

Piano Programme

English and Maths GCSE

Family Learning

Into Employment Programme

# CHOICE

Coventry Adult Education Service  
AUTUMN TERM 2025

British Sign Language & Makaton

Childcare & Early Years

Visual & Performing Arts

Digital Functional Skills

Path 2 Apprenticeship

West Midlands  
Combined Authority

matrix  
Quality Standard for education  
and training services  
Approved by the matrix Accreditation Body

Education & Skills  
Funding Agency

Ofsted  
GRADED  
GOOD

Coventry City Council



[coventry.gov.uk/adulted](https://coventry.gov.uk/adulted)

# EXPLORE, LEARN, ACHIEVE WITH THE SKILLS, EMPLOYMENT & ADULT EDUCATION SERVICE!

This autumn, we have lined up a diverse programme of adult education opportunities designed to help you grow your **knowledge, confidence, and skills** — whether you're looking to take your first steps towards employment, progress in your current role, or simply enhance your health and wellbeing.

Our courses are more than just learning—they're about **unlocking potential and building brighter futures**. We offer accessible and supportive learning in community settings across the city, and online, with options tailored to a wide range of needs and aspirations. Whether you're returning to learning after a break, seeking a fresh start, or aiming to develop specialist skills, there's something for everyone.

In response to local demand and emerging priorities, we're **continually evolving our curriculum**. This term, we're introducing **more tasters, workshops, and day schools**, along with new progression pathways. Exciting additions include programmes focused on **climate change and green literacy skills**, helping learners build awareness and take action towards a more sustainable future. First steps learning in English, Maths, English Language Acquisition, Digital, and Family Learning are free!

We are incredibly proud to have been named **Inclusive Learning Provider of the Year** at the **West Midlands Learner Awards 2025**—a recognition of our commitment to ensuring that

**education and training are accessible to all**, especially residents from marginalised and underserved communities.

Thanks to additional grant funding from the West Midlands Combined Authority, we are now expanding our reach and provision further—bringing learning opportunities into more communities where they are needed most.

So, whether you're learning for work, for life, or to connect with others—now is the perfect time to start your journey.

**For information on our course offer please visit our website [www.coventry.gov.uk/adulted](http://www.coventry.gov.uk/adulted) or telephone 02476 975200.**

We look forward to welcoming you.

## HOW TO ENROL

### HOW TO ENROL ON A COMMUNITY OR LEISURE PROGRAMME CLASS

You can enrol **NOW** by:

Going online to **[coventry.gov.uk/adulted](http://coventry.gov.uk/adulted)** and searching for a course that interests you. Do so either by:

- Clicking on the **Search for a course** link at the top of the page.
- Exploring the pages under **Essential Skills, Learn a Language, Learning for Life** and **Learning for Work** to get a better understanding of the range of courses we offer.
- Calling **024 7697 5200** where a member of the Adult Education Service will enrol you onto a class.
- Enrolling in person at **Southfields Old School Monday - Friday 10.00am-2.00pm**.
- Visit us at one of our information and enrolment events on **Wednesday 3 September** and **Thursday 11 September 10.00am-2.00pm** in **Coventry City Centre, Smithford Way**.

**Please note, payment can be made by debit or credit card only.**

To avoid disappointment, we advise you enrol as early as possible.





# COURSES REQUIRING AN INTERVIEW

When you find a course on our website you are interested in joining, it may say you need to attend an appointment for an enrolment interview to join. We conduct interviews so that we can make sure the course is at an appropriate level for you and to check whether you are eligible for government funding. (If not, you will still be able to join, but there will be a fee to do so.)

**IMPORTANT – when attending an enrolment interview, you must bring the following:**

- **Identification:**

If you are a UK National, please bring your birth certificate, driving licence or British passport.

If you are an EU citizen, please bring your passport/ID card and a share code generated within the last 90 days.

If you are currently seeking Asylum, please bring your ARC card and Aspen card (if applicable).

Otherwise, you will need to generate a sharecode for your online eVisa document to prove your residency status.

*(If you have not yet applied for your eVisa, please bring your residence permit (BRP), passport with visa or whatever documentation you have that shows your residency status.)*

- **Evidence of relevant benefits or income:**

If your gross personal income is less than £34,194 per annum. (This is one of the criteria that allow us to claim government funding.)

- **Your national insurance number.**



Access discounted fees on a wide range of non-accredited Community Learning courses with Go CV+

## Save money on Community

## Learning courses with Go CV+

**You can sign up for Go CV+ if you meet one or more of the below criteria**

- ✓ **You are in receipt of one of the qualifying benefits listed**
- ✓ **You are a carer registered with Carers Trust Heart of England**
- ✓ **You are a Foster Carer registered with Coventry City Council**
- ✓ **You are a Student [NUS]**

All cards look the same and your unique card number will recognise you as Go CV+ provided you have a validated Go CV account **BEFORE** you book and pay your course fees – refunds will not be possible.

**Qualifying benefits:**

- Attendance Allowance
- Asylum Seeker
- Bereavement Support Payment
- Carer's Allowance
- Council Tax support (not single person occupancy)
- Disability Living Allowance
- Employment and Support Allowance
- Housing Benefit
- Incapacity Benefit
- Income Support
- Industrial Injury Disablement Benefit
- Industrial Death Benefit
- Jobseeker's Allowance
- Pension Credit
- Personal Independence Payment
- Severe Disablement Allowance
- Universal Credit
- War Disability Pension/Armed Forces Compensation
- Working Tax Credit (not Child Tax Credit alone)



# LANGUAGE SKILLS

## COMMUNITY INTERPRETING

**Do you want to learn about the role of a community interpreter? Do you have an interest in working with different language groups? Do you want to help others be understood in English?**

We offer Community Interpreting courses for those who are interested in finding out more about a qualification and career in interpreting. We have a Preparation for Level 1 Award in Understanding Community Interpreting – Study Skills course running in Autumn 2025. You can then enrol on the 20 week 60 hour Ascentis Level 1 Award in Understanding Community Interpreting running from January 26.

If you have already achieved a Level 1 qualification in Community Interpreting or feel you have the equivalent skills already then we have a Level 2 Certificate in Preparing for the Community Interpreting Role course running from September 2025. This course runs twice a week in the daytime.

To enrol onto one of our Community Interpreting courses **please phone 024 76975200** to book onto an appointment for enrolment.

## BRITISH SIGN LANGUAGE & MAKATON

**Are you interested in learning or improving communication skills through signing? Why not join one of our BSL or Makaton courses.**

We have British Sign Language (BSL) and Makaton classes for those who want to learn to communicate effectively through sign. Today there are over 150,000 BSL users in the UK and 100,000 children and adults use Makaton symbols and signs to communicate. We have 10-week introductory BSL courses and 33- and 36-week Level 1 and Level 2 BSL qualification courses available in the daytime or evening. We also have 5-week Basic Makaton courses running regularly in the evening.

Please enrol online for one of our dynamic introductory Makaton or Introductory BSL courses to learn how at: **[coventry.gov.uk/adulted](https://coventry.gov.uk/adulted)**.

To enrol for a BSL Level 1 or Level 2 qualification course, please call **024 76975200** to book an appointment for enrolment.



