



Information Governance Team

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05 October 2023

Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI541392457

Thank you for your request for information relating to Fire Door Inspection and Maintenance Regime and Contractor Information.

You have requested the following information:

I am writing to formally request information under the provisions of the Freedom of Information Act 2000. I am seeking details related to the fire door maintenance regime within the sites covered under the Coventry City Council trust, specifically pertaining to the current contractor, estimated number of doors, annual cost, responsible person for the contract, and the contract renewal date for each of your sites.

Kindly provide the following information:

1. Details of the Current Fire Door Maintenance Regime:

- The established fire door inspection and maintenance schedule or plan.**
- Frequency of inspections and maintenance activities conducted on fire doors within Coventry City Council premises.**

The doors that are inspected are done so annually in line with industry standards by suitably qualified trades people. A full service report covering defects identified, is provided. Additional weekly and monthly checks are undertaken by site-based staff.

2. Current Contractor Information:

- The name of the contractor responsible for fire door inspection and maintenance within**

Coventry City Council.

- Contact details of the contractor, including address, phone number, and email.

This is done in-house by the Repairs & Maintenance team of Coventry City Council.

3. Number of Doors:

- The total number of fire doors present across each of the Coventry City Council facilities.

The total number of doors currently inspected is approximately 1,250. Please note, the doors inspected are currently under review, however any further works will be undertaken by Coventry City Councils in house R&M team

4. Annual Cost:

- The annual costs associated with the fire door inspection and maintenance contract.

The total cost for those inspections is approximately £25,000.00

5. Responsible Person for the Contract:

- The name and contact information (including email and phone number) of the individual responsible for overseeing the fire door inspection and maintenance contract across the trust.

No applicable. There are no contract works are undertaken by Coventry City Council's Repairs and Maintenance team. It is overseen by Coventry City Council's Compliance team.

6. Contract Renewal Date:

- If a contract is present, the date on which the current fire door inspection and maintenance contract is due for renewal.

Not applicable.

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For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance