

Getting it right in SIMS for Dfe School Census



Codes or no codes” getting right in SIMS...

Age Group	Parents Role		In EY Portal?	Is a code req'd in SIMS	In SIMS?	In SIMS... Where
	What	How often				
2 year olds Route 1 (Deprivation)	Apply themselves or assisted application on EY Portal	Once	Check they have a valid code TYF331	No	Enter “Yes” in column Econ. Criteria	Section 4 2 year old Basis for funding. January only
2 year olds Route 2 (SEN or LAC)	As Above	Once	Upload documents	No	Enter “Yes” in relevant column	Section 4 2 year old Basis for funding. January only
3 & 4 years olds – EYPP (ECO or LAC or both)	Complete EYPP form for the school	Once	Validate parent information inc. NI no	No	Select from drop down list	Section 4 EYPP Receipt. January only
3 & 4 years olds – 30 hours	Apply via HMRC site to get code	Termly in advance	Validate 11 digit code	Yes	11 digit code	Section 4 Early Years – 30 hr code col
Disability Access Fund	Show DLA award letter to school	Once or twice	Submit DLA award letter	No	Enter “Yes”	Section 4 Early Years – DAF col

Looked After Children and Post Looked After: getting right in SIMS

Age Group	Parents Role	In EY Portal?	Is a code req'd in SIMS	In SIMS?	In SIMS... Where
Looked After	Not applicable	No	No	Enter “care Local Authority” plus Start date / End date	Section 10 – Welfare (also see as “read only” in Section 6)
Post Looked After Arrangements	Not applicable	No	No	Drop down list	Section 7

Funding you may not receive

Age Group	£ per in 12 week term possible
2 year olds Route 1 (Deprivation)	£5.29/hour (£880)
2 year olds Route 2 (SEN or LAC)	£5.29/hour (£880)
3 & 4 years olds – EYPP (ECO or LAC or both)	£0.60/hour (£108)
3 & 4 years olds – 30 hours	If code invalid and place offered it could cost school up to £777.80
Disability Access Fund	£800 per year as a one off payment
Post Looked After	£0.60/hour (£108) for EY