## MODERN FOREIGN LANGUAGES

**Do you want to build your confidence? Would you like to do this through learning another language?**

We have a Community Programme "Building Confidence through Spanish" course for you. Building Confidence through Spanish is a holistic class designed to build confidence and self-esteem through learning beginner Spanish. This course is for complete beginners and will develop transferable skills for life and work in a safe and inclusive space. You will develop basic communication skills in Spanish, but the main focus will be to develop positive self-belief and enhance overall confidence and self-esteem.

You will learn to: Identify personal strengths, understand and use positive body language, exchange greetings, introduce yourself and talk about friends, family and self in Spanish.

**Do you want to improve your French or Spanish skills for pleasure and travel? Do you want to learn another language to meet new people and travel to exciting places all over the world?**

We have Modern Foreign Language Leisure Programme courses for people who want to unlock the door to a new language and culture. You can achieve a sense of accomplishment, expand your horizons and enhance your cognitive abilities as you learn a new language. It's a rewarding and enriching experience that adds a new dimension to your life. We offer Spanish at Beginners Plus, Improvers and Advanced levels and French at Intermediate level.

Please enrol online for one of our lively language courses delivered by one of our experienced, native-speaking tutors who are passionate about teaching at: **[coventry.gov.uk/adulted](https://coventry.gov.uk/adulted)**.



# Coventry Language Integration Project (CLIP)

Are you looking for work? Do you want to improve your English?  
Join our intensive ESOL for Work courses!

## Course information

- 4-week program - For individuals at ESOL Entry 3 and Level 1
- 13-week program - For individuals at ESOL Entry 2

followed by continued personalised employment support for up to two months

## What will you get?

### English Language Support

- English grammar, pronunciation and vocabulary for jobs
- Better communication skills for working in UK

### Employment Support

- Get help with job search, applications, writing UK-style CVs and cover letters
- Build confidence for interviews and workplace communications
- Receive guidance on qualifications and skills, including support in finding workrelated courses
- Understand UK work experiences and health and safety requirements

### Wrap-Around Integration Support

- Guidance on housing, healthcare, higher education, and community resources to support your settlement in the UK

## Why should you sign up?

- Over 50% of past clients secured employment
- Fast track your career with expert employment coaching
- Improve your English to boost confidence and communication in employment related settings

## Who can join?

People at ESOL Entry 2, Entry 3 and Level 1 looking for work meeting one of these eligibility criteria:

- Have refugee status or similar e.g.humanitarian protection (or your spouse/family member does)
- Came to the UK through Ukraine or Afghan schemes
- Are an asylum seeker with permission to work in the UK and have been a resident in the UK for at least six months
- EEA/EU citizen with pre-settled or settled status (or your spouse/family member is)
- Have been a resident in the UK for three years

## How to join?

Scan to QR Code or email:  
[aesclip@coventry.gov.uk](mailto:aesclip@coventry.gov.uk)



# ESOL (English for Speakers of Other Languages)

**Do you need to learn English to live and work in the UK? Why not join one of our ESOL courses.**

We have English for Speakers of Other Languages (ESOL) courses for those who want to learn to understand, speak and write in English. You will learn English language skills for living and working in the UK. We also offer work and life skills courses specifically for ESOL learners such as ESOL for Driving, Volunteering for ESOL learners and ESOL for Cooking and Food Hygiene.

## What type of ESOL class do you want?

We have classes at all levels from Beginner/Pre-Entry level to Advanced/Level 1. ESOL classes focus on speaking and listening, reading and writing at your level. We have face-to-face classes in different venues around the city and online options for higher level learners. Classes are in the morning, afternoon or evening.

We have mainstream ESOL courses which meet twice a week and intensive 4-day courses such as our ESOL Foundation Programme or our Intensive ESOL for Work courses. In our mainstream ESOL classes, you can learn about things which help you with everyday life that will help you to live and work in the UK and you will work towards a City & Guilds qualification at Entry Level or at Level 1.

On our ESOL Foundation Programme, you will learn English, improve your digital and/or vocational skills as well as working on a project to put your language learning into practice. Intensive ESOL for Work classes focus on language for employment and provide wrap around support to help you to look for work.

## What will you learn in your ESOL class?

You will do an assessment so that we can see what language you need to practice to improve your English language skills. You will talk to your tutor to tell them where and when you need to speak English to help you with living in Coventry and your future plans. You will then set an Individual Learning Plan with your tutor. You will practise speaking and listening, reading and writing at your level. You can learn about things which help you with everyday life such as finding a job, speaking at work, your home and community, health, travel, and living in Britain.



## Would you like to other subjects for learners?

You can also join classes learners to study other such as:

- ESOL & ICT (computers)
- ESOL for Caring for a Child
- ESOL for Cleaning
- ESOL for Cooking & Food Hygiene
- ESOL for Customer Service
- ESOL for Driving
- Maths for ESOL learners
- Volunteering for ESOL learners



## How can you join an ESOL class?

You will need to meet the West Midlands Combined Authority eligibility criteria to enrol on an ESOL course so we will need to check your passport/residence card/e-visa/EUSS share code and payslips/benefit information at an enrolment session. If you are seeking asylum, you need to have lived in the UK for 6 months or have refugee status. You will also have an assessment when you enrol to check your starting level of English.

**For more information or to book an appointment for an ESOL enrolment and assessment session in August or September 2025, please phone the Adult Education district office on 024 7697 5200.** If all the appointments are full, we will ask you to ring back to book onto our October 2025 enrolment sessions.

## English for Work

If you are Entry 2/A2, Entry 3/B1 or Level 1/B2 level and looking for work and are interested in an intensive ESOL course for employment with specialist wrap around support, our Coventry Language and Intergration Project is for you.



# LIFE SKILLS

We offer a range of exciting courses to build confidence, improve health and wellbeing, develop new skills, gain qualifications and equip parents and carers to support their children's learning. We provide a strong focus on First Step provision to further learning, volunteering combined with a line of sight to work or employment. Programmes of learning include Family Learning, The Study Programme, Inclusive Learning, Engagement and Employability Skills Programme and The Community and Leisure Programmes.

## FAMILY LEARNING

**Our Family Learning provision promotes strong, positive relationships within families, enabling parents and carers to support their children's learning and development.**



Our vibrant range of programmes are designed specifically for families and provides an excellent opportunity to meet other people with children of a similar age to share ideas and experiences.

Sessions are always free, and open to all parents / carers of children aged 0-11, whatever their experience or ability. The Family Learning team are all qualified teachers with recent and relevant school experience, each holding a current DBS disclosure.

Our courses are not accredited (so no assessments or exams), and usually last for 2 hours per week, over five or ten weeks. You will get a certificate of completion at the end of a group. We spend time in sessions demonstrating and making inexpensive games to make learning fun and provide free resources for families to use at home with their children.

Family Learning sessions take place in schools, family hubs, and community venues across the city.

**Free Family Learning courses and programmes include:**

**Maths/English in the Primary School** (adults only) – This course helps parents and carers to understand how these subjects are taught in Modern British Primary Schools. You will learn the maths methods, words and activities used in Coventry schools to support your child's learning. You will practice the correct phonics sounds and explore ways to help your child with reading. There is also a focus on the grammar, spelling and handwriting taught in English primary schools. Each week you will be given fun games to take home and play with your children. There is an online pre-recorded version of this course if you cannot attend a face-to-face course.

'I felt really comfortable. The maths was easy to understand. The great games didn't feel like homework at all.'

'The games have helped make phonics fun. I am amazed by how much my son can do!'

**Positive Family Foundations** (adults only) – A nurture-based, practical advice programme providing insight on how children aged 0 - 10 years old interact with their parent/carers and what children need to thrive. This evidence-based approach can help parents cope with challenging behaviour and understand more about children's development. Techniques such as Emotion Coaching are covered to encourage parents to understand how they can calmly and positively influence behaviour. There is an online pre-recorded version of this course if you cannot attend a face-to-face course.

'It was great to listen to other parents. There were lots of ideas on the course - I found the section on Emotion Coaching really helped at home.'

## '50 Things to Do Before You're Five'

(adults and their children aged 0-5) – Stay and play sessions for parents and their pre-school aged children which provide resources to encourage understanding of children's learning and development. A range of fun, free and affordable ideas and activities inspired by the '50 Things to Do Before You're Five' app: [coventry.50thingstodo.org](http://coventry.50thingstodo.org)

'We love the activities and atmosphere on this course, and the ideas which we use at home.'

## Baby Massage – (parents and carers with a baby aged from 6 weeks to 6 months - pre-crawlers)

Simple massage techniques to use with your baby while in the group and at home. Baby massage is proven to help to ease your baby's colic pain, stimulate positive brain activity, strengthen attachment and help with sleep patterns of both baby and parents.

'It was lovely, relaxed and a little magical - I felt chilled myself when it had finished.'



**Coming soon** – more sessions in Coventry Primary Schools and local pre-school groups. These interactive sessions are for parents and children to learn and play together!

Enrol online before the courses start (limited places available)

Search 'Family Learning' at [coventry.gov.uk/adulted](http://coventry.gov.uk/adulted)

For more information, please contact: [aeslifeskills@coventry.gov.uk](mailto:aeslifeskills@coventry.gov.uk) 024 7697 5200.

# STUDY PROGRAMME ANNOUNCEMENT

## Amazon Supported Internship Success!

Huge congratulations to Kaajal, Raees, Rehan, Will, Mark, Callum, and Manraj all of whom successfully completed their Supported Internship Programme this year!

The programme ran from September 2024 to July 2025, with interns working Monday to Friday, 9:00am-4:00pm, including daily classes in work-related English, Maths, and ICT held at Amazon.

We're thrilled to share that:

- 6 out of 7 interns have been offered permanent employment as Amazon Associates!
- The 7th learner has progressed onto the Adult Education ILEEP Programme another fantastic step towards employment!

We couldn't be prouder of your achievements. Here's to continued success in 2025/26 we can't wait to welcome the next group!

## Thinking About Your Future?

If you're:

- **16-18 years old** (with or without an EHCP), or
- **19-24 years old** (with an EHCP)

Then why not explore one of our **Study Programmes** and **Step Into the World of Work?**



## Join Us for Our Open Day!

**When:** Wednesday, 29 October, 10:00am-2:00pm

**Where:** Southfields Old School

Come along to chat about a possible place for September 2026!

**For more information, contact us:**

[aeslifeskills@coventry.gov.uk](mailto:aeslifeskills@coventry.gov.uk) or 024 7697 5200

## ILEEP SUCCESS STORY

### Celebrating Paulina: A Bright Start at St Anne's Nursery!

We are thrilled to share the inspiring journey of Paulina, who has successfully completed her work placement at St. Anne's Catholic Primary School Nursery through the Inclusive Learning, Engagement & Employability Skills Programme (ILEEP).

Chosen for our Destination Station pathway designed specifically for adult learners with learning disabilities, neurodiversity, or special educational needs Paulina embarked on this journey with clear determination and support to fulfil her dream to work with children. With guidance from her dedicated tutor, she applied for and secured her DBS (Disclosure and Barring Service) clearance, fulfilling a key requirement to work safely and confidently with young children.

Once cleared, her tutor arranged a placement at St. Anne's Nursery. From day one, Paulina's enthusiasm and warmth lit up the classroom, winning the appreciation of staff and her radiant smile spoke volumes about how much this opportunity meant to her.

Join us in celebrating Paulina's success and discover how ILEEP can help unlock new opportunities for learners across Coventry!







## INCLUSIVE LEARNING, ENGAGEMENT AND EMPLOYABILITY SKILLS PROGRAMME (ILEEP)

### Do you have or know someone with a learning disability/difficulty?

Are you a Disability Confident employer who could offer voluntary or paid work to our learners?

We offer a range of programmes for People with Learning Disabilities/Difficulties that develop independent living skills and learning for work. If you would like more information on our courses and events or are a Disability Confident employer contact [aeslifeskills@coventry.gov.uk](mailto:aeslifeskills@coventry.gov.uk) 024 7697 5200

## THE COMMUNITY AND LEISURE PROGRAMMES – COURSES FOR GROWTH, HEALTH AND PLEASURE

Our Community Programme offers an exciting range of tailored learning activities for adults. Offering a range of dance, art, crafts & textiles and sustainability courses to build confidence, improve health and wellbeing, develop new skills or turn creative passions into a business. Courses are offered at a variety of progression levels in short or 10-week sessions, offered day and night, during the week and at weekends.

Coming soon, more bespoke courses reflecting the interests and needs of the local community and courses with direct routes into further learning, volunteering and employment.

Would you like recognition for your artwork? NCFE Level 1 Creative Craft is an intensive course where you will be working in a range of art mediums to create final pieces.

If you are interested in this course, please contact Delivery Manager Beth Storie where she can provide advice and guidance and complete the enrolment process.

[Beth.storie@coventry.gov.uk](mailto:Beth.storie@coventry.gov.uk) 024 7697 8638

Once we have received your application, we will contact you to complete the enrolment process, provide advice, guidance and a small assessment.

The Leisure Programme offers competitively priced courses for pleasure. These courses are not tied to funding, no longer require as much progress and achievement tracking while still developing your skills and knowledge across a range of disciplines. Courses include, Craft, Ballroom & Latin, Modern Jazz Improvers, Line Dancing Beginners Plus, Tap Dancing Improvers, Art - Oils and Acrylics Improvers and Art - Watercolour & Mixed Media - Intermediate, Art - Intermediate Acrylic painting.

For more information on **The Community and Leisure Programmes** contact [aeslifeskills@coventry.gov.uk](mailto:aeslifeskills@coventry.gov.uk) 024 7697 5200

The Leisure Programme also includes extensive Piano and Music Theory courses. Offered at all levels of playing: beginner lessons, graded lessons and 1:1 lessons with opportunities to take external accredited exams. Courses take place online and at Moat House Leisure Centre, at various times of the week. Placement is dependent upon your level of playing and availability of a space in the class.

For more information on **Piano and Music Theory**, contact [elaine.rees@coventry.gov.uk](mailto:elaine.rees@coventry.gov.uk) 024 7697 2521 with details of your playing experience.



**Providing end-to-end employment support**

Engaging with customers to provide a wide range of support to Coventry residents.

- Employability Workshops
- Lifestyle and Wellbeing Sessions
- 1-2-1 appointments with our Employment Coaches - virtually or face to face training support to develop your skills
- Back to work support
- Direct access to employer vacancies
- Money advice including debt and benefit support

**Register online by scanning the QR Code**



Contact details:  
West Orchards Way  
(Outside West Orchards Shopping Centre, next to Iceland)  
CV1 1FY [jobshop@coventry.gov.uk](mailto:jobshop@coventry.gov.uk)



# ESSENTIAL SKILLS

## MATHS FUNCTIONAL SKILLS

**Our courses help you improve your maths and enable you to gain nationally recognised qualifications. The classes are for people who feel they want to start from the basics, right up to those preparing for Maths GCSE.**

We run both daytime and evening classes at venues throughout the city, as well as online classes. Please note that even if you join an online course, we currently only offer face-to-face enrolments and exams are all paper-based, taken at one of our venues. Classes are 2½ hours a week over the school year, aiming at taking exams in the summer term. If you need an exam before this, please speak to someone at enrolment.

**Functional Skills Maths** study enables you to achieve a nationally recognised qualification. You will improve your maths skills and increase your confidence to use these skills in everyday situations. This includes: at work, helping your children/grandchildren with their maths, gaining entry to further/higher education and coping in a modern world where maths skills are essential.

**Functional Skills Maths** qualifications are at 5 different levels from Entry Level 1 (E1) up to Level 2 (L2). You will work towards the most appropriate level, depending on your ability in maths when you start. Before you are enrolled onto a maths course, you will receive advice & guidance and will be offered an initial assessment. This will help you make an informed choice about the best class for you.

The classes focus on the kind of maths adults need in their everyday lives and include solving calculations, problem solving, using fractions, decimals and percentages, understanding the metric system and interpreting graphs and charts.

If you want MATHS GCSE, please see page 12.

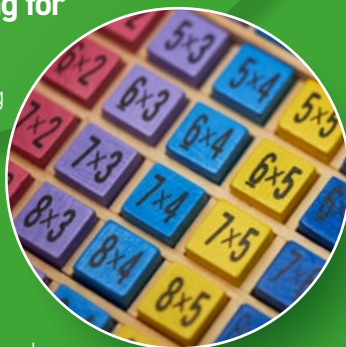
### DYSLEXIA

Support for learners with specific learning difficulties is available.

Please discuss this with staff at enrolment.

### VISUAL IMPAIRMENT

Specialist Maths Classes with access to assistive technology are available.



## SHORT MATHS BRUSH-UP CLASSES

If you are thinking about improving your maths but the thought of joining a maths class worries you, we can help! We are running **short five-week courses** aimed at improving maths confidence. This may lead to joining a Functional Skills class later in the year, but it could just be about building up your skills in a non-pressured environment. You will learn about how to work with everyday maths, from the weekly shop to planning that DIY project you've been putting off!

## MATHS COURSES TAILORED TO YOU

Tailored Learning maths courses are offered morning, afternoon and evening across Coventry throughout the year. Furthermore, we can offer bespoke maths and numeracy courses for individuals, employers, and voluntary community sector organisations. These courses can be delivered in a venue of your choice, whether that is in an Adult Education venue, community centre, or in the workplace.

## FINANCIAL LITERACY COURSES:

We cover a range of finance topics, including:

- Managing Personal Finances
- Understanding Payslips and Tax Code
- Understanding Pensions and Interest Rates
- Financial Fundamentals for the self-employed

### Course Availability

We are confident we will be able to offer you a class to suit you.

**Maths Skill Level:** Classes are targeted at those people who don't have GCSE maths at Grade C/4 yet. If you struggle with maths, we will be able to help you, no matter how weak your maths skills are.

**If you need higher level maths beyond GCSE, unfortunately we are not able to offer anything at this level.**



## HOW TO ENROL

To book a place at an enrolment session, ring Adult Education on **024 7697 5200** or go to the Adult Education website and click on Pre-Course Assessments. You will be able to choose a time and location that suits you.

To enrol on a course, you must bring proof of identity and proof of your residency status in the UK.

For Advice and Guidance and/or more information about Maths classes, visit Coventry Adult Education Website

Or please contact the main office on **024 7697 8729** or email [aessentialskills@coventry.gov.uk](mailto:aessentialskills@coventry.gov.uk)

Maths classes will start week beginning **Monday 15 September.**

All classes will need viable numbers and after enrolments you may be asked to consider moving to a different day/time if your class doesn't have enough enrolments. Managers will aim to meet the needs of all learners.





# ENGLISH FUNCTIONAL SKILLS

## READING, WRITING, SPEAKING AND LISTENING

If you speak English but need help improving your reading and writing these courses are for you, they will help you improve your skills and at the same time you will gain a nationally recognised qualification. We run both daytime and evening classes at venues throughout the city, as well as online classes. Please note that even if you join an online course, we currently only offer face-to-face enrolments and exams are all paper-based, taken at one of our venues. Classes are 2½ hours a week over the school year.

## FUNCTIONAL SKILLS ENGLISH CLASSES

These classes focus on the English skills adults need in their everyday lives, in the workplace, in the community and in your home. There are five different levels from Entry 1 to the highest L2, which is equivalent to grade C or grade 4 at GCSE. Before you are enrolled onto an English course, you will receive advice & guidance and will be offered an initial assessment. This will help you make an informed choice about the best class for you.

If you want English Language GCSE, please see page 12.



# SHORT ENGLISH COURSES

## BRUSH UP YOUR ENGLISH

### What is this course about?

It is about giving you as the learner some underpinning skills and knowledge around using the correct techniques to write clearly, logically and for the appropriate audience. It will also help with spelling, punctuation and grammar.

### What will I learn?

The course is framed around the skills learners need in the world of work such as how to write letters, emails, articles and reports with the underpinning skills being spelling, writing sentences differentiating when to use formal and informal language and using correct punctuation.

**Length of the course: Five weeks** @ two and a half hours, and are available every half term until June 2026.

**What will this course lead to?** A Functional Skills Course.

## ENGLISH FOR WORK

### What is this course about?

It is about giving you as the learner some underpinning skills and knowledge around using the correct techniques to write clearly, logically and for the appropriate audience. It will also help with spelling, punctuation and grammar.

### What will I learn?

The course is framed around the skills learners need in the world of work such as how to write letters, emails, articles and reports you will be given advice and support around how to write CV's, how to complete job applications and how to write personal statements for jobs and you will gain skills around interview techniques.

**Length of the course: Five weeks** @ two and a half hour, one every half term.



## LEARN BRAILLE

Learn or improve your Braille Skills. Classes are primarily for learners with visual impairment, but places may be available for other interested learners.

## DYSLEXIA

Support for learners with specific learning difficulties is available.

Please discuss this with staff at enrolment.



## HOW TO ENROL

To book a place at an enrolment session, ring Adult Education on **024 7697 5200** or go to the Adult Education website and click on Pre-Course Assessments. You will be able to choose a time and location that suits you.

To enrol on a course, you must bring proof of identity and proof of your residency status in the UK.

