

The Westwood Academy
Admissions Policy 2026-2027



THE
WESTWOOD
ACADEMY

Policy Owner: S Hatch (Headteacher)

Approved by: Advisory Board

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Admissions Policy 2026/2027

The Westwood Academy is part of the Kenilworth Multi Academy Trust (the 'KMAT'). Whilst the KMAT is the admission authority of the school, admissions decisions are delegated to the Local Governing Body.

The admissions process is part of the Coventry Local Authority co-ordinated scheme.

The determined published admission number (PAN) for the school year beginning in September 2026 is 157

2026/2027 Oversubscription Criteria:

If there are more requests for a school place than there are places available within the school's admission number, places will be allocated in accordance with the following criteria and in the order shown below:

1. Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). In addition, this includes all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and those who are no longer in state care as a result of being adopted, or became subject to a child arrangement order or special guardianship order. A looked-after child is defined in Section 22 of the Children Act 1989.
2. Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year. The definition of brother or sister includes stepbrothers, stepsisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address.
3. Other children who live in the catchment area served by the school.
4. Children living outside the catchment area with a brother or sister who currently attend the school, provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year.
5. Children whose parent (or parents) are employed by The Westwood Academy and who have been so employed for two or more years at the time at which the application is made and/or they have been recruited to fill a vacant post for which there is a demonstrable skills shortage.
6. Other children living outside the catchment area.

If it is not possible to meet all of the requests in any one of the categories described above, the school governors will prioritise the requests by reference to distance.

Siblings

This will be a full, adopted, half or stepbrother or sister and will include a full, adopted half or stepbrother or sister living at a different address. Foster children will count as a brother or sister to those living within the foster household or where appropriate the natural parental home address.

Compulsory school age

Brothers and sisters are required to be of compulsory school age within the oversubscription criteria. This means they must be attending in Years 7 to 11 at the time that the applicant would be joining the school.

Distance

If it is not possible to meet all of the requests in any one of the categories described above, the Governors will prioritise the requests within that category by reference to distance. A straight-line measurement will be made, using a computerised mapping system, from the centre of the child's residence - to the centre of the preferred school site. The address used must be the child's permanent home address. The shortest measurement will have the highest priority. Where the final place in a year group can be taken by two or more children living an equal distance from the school, the Governors will select by drawing lots, and this process will be overseen by a person independent of the KMAT and the school.

Home address

A pupil's home address is considered to be the residential property that is the child's only or main residence. At the time places are allocated, proof of permanent residence at the property concerned may be required. Where documentary evidence can substantiate to the satisfaction of the Governors that care is split equally between parents at two homes, parents must name the address to be used for the purpose of allocating a school place.

If a school is offered on the basis of an address that is subsequently found to be different from a child's normal and permanent home address, then that place is liable to withdrawal.

Catchment area

One of the aims of our school is to serve its neighbourhood and develop links with the local community to strengthen the school and the community. The area served by a school is known as the catchment area and details of our catchment area are listed at Appendix 1 at the end of this policy. You do not have to live in the catchment area to apply for a place at The Westwood Academy.

Special Educational Needs

All children with an Education Health and Care Plan that name the school will be admitted before all other applicants and the number of available places under the PAN will be reduced accordingly.

Admission of Children outside of their normal age group

Parents may seek a place for their child outside of their normal age group. The application will be considered alongside all other applications in accordance with The Westwood Academy's Admissions Policy. The school will consider a variety of factors when making this decision, including (but not limited to); size of year cohort and teaching groups, distribution and numbers of SEND pupils, health and safety requirements etc.

Consideration will be made on the circumstances of each case and the best interests of the child concerned. The school will take account of the parent or carer's views, information about the child's academic, social and emotional development and where relevant their medical history. The views of a medical professional, for example GP or Educational Psychologist, whether they have previously been educated outside of their normal age group and whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

The school will also consider the views of the Head of School. When informing a parent of their decision on the year group the child should be admitted to, the school will set out clearly the reasons for their decision. Where the application is refused the parent has a right to an appeal against the refusal of a place, unless the child has been offered a place in another year group in the school.

Requests for a child to be educated out of year group must be made in line with the relevant deadline for making an application for the child's normal year group to Coventry LA. As an example, where a child should chronologically be transferring to secondary school in September 2026, but the family wishes to defer entry for a year, the deadline to make such a request (for entry in September 2026) is 31st October 2025. Requests received after this deadline by Coventry LA may not be given consideration until after National Offer Day on 1st March 2026.

Parents should also submit a 2026 entry application for their child, as this will ensure that the child does not miss out on a school place in the normal age group if the request is not agreed by the admission authority. Part of this process requires the views of the Head to be considered, so parents should take all reasonable steps to ensure that they have discussed their request with the Head. It is unlikely that an incomplete request form will result in a request for a child to be educated out of year group being agreed. An agreement for a child to be educated out of year group is **not** a guarantee of an offer at a school.

Late Applications

The closing date for applications in the normal admissions round is **31 October 2025**. After that date, the Local Authority will continue to receive applications, but these will be considered to be late and may not be processed until after **1 March 2026**.

Appeals

Parents who wish to appeal against the decision of the Governors to refuse their child a place in the school may apply to the school direct in the first instance giving notice of their wish to appeal. The school will arrange for appeals to be registered with the Kenilworth Multi Academy Trust, who will refer this to an Independent Appeals Panel for the appeal to be heard.

Waiting Lists

After the initial allocation of places on **1 March 2026**, the Governors in conjunction with the Local Authority will establish a waiting list and this will operate up until the 31st December. Parents who wish for their children to continue to be considered for any places after the end of the autumn term must register their interest for the school via the Local Authority.

Fair Access Protocol

The Local Governing Body have adopted the LA policy for admission of previously excluded or children who would be considered a challenging admission.

<https://www.coventry.gov.uk/attendance-inclusion/fair-accessprotocol#:~:text=The%20Coventry%20Fair%20Access%20Protocol,school%20as%20quickly%20as%20possible>.

Applications outside the normal admissions round

An application must be made to the Local Authority who co-ordinate all such applications, and will notify applicants of the Governor decision. Applicants refused a place will be offered the right of appeal.

Sixth Form Admissions

Admission into the Sixth Form is dependent on students having the minimum academic qualifications below:

Year 12

The published admission number for external candidates into Year 12 is 10.

Academic qualifications

There are two routes of entry for courses with separate entry qualifications.

Route 1: The general requirement for entry into Sixth Form to study A Levels is 5 GCSE grades at 5 or above, including English Language and Maths.

Route 2: The general requirement for entry to Sixth Form to study vocational courses is 5 GCSE grades 4 or above, including English and Maths.

In relation to both routes above, all BTEC level 2 courses will be equivalent to one GCSE. Only 1 BTEC course will be allowed to count. For certain subjects, there are additional specific requirements which are set out in the Sixth Form prospectus on the school website.

Meeting

Each student who applies to the Sixth Form will have a meeting to discuss course options and academic entry requirements.

The process

For all candidates, final and firm offers can only be made upon receipt of examination results in August. There is no guarantee that a subject that has been advertised will run. Applicants should note therefore that admission is to the Sixth Form and not to study a particular course of study.

The school will keep a waiting list for students who still wish to attend The Westwood Academy Sixth Form, have met the entry requirements, but for whom there is no place due to oversubscription. The waiting list will be operated up to 31 December in the year of the offer.

Oversubscription criteria for Sixth Form

If the number of applications from students who have achieved the published entry requirements exceeds the school's admission number, the following oversubscription criteria will be applied in the order shown below:

- Children who, at the time of admission, are in the care of a local authority or are provided with accommodation by the authority (looked after children). In addition, this includes all previously looked after children, including those children who appear (to the admission authority) to have been in state care outside of England and those who are no longer in state care as a result of being adopted, or became subject to a child arrangement order or special guardianship order. A looked-after child is defined in Section 22 of the Children Act 1989.
- Children who live in the catchment area served by the school, who have a brother or sister attending the school provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year. The definition of brother or sister includes stepbrothers, stepsisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address.
- Other children who live in the catchment area served by the school.
- Children living outside the catchment area with a brother or sister who currently attend the school, provided that the brother or sister will be of compulsory school age and will continue to attend that school the following year.

