Personal Specification

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| **Job Title:** | Early Years Practitioner | **Job Number:** |  |
| **Location:** |  | **Salary:** |  |

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| **Knowledge:** | * Knowledge and understanding of all current and relevant guidelines and legislation including child protection, racism awareness, equal opportunities and the Children Act 2006. |
| * Knowledge and understanding of child development. |
|  | * Knowledge and understanding of the Early Years Foundation Stage. |
|  | * Knowledge and understanding of the nursery ethos. |
|  | * Knowledge of Coventry Safeguarding Children Partnership (CSCP) Safeguarding Policy and Procedures |
|  | * An Understanding of the Early Help Assessment and associated processes |

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| **Skills and**  **Abilities:** | * Able to work with parents in understanding their children's needs. |
| * Able to work effectively as a member of the team. |
|  | * Able to communicate effectively with children, parents and other professionals. |
|  | * Good organisational skills. |
|  | * Good written and verbal communication skills. |
|  | * Assess and support individual child’s stage of development using the Early Years Foundation Stage development matters. |
|  | * Create a stimulating learning environment to enhance the individual child’s developmental needs and families understanding. |

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| **Experience:** | * Experience of working in an in early years and childcare setting. |

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| **Educational:** | * Relevant Level 3 qualification as defined by the Early Years Qualification List issued by Department for Education. <http://www.education.gov.uk/eypqd/search/search.cfm> |

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| **Special Requirements:** | * This post is exempted under the Rehabilitation of Offenders Act 1974 and as such appointment to this post will be conditional upon the receipt of a satisfactory response to a check of police records via Disclosure and Barring Service (DBS). * Appointment to this post will be conditional until suitability checks have been completed. |
| * A willingness to work flexible hours. Evenings and weekends as required. |