Further information about all English courses is available on Coventry Adult Education Website

For Advice and Guidance and/or more information about **English classes**, please phone the main office on **024 7697 8729** or email [aesessentialskills@coventry.gov.uk](mailto:aesessentialskills@coventry.gov.uk)

English classes will start the week beginning **Monday 15 September**.

All classes will need viable numbers and after enrolments you may be asked to consider moving to a different day/time if your class doesn't have enough enrolments. Managers will aim to meet the needs of all learners.



# GCSE ENGLISH AND MATHS: AQA

We are planning to offer both face-to-face and online GCSE courses from September 2025. All classes will require you to make a commitment of attending each class and completing up to 5 hours home study per week.

**GCSE English** includes developing your reading & writing skills and language analysis of 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> Century texts. It is a 30-week course with assessment through 2 exams in June.

**GCSE maths** includes number and algebra, geometry and measures, statistics and probability. Examination is through 3 papers taken in May and June. For more information see below or contact Matt Towner.

## Maths class days and times

Maths courses start week beginning **15 September**.

Monday 6:00 - 8:30 pm	Maths GCSE	Online
Tuesday 9:15 - 11:45	Maths GCSE	Southfields Old School, South Street, CV1 5EJ
Thursday 6:00 - 8:30pm	Maths GCSE	Southfields Old School, South Street, CV1 5EJ
Friday 12:30 - 3:00pm	Maths GCSE	Telfer Road Adult Education Centre, 200 Telfer Road, CV6 3DR

## English class days and times

English courses start week beginning **15 September**.

Tuesday 12:30 - 3pm	English GCSE	Southfields Old School, South Street, CV1 5EJ
Tuesday 6:00 - 8:30pm	English GCSE	Southfields Old School, South Street, CV1 5EJ
Wednesday 6:00 - 8:30pm	English GCSE	Telfer Road Adult Education Centre, 200 Telfer Road, CV6 3DR
Thursday 9:15 - 11:45	English GCSE	Telfer Road Adult Education Centre, 200 Telfer Road, CV6 3DR



## HOW DO I ENROL?

Prospective GCSE learners should have a minimum of GCSE grade D/3 or Functional Skills level 1 and **must pass a pre-course assessment** before starting the course. If you have been away from education for a while or have no qualifications but are confident in your everyday skills, please talk to us. **Passing the pre-course assessment is the criteria for being offered a place on a course.** We strongly advise that you take **ONE GCSE in an academic year**. However, if you are uncertain which GCSE to apply for, or you have exceptional circumstances, you are welcome to sit both assessments to enable you to make an informed decision.

Phone the Adult Education office on **024 7697 5200** to speak with learner services support who will register your intention to join a class and book you into an enrolment session.

OR

ENGLISH enquiries to Sarah Brookes on **024 7697 8729** or **sarah.brookes@coventry.gov.uk** from 1 September.

OR

MATHS enquiries to Matt Towner on **024 7697 1093** or **matt.towner@coventry.gov.uk** from 1 September.

OR

Attend a Maths & English advice & guidance and assessment session. Please allow 2 hours for taking each assessment. Please do not bring children.

Please bring photo ID and evidence of residency status (e.g. UK passport, current valid residence permit, valid share code from GOV.uk) with you so we can check if you are eligible for the course. Please also bring any evidence of existing English or maths qualifications if you have them.

### Do I need to pay fees?

If you do not have a GCSE in the subject you are applying for at grade 9 - 4 (A\* - C), the course is free.

If you do have a GCSE grade 4 (C) or above, and need a higher grade for a specific reason, please talk to Sarah or Matt as it may be possible to apply for funding. If you do not qualify for the support fund the fees are:

Course: £864 (includes £50 exam fees)

### Further information:

If you are offered a place on the course, you will be required to purchase a textbook. We also strongly recommend having access to a PC, laptop or tablet at home for online study. Details of this will be available at pre-course assessment.



## FOUNDATION SKILLS COURSE

The Foundation Skills course consists of numeracy (maths), literacy (English) and Digital (IT).

If you have been out of education for a long time and want to take those first steps back into education and training this may be the course for you. It is aimed at learners who may have little or no maths or English skills and struggled with some of the basic maths and English concepts when at school or college.

This course uses a 'themed approach' to maths, English and IT and will be full of practical activities which will make the learning meaningful and relatable to work and daily life. Hopefully making some of those concepts you struggled with easier to grasp and understand. There is also the opportunity to gain a Functional Skills qualification in either maths or English.

All we ask for is that you can commit to the 4-week course with 3-days of classes each week.

For Advice and Guidance and/or more information about Foundation Skills courses please phone the main office on 024 7697 8729 or email [aesessentialskills@coventry.gov.uk](mailto:aesessentialskills@coventry.gov.uk)



## THE GOOD NEWS STORIES

“Attending adult education and progressing from Level 1 to my current Level 2 studies has significantly boosted my confidence and broadened my skill set. This journey has not only solidified my foundational knowledge but also introduced me to a variety of new skills and techniques. As I moved to Level 2, I gained a deeper understanding of how to apply these skills in different contexts, making me more adaptable and versatile for a range of job roles. This education has played a key role in my current position in the HR department at Severn Trent, where I apply what I've learned daily. The practical, hands-on learning has empowered me to approach job opportunities with greater self-assurance, knowing I have a diverse set of abilities that employers value. This educational experience has been a crucial step in preparing me for the job market, increasing my chances of securing a meaningful and fulfilling job.”

Nancy Mahey

“I have recently passed my exams after joining several courses provided by Adult Education to improve my prospects of returning to employment.

The various courses have helped me gain more confidence using numbers with understanding, as well as improving comprehension in my reading and writing skills.

This has helped me secure a few volunteering roles and chances to use what I have learnt through these courses for new opportunities in my current work experience.”

Anonymous

“I started the Level 1 English course in September of this year. I found the work easy to understand and the tutor Sarah very informative. The work was very varied with a lot of discussion topics, reading, writing and listening exercises. I found the preparation for all for level one exams very straight forward and my needs and adjustments were put in place long before the exams.

The exams were very straight forward and self-explanatory, and I only needed to dictate to my scribe. I am very pleased to say I passed my level one just before the Easter break and I am looking forward to starting my level two in the next academic year.”

Andrew Blatchley



# DIGITAL SKILLS

We offer a range of Digital Skills courses covering everyday essential skills to the higher-level Qualification courses. Many of our courses are free to all, regardless of Income.

## QUALIFICATION COURSES

It is advised that you attend the Introductory to Digital Functional Skills 5 Week course before enrolling onto the Qualification Course. This will give you an idea of what the qualification will entail.

### Digital Functional Skills Entry Level 3 and Level 1 – Qualification Course

The general purpose of Digital Functional Skills is to enable adults to develop the digital skills they need for life, work, or further study. They are appropriate qualifications for adults and young people with no or low digital skills wishing to confirm they have digital skills needed for employment or further study.

The qualification consists of five teaching units:

- Unit 1 Using Devices and Handling Information
- Unit 2 Creating and Editing
- Unit 3 Communicating
- Unit 4 Transacting
- Unit 5 Being Safe and Responsible On-line



## NOT READY FOR A QUALIFICATION?

We have a range of Digital Skills courses that you can enrol onto which do not lead to a qualification, why not try out:

**Digital Skills for Beginners – For those who are new to Computers**

**Digital Skills for Improvers – For those who have some knowledge**

**Excel Spreadsheets for Beginners or Improvers**

**Word Processing for Beginners or Improvers**

**iPad for Beginners or Improvers**

**Touch-typing and Office Documents**



## NEW FOR SEPTEMBER 2025!

Our new **Get Work Ready Level 2 Qualification** will suit you if you need more knowledge and skills in the Microsoft Applications.

The qualification consists of five units:

- Unit 1 - Improving Productivity Using IT
- Unit 2 - Word processing Software
- Unit 3 - Spreadsheet Software
- Unit 4 - Presentation software
- Unit 5 - IT Security

Or do you have a creative side and want our **Creative Digital Skills Level 2 Qualification**:

The qualification consists of five units:

- Unit 1 - Improving Productivity Using IT
- Unit 2 - Video Software
- Unit 3 - Audio Software
- Unit 4 - Digital Design and Graphics
- Unit 5 - Imaging Software



## NEW FOR SEPTEMBER

### INTRODUCTION TO DIGITAL MEDIA

Our ever-popular short courses are back, ranging from 2 to 5 weeks:

#### Get to know your mobile

Do data plans and privacy settings confuse you, then this is the course for you!

#### Downloading apps

Want to play the latest game craze, find out how to count your steps on your phone and not sure how to do it?

#### Do it online

Want to order prescriptions, tax your car or book a holiday online? Learn how on this course

#### Introducing AI (Artificial Intelligence)

Find out what the latest craze is using AI software

#### Explore eBay / Vinted / Facebook Marketplace

Want to sell or buy online, explore the options open to you

#### Digital Skills for Travelling

Use your mobile device to help you travel by Bus, Train or Walking

#### Understanding Cloud Storage

Want to save space on your device, not sure what the cloud is, or want to share files with friends or family Learn how to do it here!

#### What are comparison websites?

Car Insurance, holiday Insurance and home Insurance – Get the best buys from using comparison websites

## DATES FOR YOUR DIARY!!!

### ESSENTIAL SKILLS ENROLMENT DAYS

#### Enrolment for Digital, English and Maths on:

Monday 1 Sept	Southfield Old School	9:00 - 6:30pm
Tuesday 2 Sept	Telfer Road	9:00 - 6:30pm
Wed 3 Sept	Job Shop	9:00 - 4:30pm
Thurs 4 Sept	Coventry Community Resource Centre	9:00 - 6:30pm
Fri 5 Sept	Broad Street Centre	9:00 - 3:30pm

#### Enrolment for Digital, English and Maths on:

Monday 8 Sept	Southfield Old School	9:00 - 6:30pm
Tues 9 Sept	Telfer Road	9:00 - 6:30pm
Wed 10 Sept	Job Shop	9:00 - 4:30pm
Thurs 11 Sept	Coventry Community Resource Centre	9:00 - 6:30pm
Fri 12 Sept	Broad Street Centre	9:00 - 3:30pm

To book a place at an enrolment session, ring Adult Education on **024 7697 5200** or go to the Adult Education website and click on Pre-Course Assessments or scan the QR code. You will then be able to choose a time and location that suits you.



## HOW TO ENROL

To book a place at an enrolment session, ring Adult Education on **024 7697 5200** or go to the Adult Education website and click on Pre-Course Assessments. You will be able to choose a time and location that suits you.

To enrol on a course, you must bring proof of identity and proof of your residency status in the UK.

Further information about all Digital Skills courses is available on Coventry Adult Education Website.

For Advice and Guidance and/or more information about **Digital Skills courses** please phone the main office on **024 7697 8729** or email [aessentialskills@coventry.gov.uk](mailto:aessentialskills@coventry.gov.uk)

All classes will need viable numbers and after enrolments you may be asked to consider moving to a different day/time if your class doesn't have enough enrolments. Managers will aim to meet the needs of all learners.



# APPRENTICESHIPS AT COVENTRY CITY COUNCIL



## Apprenticeships

As an Apprentice at Coventry City Council, you will gain new knowledge, experiences and qualifications, all whilst earning a salary.

We see the value in apprenticeships as a foundation of a great career and offer a range of opportunities and career pathways including:

Business Administration, Civil Engineering, Customer Service, Early Years, Electrical, Finance, Highways, Horticulture, Legal, Plumbing, PE/School Sports, Teaching Assistant, Vehicle Mechanic and we're adding more all the time.

Apprenticeships at Coventry City Council offer you the chance to start a career and reach your potential in a supportive and structured environment.

You will be joining us during an exciting time and your apprenticeship will contribute to making life better for the people who live and work in Coventry.

For further information and to read about what our apprentices have to say about their experiences, visit our website:

[www.coventry.gov.uk/apprenticeships](http://www.coventry.gov.uk/apprenticeships)

check our Instagram page [@apprentices\\_ccc](https://www.instagram.com/apprentices_ccc)

or email [apprenticeships@coventry.gov.uk](mailto:apprenticeships@coventry.gov.uk)



## JACOB CORCORAN Highways Maintenance Apprentice

### What does your apprenticeship involve on a day-to-day basis?

Since I started my apprenticeship, every day has been different, some days it's tarmacking, laying kerbs, slabbing and block paving or general labour, working on repairs or installation of new highways. It's important to follow all health and safety protocols as we are working on busy highways and working around heavy machinery.

### What do you find most interesting about your apprenticeship?

Working with different gangs, learning new things from those with more experience. We go to college on block release every quarter and have attended many training courses which has helped build my skills and knowledge.



### What advice would you give to a person who is thinking about applying for an apprenticeship?

It is a good way to develop life skills and understand a working environment. Getting to learn and earn makes work life balance much easier. As there's no need to have a secondary job. With the qualifications you may pick up on the way it can help lead to lots of things in the future.

For further information on apprenticeships at Coventry City Council,  
please email: [apprenticeships@coventry.gov.uk](mailto:apprenticeships@coventry.gov.uk)



# WORK SKILLS

Are you seeking training to gain employment?

Would you like to enhance your current skill set and/or qualifications to increase your opportunities of promotion or a career change?

Are you an employer that would like to enhance the skill set of individuals or a team?

Are you an employer that is struggling with recruitment or is considering talking on an apprentice?

The above isn't exhaustive however 'work' is an integral part of your next steps, and we have a variety of differing options available to you, that you may wish to explore.

## PATH 2 APPRENTICESHIPS

Would you like to do an apprenticeship, but finding it hard to secure a position? Have you been unsuccessful in the past?

Let us work with you to develop your current skills, whilst offering valuable work experience to showcase to a future employer.

## APPRENTICESHIPS

Would you like the opportunity to work for an employer, earn an apprenticeship salary and gain valuable workplace skills and experience in your chosen area of work?

