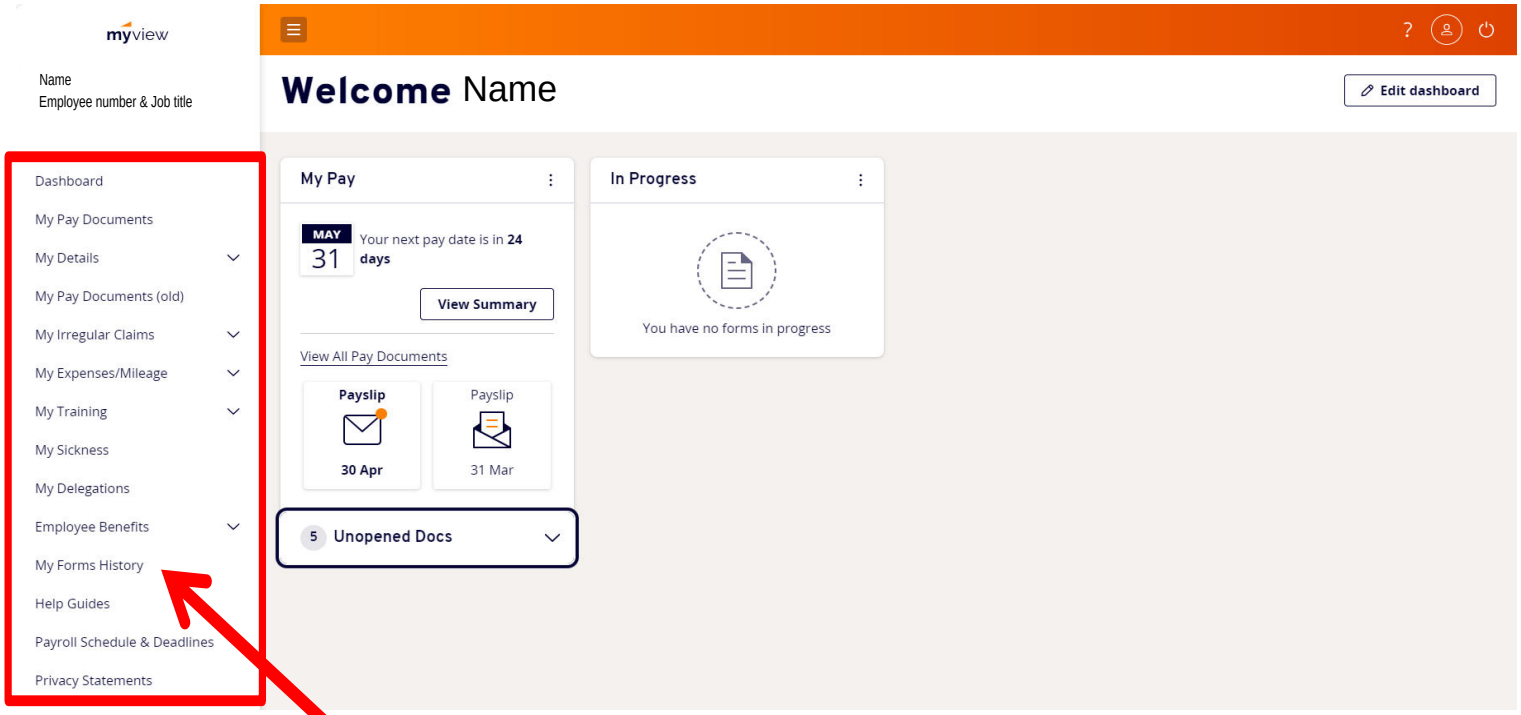
Enter **Password**.

Click.



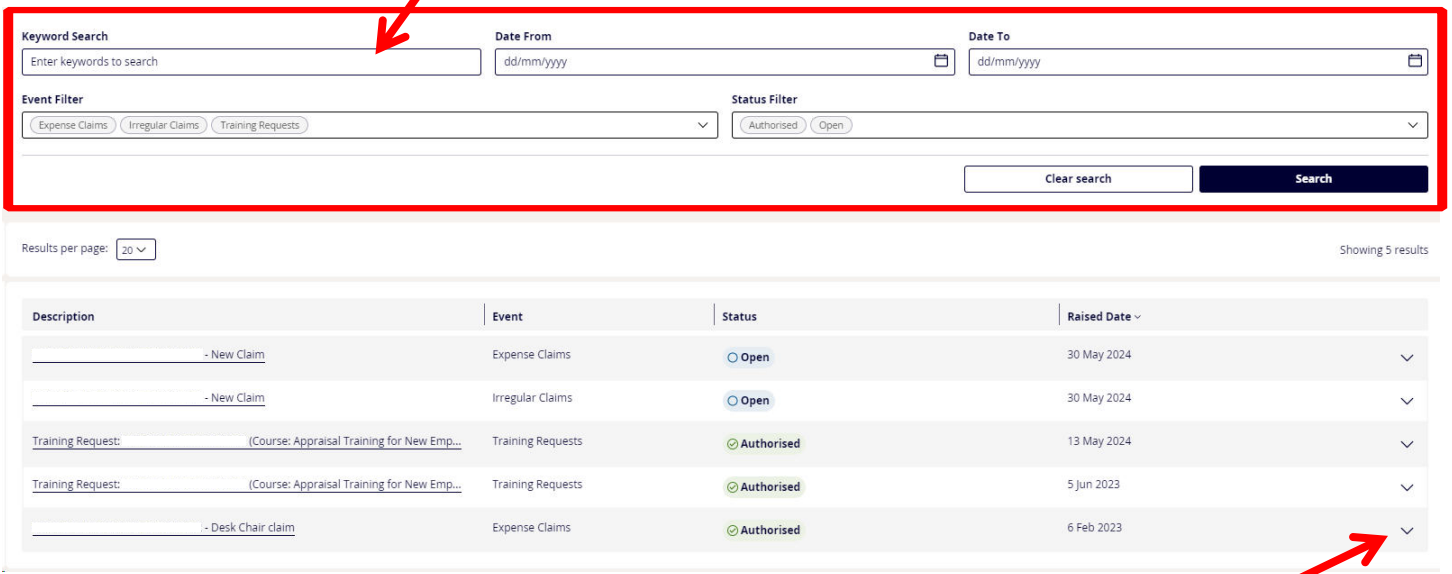

Enter the answers to your two **Security Questions**.

Click **Verify** .
This will now log you into MyView




From the menu on your dashboard, click **My Forms History.**

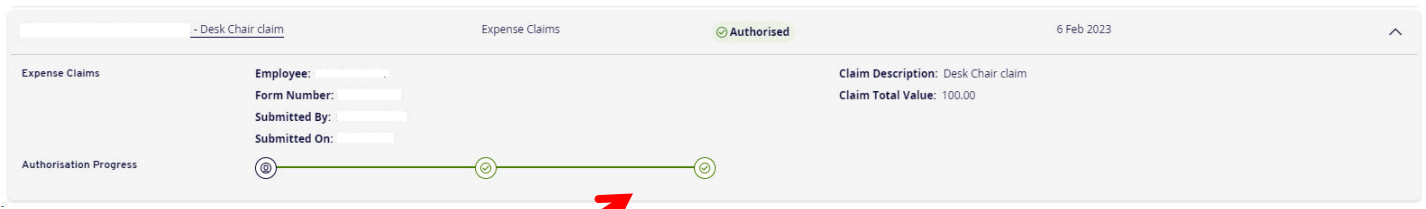
Use the fields to select your search options and select **Search**.







Click to see approval chain.




Click to view details of who has approved/rejected the request or who it is currently awaiting the approval of.