Job Description

**Job Title:** Early Years Practitioner **Job Number:**

**Location: Salary:**

**Job Purpose**

To provide quality childcare for children at …………………………………..

**Main Duties and Responsibilities:**

1. Knowledge of the Children Act, Ofsted EYFS welfare Requirements and other relevant legislation.

2. Work within the agreed framework of policies and procedures.

3. Plan and provide a caring and stimulating environment that eflects the EYFS and is appropriate for individual children, enabling them to reach their full potential

4. Use knowledge of concepts of child development to plan a curriculum and prepare exciting play opportunities that meet the children's development needs and stimulate learning.

5. Support with planning, organise and supervise outings and events for nursery children, parents and carers to ensure the safety of the children.

6. Establish and maintain positive relationships with children and their families in a way that values parental involvement.

7. To maintain professional conduct whilst working under pressure.

8. Observe and assess children's development, keep accurate records and provide reports as required.

1. Involvement in assessments and in communicating information to parents and other agencies and to be part of on-going monitoring and review process.
2. To identify problems and identify solutions in the best interest of the children.
3. Provide a service that respects children's life experiences and celebrates diversity in terms of language, culture, ability, race and religion.
4. Work effectively as part of a team

Any other duties and responsibilities within the range of the salary grade.

**All employees**

* To take reasonable care for their own health and safety at work and of those who may be affected by their actions or by their omissions
* To cooperate with their line manager, to work safely, to comply with health and safety instructions and information and undertake appropriate health and safety training as required
* To report to their manager any health and safety concerns, hazardous condition or defect in the health and safety arrangements.
* To ensure they are aware of the signs that may suggest a child or vulnerable adult is being abused or neglected

To report to their manager, or other appropriate manager, any concerns they may have that suggest that a child or vulnerable adult may be being abused or neglected immediately.