## Process flowchart: Raising a Hospital Safeguarding Alert for a

## Missing Child, Fabricated illness or Parent at Risk of Flight in Coventry

Social Worker identifies the potential need to raise a health/hospital alert

Core Group of professionals working with family to be updated re: risk and actions taken, including Child Protection Conference Chair/Independent Reviewing Officer.

Case discussion with Children’s Services Team Manager and Operational Lead and agree which hospitals will need to be contacted

All decisions and actions to be clearly recorded on Protocol (Coventry) and Need to Know completed and sent to Childrens Services Leadership Team (CSLT)

Raise a Child Protection Information System (CP-IS)alert for child and/or mother via LCSHelp@coventry.gov.uk

Social Worker to contact Designated Nurse for Safeguarding Children to arrange case discussion via CWCCG.Safeguarding@nhs.net

Following case discussion, Social Worker to complete Health Alert referral form and return to CWCCG.Safeguarding@nhs.net to raise alert which will be shared with agreed hospitals/health providers and Children’s Services

When child found or parent gives birth, the Social Worker will liaise to withdraw the alert via CWCCG.Safeguarding@nhs.net

**Confidential**

**Safeguarding Alert Template**

This Crisis/Emergency Management Plan gives details about the patient’s usual health presentation and risks if they become unwell. Please use this information in conjunction with your assessment of the immediate situation.

**Please adapt form to include sections for each individual to be included in this alert.**

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| **Patient’s personal information** |
| Name |  |
| Date of birth |  |
| Gender |  |
| Address |  |
| Postcode |  |
| NHS number |  |
| Contact number |  |

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| **Usual Presentation and Risks (Include health and social care information)** |
| Usual presentation including vital signs |  |
| Clinical management |   |
| Medication |  |
| Nutrition and hydration |   |
| Psychiatric |  |
| Assessment and observation plan |  |
| Risks – specific rational for the alert |  |
| Advice to other professionals |  |
| For children, CP-IS alert?  |  |
| Subject to any safeguarding protection plans/ looked after child status |  |

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| **Recommendations in the event of a crisis / emergency** |
| For further information regarding (insert patient’s name) please contact ~ 1. Lead clinician/ Social Workers name and contact number

Allocated Social Worker – (insert name & contact number of SW)  1. A 24-hour contact number relating to this alert (may be Local Authority or a Trust)

 Emergency Duty – 024 7683 2222 |

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| **Parties to this confidential regional / national safeguarding alert** |
| 1. Lead clinician’s name and contact number: Head of Safeguarding Coventry and Warwickshire CCG  CWCCG.safeguarding@nhs.net
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