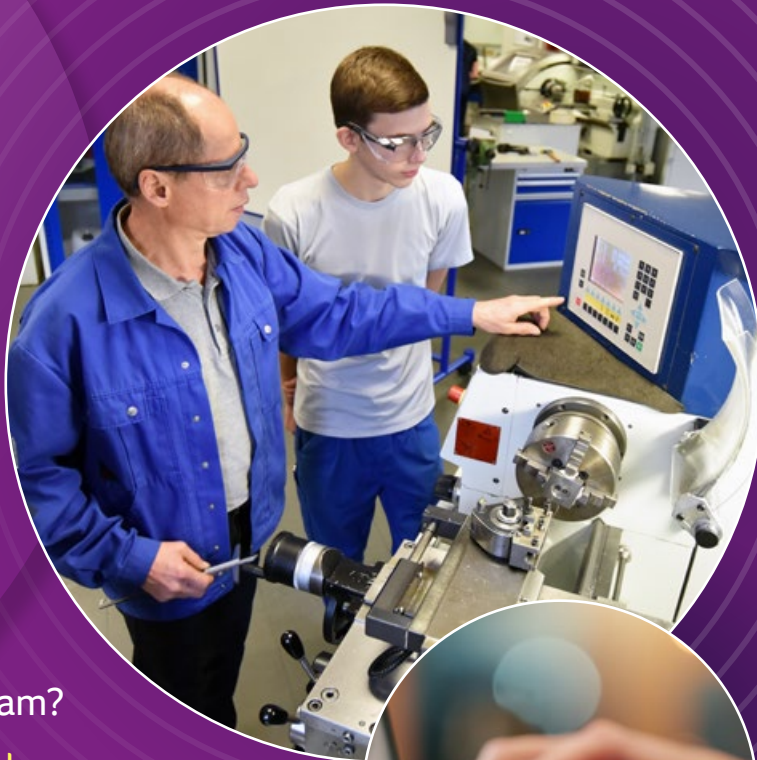
Age is not a barrier, if you are aged over 16 years of age, this is a great way to start or progress your career.

Adult Education currently offer a range of apprenticeship training from Level 2 to Level 5 in a range of areas including **Customer Service, Business Administration, School Business Professional, Early Years, Health Care Support Worker, Team Leading, Leadership and Management and the Teaching Assistant.**

Many of these apprenticeships are with Coventry City Council.

To find out what apprenticeship vacancies Coventry City Council currently have visit: [www.coventry.gov.uk/apprenticeships](http://www.coventry.gov.uk/apprenticeships) and click on Apprenticeships in the Job Type tab. Applications are made online.

Whilst undertaking an apprenticeship you will also be required to develop your existing skills in maths and English, if you do not already have those qualifications, at the appropriate level. **'Everyone has been amazing, Adult Education, all of the other apprentices, the tutors, and the Apprenticeship Officers that have provided me with the best possible support'**, Mason Little, previous Level 3 Customer Service Specialist Apprentice.



## INTO EMPLOYMENT PROGRAMME

Are you looking for work? Are you over the age of 19? Unemployed and in receipt of benefit? Working and on a low wage? Here is an ideal opportunity!

We have a range of short courses that will help support you in your chosen career, whilst also providing application and interview support and a guaranteed job interview with a local employer within this area.

Are you an employer, struggling to recruit to vacancies? Trialling this fully funded route to secure staff is a tried and tested way to get keen, new staff members. Don't just take our word for it, hear it from the Headteacher at Baginton Fields Academy, **'Prior to the course starting, the team at Coventry Adult Education were keen to involve headteachers in what the content of the course should include. This was great as it meant the course could be focused on the specific needs of our settings'**.

## STAIRWAY TO WORK

Are you over the age of 19? Are you in receipt of Universal Credit? Are you linked with a Disability Engagement Officer at the DWP?

We have a short course that will help put you on the right track to being work ready. Our short course will give you the opportunity to enhance your pre-employment skills whilst also building on key areas such as self-esteem, self-confidence and helping you focus on your next steps.

During the course you will have exposure to different employers with work placement opportunities, giving you hands-on real-life work exposure, with regular contact and support from your assigned DWP Work Coach. This could be the stepping stone you need to feel work ready and take that key step into employment.

## NEXT STEPS IN THE WORKPLACE

Are you interested in moving into a team leader or management position at work, do you need to develop your skills?

Are you a supportive employer that is passionate about staff development and would you like the opportunity to upskill staff into management positions?

The programme considers the needs of the business as well as meeting the needs of the individual. Delivery can be at our training centre, online, blended or at your site to enable employees the chance to access whilst still managing their day-to-day responsibilities.

The modules are carefully selected to ensure that they met the needs of the business and embrace key areas that you as an employer want aspiring managers / leaders to have the knowledge and skills around.

Continued success, and an advocate for our programmes is DHL **'Coventry Adult Education have gone above and beyond to create a nurturing, supportive offer that always has the individual at the centre'**

Contact us to discuss the differing routes available.



## SHORT & LONG COURSES

### Are you ready to make a difference?

Whether you're just starting out, looking to boost your skills, or an employer wanting to upskill your team, our courses are tailored to help you succeed. You will gain practical experience, learn from industry experts, and enhance your career or your staff's capabilities. Don't wait, unlock new opportunities in these rewarding fields by joining one of our courses!

### Business Administration

- Level 1 Certificate in Business Administration
- Level 2 Certificate in Principles of Business and Administration

### Early Years

- Entry 3 Caring for Children
- Level 1 Award Introduction to the Early Years Setting
- Level 2 Diploma for the Early Years Practitioner
- Level 3 Diploma for Working in the Early Years Sector (Early Years Educator)

### Health & Social Care

- Level 1 Award **or** Certificate in Introduction to Health, Social Care and Children's and Young People's Settings
- Level 2 Adult Social Care Certificate
- Level 3 Diploma in Adult Care

### Supported Teaching & Learning in Schools

- Level 1 Preparing to Work In Schools
- Level 2 Certificate in Supporting Teaching and Learning in Schools
- Level 3 Certificate in Supporting Teaching and Learning in Schools
- Level 3 Diploma in Specialist Support for Teaching and Learning in Schools

For more information, advice and guidance about our courses and what may be the best route for you, please give us a call from to book a slot on one of our 'Information and Guidance Sessions'.

In addition, are you between levels / courses and continue to have the enthusiasm and motivation to learn? You may be interested in one of our short courses to enhance your vocational knowledge further or you may be an employer wanting to offer additional CPD to the staff?

If you cannot find what you are looking for contact us, we are happy to discuss wider opportunities email [aesworkskills@coventry.gov.uk](mailto:aesworkskills@coventry.gov.uk) or call us on 024 7697 5200.



## NEW FOR SEPTEMBER 2025

We want to ensure that all our learners progress on their learning journey when they are ready, at their own pace and around their current commitments. For September we are going to introduce some new Transitional Learning and Distant Learning offers which will vary in duration, location and how they are delivered; whether that be in person, self-taught or online. All of these courses are centred around child development and relevant to all settings which have children and young people within them.