- Children whose parent (or parents) are employed by The Westwood Academy and who have been so employed for two or more years at the time at which the application is made and/or they have been recruited to fill a vacant post for which there is a demonstrable skills shortage.
- Other children living outside the catchment area.

If it is not possible to meet all of the requests in any one of the categories described above, the school governors will prioritise the requests by reference to distance.

Appeals

If a place in the Sixth Form is refused, both parents and students have a statutory right of appeal to the Independent Appeal panel. Information about the admission appeal process is available from the School Appeals Officer on 01926 736381 (schoolappeals@warwickshire.gov.uk)

APPENDIX 1: Catchment

Abberton Way
 Abercorn Road
 Ainsbury Road
 Alan Marcell Close (1 - 113 odd and 130 - 146 even)
 Aldrin Way
 Alice Drive
 Allen Hill Way
 Allesley Old Road (1 - 181 odd and 2 - 200 even)
 Apple Way (1 - 15 odd and 2 - 10 even)
 Applecross Close
 Arden Grove (1-36 , excl 13)
 Aston Road
 Atherston Place
 Bates Road
 Beechwood Avenue
 Binns Close
 Blackthorn Close
 Blanchfort Close
 Bockendon Road
 Bott Road
 Bouchier Close (1 - 23 odd and 2 - 14 even)
 Bradnick Place
 Brambling Avenue (1 - 29 odd ex 13 & 2 - 28 even)
 Bramston Crescent
 Bransford Avenue
 Brill Close

Broadwells Court
Broadwells Crescent
Bronze View
Bullfield Avenue
Burnsall Grove
Burnsall Road
Butterworth Drive
Canas Court
Canley Road
Cannocks Lane
Cannon Close
Cannon Hill Road
Cannon Park Road
Cassandra Close
Centenary Road
Chaffinch Road (1 - 11 odd & 2 - 10 even)
Chancellors Close
Charter Avenue including Mitchell House
Cherry Tree Drive (1 - 79 and 161 - 171 odd and 2 - 162 even)
Cloud Green
Coleby Close
Collins Grove
Coniston Road
Conway Avenue
Copeland Place
Copt Oak Close
Crackley Lane
Craven Street
Cromwell Lane (32 - 172 even and 47 - 123 odd)
Cryfield Grange Road (1 - 16 even up to City Boundary)
Cryfield Heights
Curriers Close
Dalmeny Road
D'Aubeny Road
De Montfort Way
Dilcock Way
Dolomite Avenue
Dolphin Court (1 - 7)
Donegal Close
Dormer Harris Avenue
Dorney Close
Downy Birch (1 - 8)
Duggins Lane (6 - 18 even and 21 - 33 odd up to City Boundary)
Duke Street
Earlsdon Avenue North (upwards 123 odd and upwards 162 even)
Eastcotes

Eastleigh Avenue
Elm Walk (1 - 14)
Evesham Walk
Excelsior Road (1 - 5 odd and 2)
Fairlands Park
Falkland Close
Farthing Walk
Featherbed Lane (1 - 5 odd up to City Boundary)
Fieldfare Way (1 - 31 odd ex13 & 2 - 32 even)
Fife Road
Fletchamstead Highway (2 - 66 even and 5 - 511 odd)
Fletchworth Gate
Florin Close
Fordwell Close
Founders Close
Franklin Grove
Freeburn Causeway
Gerard Avenue
Gibbet Hill Road
Gilbert Horal Close
Glebe Close
Glenrosa Walk
Goldcrest Walk (2 - 14 even)
Gravel Hill
Greenfinch Road (2 - 10 even and 1 - 9 odd)
Grendon Close
Greswold Close
Guinea Crescent
Hancock Green
Harton Close (1 - 9 odd)
Hathaway Road
Hayton Green
Hearsall Lane
Heath Green Way
Hedgefield Way
Hemsby Close
Henry Boteler Road
Herald Avenue
Heritage Court
Heycroft
Highgrove
Highland Road
Highwayman Croft
Hilary Road
Howcotte Green

