



Coventry City Council

Information Governance Team

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)

Request ID: FOI725960407

Thank you for your request for information relating to Contract Register and Procurement Strategy.

You have requested the following information:

1. Contract Register

Please provide a complete and current extract of your organisation's contract register or equivalent database. We are not asking you to compile new information or manually populate missing fields – we simply request the register in its existing form, preferably in Excel or CSV format.

Where available, we are particularly interested in the following fields (though this is not a strict requirement):

- **Contract Title**
- **Supplier Name**
- **Estimated Spend (Total or Annual)**
- **Contract Duration and Total Period (including extensions)**
- **Contract Start and Expiry Dates**
- **Review Date**
- **Contract Description**
- **Contract Owner (Name, Job Title, Contact Details if available)**
- **Contract Notes**
- **Managing Department**
- **Award Date**
- **Participating Organisations**
- **Procurement Category**
- **Framework or Tender References**

- **Central Purchasing Body**
- **Classification Codes (CPV, Pro-Class, etc.)**

Please don't spend time populating these fields if they aren't readily available – we welcome receiving the raw register as it exists in your system.

The information you requested falls under the exemption(s) in Section 21 of the Freedom of Information Act 2000, which relates to 'information reasonably accessible to the applicant by other means.'

The exemption applies as the information is published and publicly available to view by accessing the Council website, please use the following link:

Council's Contract Register: <https://www.coventry.gov.uk/contractsregister>

2. Total Number of Active Contracts

Please confirm the total number of contracts currently listed as active.

See response to Question 1.

3. Procurement Strategy (2025/2026)

Please provide your organisation's Procurement Strategy for 2025/2026.

• If this is part of a multi-year strategy (e.g., 2024–2028), please provide the most recent version covering 2025/2026 or indicate when this will be available.

• If any parts are redacted, please identify the redacted sections and the reason.

The information you requested is being withheld as it falls under the exemption(s) in Section 22 of the Freedom of Information Act 2000, which relates to Information Intended for Future Publication.

The refreshed Procurement Strategy 2025 2030 is going through the final stages of approval before launch. Once launched, the document will be available via this link:
<https://www.coventry.gov.uk/business council>.

It is anticipated that the Strategy will go live in August 2025.

4. Contact Information

If possible, please provide the name, job title, phone number, and email address for the following roles:

- **Responsible officer for API access or data sharing (if applicable)**
- **Individual managing the contract register**
- **Finance Director**
- **Head/Director of Procurement or Purchasing**
- **Head/Director of ICT**
- **Head of Estates and Facilities**
- **Relevant Committee Member, Councillor, or Board Member for Procurement/Finance**

If direct contact details are restricted due to GDPR, please indicate the best department or method of contact.

Please contact:
Procurement Services, procurement.services@coventry.gov.uk

5. Additional Notes

- **If your contract register is available via an online portal, please ensure all records are accessible (as some portals may only show summary data).**

See response to Question 1.

- **If your organisation uses a contract management system or CRM, please confirm whether it allows for data exports.**

The Council's Contract Management information is stored on the e-tendering platform. The Contracts Register is exported from the e tendering platform.

- **If you intend to withhold spend figures, please note that we are requesting an overall total or indicative spend only – not a line-by-line financial breakdown.**

See response to Question 1.

The supply of information in response to a FOI/EIR request does not confer an automatic right to re-use the information. You can use any information supplied for the purposes of private study and non commercial research without requiring further permission. Similarly, information supplied can also be re-used for the purposes of news reporting. An exception to this is photographs. Please contact us if you wish to use the information for any other purpose.

For information, we publish a variety of information such as: [FOI/EIR Disclosure Log](#), [Publication Scheme](#), [Facts about Coventry](#) and [Open Data](#) that you may find of useful if you are looking for information in the future.

If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance