



Information Governance

Coventry City Council
PO Box 15
Council House
Coventry
CV1 5RR

www.coventry.gov.uk

Please contact Information Governance
Direct line 024 7683 3323
infogov@coventry.gov.uk

21 July 2017

Dear Sir/Madam

**Freedom of Information Act 2000 (FOIA)
Request ID: REQ02895**

Thank you for your request for information relating to manager for Temporary Event Notice (TEN) Licenses.

Your request and our response below:

Please provide me with the name and contact details of the manager responsible for the issuing and enforcement of Temporary Event Notice (TEN) licenses. I am led to believe this in fact falls under the remit of your environmental health department.

In response to the enquiry:

The Police and the Local Authority exercising Environmental Health Functions are the consultees on Temporary Event Notices and make the decision whether to object to an application or not.

Neil Chaplin is the Environmental Protection Manager responsible and you can contact him on 024 7683 1424 or alternatively: Env.protection@coventry.gov.uk

Should you require any information regarding making an application please contact the Licensing team on 024 7683 1888 or licensing@coventry.gov.uk

The supply of information in response to a Freedom of Information request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non-commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news

reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

Should you wish to make any further requests for information, you may find what you are looking for is already published on the [Council's web site](#) and in particular its FOI/EIR [Disclosure log](#), [Council's Publication Scheme](#), [Open Data](#) and [Facts about Coventry](#).

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email casework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

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