Hummingbird Avenue (2 - 18 even and 1 - 29 odds ex 13)
Hunt Terrace
Ingram Road
Innis Road
Ivy Farm Lane
Ivy Walk
Jacob Drive
John Rouse Avenue
Karlingford Close
Kebull Green
Kele Road
Kenilworth Road (52 - 170 even only)
Kilburn Drive
Kingdom Avenue (1-63 odd excluding 13 & 2-14 even)
Kingsland Avenue
Kirby Corner Road
Knights Templar Way
Langwood Close
Lapwing Place (1 - 35 odd ex 13 & 2 - 40 even)
Leem Green
Leeming Close
Lesingham Drive
Lichen Green
Lilacvale Way
Little Cryfield
Lomsey Close
Longwood Close
Lord Street
Lunar Close
Lynbrook Road
Lynchgate Road
Maplebeck Close
Maplin Close (1 - 3 odd and 2 - 16 even)
Marina Close
Maudslay Road
Mayor's Croft
Meadowcroft Close
Merynton Avenue
Middlecotes
Millburn Hill Road
Milrose Way
Mistle Court (1 odd & 2 - 54 even)
Mitchell Avenue
Moat House Lane
Molay Close (1 - 17 odd, excluding 13 and 2 - 10 even)

Monk's Field Close
Montbard Close (1 - 3)
Moreall Meadows
Mount Street
Nailcote Avenue
Nailcote Lane
Nickson Road
Nightingale Lane
Northfolk Terrace
Old Mill Avenue
Onley Terrace
Orlescote Road
Padstow Road
Page Road
Papenham Green
Parbrook Close
Park Wood Lane
Pennant Avenue
Penrose Close
Penruddock Drive (Hidcote House, 1 - 19 odd, 4 - 18 and 24 - 30 even)
Persnore Place
Pilkington Road
Plants Hill Crescent
Pomeroy Close
Poppyfield Court
Porter Close
Portway Close
Poundgate Lane
Preston Close
Prior Deram Walk
Queen Margarets Road
Queensland Avenue
Raven Cragg Road
Renfrew Walk
Renown Avenue
Rex Close
Ridefort Close (1 to 23 odd, excluding 13 and 2 - 16 even)
Ridgeley Road
Robert Cramb Avenue
Robert Mountford Way
Robin Close (1 - 15 odd ex 13 & 2 - 26 even)
Rochester Road (upwards 26 even and upwards 29 odd)
Rose Gardens (1-11 odd & 2- 14 even)
Rough Knowles Road
Rushmoor Drive
Russett grove

Ryton Close
Salix Close (1 - 11 odd and 2 – 12 even)
Sandringham Close
Scarborough Way
Sefton Road
Sherriff Avenue
Shultern Lane
Silver Birch Avenue (1 - 31 odd and 2 - 20 even)
Sir Henry Parkes Road
Sir Thomas White's Road
Sir William Lyons Road
Skylark Street (2 - 24 even and 1 - 19 odd ex 13)
Sorrel Close
Southam Close
Southleigh Avenue
Squires Way
Standard Avenue
Stare Green
Stareton Close
Starling Close (2 - 6 even and 1 - 7 odd ex 13)
Station Avenue
Stoneleigh Avenue
Sunnyside Close
Swaledale
Talbot Close
Tanners Lane (7 - 87 odd only)
Tawny Close (1 - 123 odd ex 13 & 2 - 20 even)
Templar Avenue (45 - 55 odd)
Templars Field
Ten Shilling Drive
The Arboretum
The Cheviot
The Galliards
The Pines
The Riddings
The Shrubberies
Thimbler Road
Thomas Sharp Street
Thruppence Close
Tile Hill Lane (483 - 719 odd only)
Timothy Grove
Tocil Croft
Toledo Close
Torrington Avenue
Torwood Close
Treedale Close

Tremelay Drive
Trevor Close
Turnstone View (1 - 35 ex 13)
Tutbury Avenue
University of Warwick
Vanguard Avenue
Walsall Street
Wansfell Close
Wedon Close
Wendiburgh Street
Westcotes
Westwood Heath Road - from Lodge Farm
Westwood Way
Whitchurch Way
Whitefield Close
William Kirby Close
William Lewis Walk (1-36 con)
Wilman Close (2 - 28)
Wolfe Road
Wood End Croft
Woodfield Road
Woodland Avenue
Woodleigh Road
Yarmouth Green

Area by Street Name