### Transitional Learning Courses:

- Level 1 Mental Health Awareness
- Level 2 Understanding Children's and Young People's Mental Health
- Level 2 Introduction to Neuroscience
- Level 2 Award in Equality and Diversity











### Distant Learning courses:

- Level 2 Certificate in Understanding Safeguarding and Prevent
- Level 2 Certificate in Understanding Specific Learning Difficulties



# VENUE DETAILS - AUTUMN TERM 2025

Venue contact numbers are only available during term time

VENUE - name and address	CONTACT NUMBER	OFFICE HOURS for enrolment support	SYMBOLS
<b>FL - Aspire Family Hub</b> Humber Avenue, Coventry, CV2 1SF	024 7697 5200	Mon-Thu 8.30am-4.30pm	
<b>BT - Belgrade Theatre</b> Belgrade Square, Corporation Street, Coventry, CV1 1GS	024 7697 5200	Mon-Thu 8.30am-4.30pm	
<b>BSC - Broad Street Centre</b> 161 Broad Street, Coventry, CV6 5BN	024 7697 5502	Mon-Fri 9.00am-3.30pm No onsite parking	
<b>CH - Coventry Central Methodist Hall</b> Warwick Lane, Coventry, CV1 2HA	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>CL - Central Library</b> Smithford Way, Coventry, CV1 1FY	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>CCC - Cheylesmore Community Centre</b> 111 Arundel Road, Coventry, CV3 5JL	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>FL - Coffee Tots</b> The Wave, New Union Street, Coventry, CV1 2PS	024 7697 5200	Please call 024 7697 5200	
<b>CCRC - Coventry Community Resource Centre</b> Red Lane, Coventry, CV6 5EE	024 7668 4331	Mon-Fri 9.00am-3.00pm Fri 9.00am-12.00pm	
<b>CRC - Coventry Rugby Club</b> Butts Park Arena, Butts Road, Coventry, CV1 3GE	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>EMC - Earlsdon Methodist Church</b> 227 Albany Road, Coventry, CV5 6NF	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>EPV - Earlsdon Park Village</b> Albany Road, Coventry, CV5 6JQ	024 7697 6119	Mon-Fri 8.30am-4.30pm	
<b>FL - Families for All Family Hub</b> 454 Foleshill Road, Coventry, CV6 5LB	024 7697 5200	Mon-Thu 8.30am-4.30pm	
<b>FWT - Foleshill Women's Training Centre</b> 70-78 Elmsdale Avenue, CV6 6ES	024 7697 5200	Mon-Fri 8.30am-1.30pm	
<b>HC - Holbrooks Community Care Association</b> 115 Holbrook Lane, Coventry, CV6 4DE	024 7697 5200	Mon-Thu 8.30am-4.30pm	
<b>JS - Job Shop</b> West Orchards Shopping Centre, West Orchards Way, Coventry, CV1 1QX	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>JWC - John White Community Centre</b> Grange Avenue, Coventry, CV3 2ED	024 7697 5200	Please call 024 7697 5439	 
<b>MFH - The Moat Family Hub</b> Moat House Primary School, Deedmore Road, Coventry, CV2 1EQ	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>MH - Moat House Leisure Centre</b> Winston Avenue, Coventry, CV2 1DX	024 7697 5200	Please call 024 7697 5200	 
<b>FL - Mosaic Family Hub</b> Jardine Crescent, Coventry, CV4 9PL	024 7697 5200	Mon-Thu 8.30am-4.30pm	
<b>OL - Online and Online Recorded</b>	024 7697 5200	Please call 024 7697 5200	
<b>PE - Park Edge Family Hub</b> Roseberry Avenue, Coventry, CV2 1NE	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>FL - Pathways Family Hub</b> Lawrence Saunders Road, Coventry, CV6 1HD	024 7697 5200	Please call 024 7697 1301	
<b>RP - Radio Plus</b> 5 Hertford Place, Coventry, CV1 3TT	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>SAU - Salvation Army</b> Upper Well Street, Coventry, CV1 4AG	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>SOS - Southfields Old School</b> South Street, Coventry, CV1 5EJ	024 7697 5200	Mon-Fri 8.30am-4.30pm No on-site parking	
<b>SAC - Stoke Aldermoor Adult Learning Centre</b> Life Centre, 78 Roundhouse Road, Coventry, CV3 1DA	024 7697 6766	Mon-Thu 9.00am-2.30pm	
<b>SHF - Stoke Heath Family Centre</b> 4 Heath Crescent, Coventry, CV2 4PR	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>TR - Telfer Road Adult Education Centre</b> 200 Telfer Road, Coventry, CV6 3DR	024 7697 2527 (Mon-Fri) 024 7697 8021 (Mon-Wed eve)	Mon-Thu 8.30am-4.00pm Fri 8.30am-4.00pm Mon-Wed 5.00-8.45pm	 
<b>THL - Tile Hill Library</b> Jardine Crescent, Coventry, CV4 9PL	024 7697 5200	Mon-Fri 8.45am-4.30pm	
<b>WC - WATCH Community Centre</b> 12 Victoria Street, Hillfields, Coventry, CV1 5LZ	024 7697 5200	Mon-Fri 8.30am-4.30pm	
<b>WE - Willenhall Education, Employment and Training Centre (WEETC)</b> Robin Hood Road, Coventry, CV3 3AN	024 7697 5200	Mon-Fri 8.30am-4.30pm	



Card payment machine



Parking for Blue Badge holders



Lift

# CHOICE

## Coventry Adult Education Service

Website: [coventry.gov.uk/adulted](https://coventry.gov.uk/adulted)

Telephone: **024 7697 5200**

Email: [feedback@covaded.org](mailto:feedback@covaded.org)

[www.facebook.com/covadulted](https://www.facebook.com/covadulted)

@CoventryAdultEd (X Formerly Twitter)

@CoventryAdultEducationService (YouTube)

### AUTUMN TERM 2025 DATES:

**ENGLISH, MATHS**  
15 SEPT – 19 DEC

**ESOL**  
29 SEPT – 19 DEC

**COMMUNITY PROGRAMME**  
22 SEPT – 5 DEC

**FAMILY LEARNING**  
15 SEPT – 28 NOV

**HALF TERM**  
27 – 31 OCT

### BE SAFE!

Anyone who is being abused, neglected, bullied, groomed, or drawn into extremism or terrorism is not safe.

#### Do you know what to do if you are not safe, or someone you know is not safe?

- If a child is at risk of harm or neglect, call **024 7678 8555**
- If a vulnerable adult is at risk of harm or neglect, call **024 7683 3003**
- If you think someone is being drawn into radicalisation, extremism or terrorism, tell your tutor or any member of staff in the Adult Education Service
- Talk to your tutor or any Adult Education Service staff member
- See our posters (at venues or on [www.covlearn.co.uk](https://www.covlearn.co.uk)) for who to call if a child or adult is at risk
- In an emergency, call **999**

**SCHOOL STREET SCHEMES** limit the amount of motor traffic in streets surrounding schools for a short time at the start and end of the school day (8.15-9.15am and 3.15-3.45pm) all year round. From September 4 2024, **Southfields Old School** will fall within one of these areas covering East Street and South Street. Anyone driving on these roads without a valid permit or exemption will be committing an offence and may receive a fixed penalty fine which is currently set at £70.

**VOLUNTEERS NEEDED**  
**IN COVENTRY. WE NEED YOU!**  
Could you support a learner and be a partner in learning?

We need volunteers on a range of courses.  
You will work alongside a learner or learners under the guidance of a tutor.

For further information please call **024 7697 5200**

