

Coventry Early Years and Childcare Training Programme

Autumn 2025



Introduction

Welcome to our Autumn term training and briefing programme. Coventry Early Years team provides a range of training and development opportunities for the Early Years and Childcare workforce, supporting the provision of high-quality care and education in schools and childcare settings across Coventry.

Booking information

- For chargeable courses, providers will be required to pay at the time of booking
- Course and briefing descriptions for each session can be viewed on our events page on the Eventbrite booking system
- All bookings must be made online using our Eventbrite booking system
[Coventry Early Years Booking link on Eventbrite](#)
- Remember to follow us on our Eventbrite page to receive notifications as new exciting sessions are added throughout the term. When you are all set up as a 'follower' and want to see the whole range of early years training, in one accessible list, go to the accounts section of your app and click on 'Organizers you follow', from here you should select Early Years Service Coventry City Council and you are good to go!
- Booking Terms and Conditions can be found on the early years website page:
[**https://www.coventry.gov.uk/eytrainingtandc**](https://www.coventry.gov.uk/eytrainingtandc)
- Contact Information **024 7697 5451** or email [**eytraining@coventry.gov.uk**](mailto:eytraining@coventry.gov.uk)

Early Years and Wraparound Business Support Sessions

Join us for a varied programme of business support sessions that are available for new, potential, and existing Wraparound and Early Years providers

Course Briefing	Date	Time	Venue/ Online	Cost
One hour Wraparound Networking Session – with a focus on Meals and Snacks				
For new, potential, and existing wraparound and early years providers.	Wednesday 17 September	12.30pm – 1.30pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
This session will focus on meals and snacks and current nutrition guidance. There will be an opportunity for the group to discuss challenges and share best practice. This is a support network session to engage, share knowledge, experience, and best practice.				

One hour Wraparound Session – Creating your Business Plan

For new, potential, and existing wraparound and early years providers.

Wednesday
1 October

6.30pm –
7.30pm

Virtual via
Teams

Free*£10 non-attendance fee applies. See T&Cs

This session will take a deeper look into elements of your business plan and how to ensure you are making your business plan work for your organisation.

Wraparound Bitesize Session – Developing your Marketing Plan

For new, potential, and existing wraparound and early years providers.

Monday 6
October

6.30pm –
7.15pm

Virtual via
Teams

Free
*£10 non-attendance fee applies. See T&Cs

This bite sized CPD session looks at the importance of marketing and advertising. We will explore key documents to use and consider factors which will help you to effectively market your service.

This session will be followed by a further 3 hours marketing session on 1 December.

One hour Wraparound Networking Session – focus on income and expenditure

For new, potential, and existing wraparound and early years providers.

Monday 10
November

6.30pm –
7.30pm

Virtual via
Teams

Free
*£10 non-attendance fee applies. See T&Cs

The session will focus on income and expenditure. We will discuss the importance of forecasting and budgeting to effectively track income and outgoings.

Wraparound Bitesize Session – Developing your Business Plan

For new, potential, and existing wraparound and early years providers.

Thursday 20
November

12pm –
12.45pm

Virtual via
Teams

Free
*£10 non-attendance fee applies. See T&Cs

In this bite-sized CPD session we will look at the importance of business planning and why having a business plan for your organisation is important. We will look at the key documents required and the factors you should take into consideration.

One hour Wraparound Session – Developing an Effective SWOT for your Business

For new, potential, and existing wraparound and early years providers

Monday 24
November

1.30pm –
2.30pm

Virtual via
Teams

Free
*£10 non-attendance fee applies. See T&Cs

This session will take a deeper look at your SWOT analysis and how to ensure you are making this document work for your organisation.

Marketing and Growing your Business – an interactive three-hour virtual workshop focusing on marketing aimed at current, new and expanding Wraparound providers

(follow on from bite size) For new, potential, and existing wraparound and early years providers.	Monday 1 December	10am – 1pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
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This session looks at the importance of having a marketing plan, explores how you currently use this and looks at the best form of marketing for your provision.

Supporting your ongoing Business Sustainability for Wraparound providers

This session is for those Wraparound providers who have received funding only.	Thursday 4 December	1.30pm – 2pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
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During this session we will focus on monitoring spending and ensure you are covering all your costs. We will also cover the importance of budgeting and forecasting, whilst ensuring there is time for networking discussions.

September 2025

Course Briefing	Date	Time	Venue/ Online	Cost
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Inclusive Play Experiences for Primary School aged Children in Wraparound Provision

Join trainer and award-winning author Ben Kingston Hughes for this insightful course which explores inclusion in a way that is directly applicable to our children attending out of school settings. We look at how settings can create inclusive play experiences for a diverse range of children.	Wednesday 17 September	6.30pm – 9pm	Virtual via Zoom	Free *£10 non-attendance fee applies. See T&Cs
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Paediatric First Aid Course 1

12 hours Blended Learning Paediatric First Training. 6 hours online and 6-hour practical face to face session.	Thursday 18 September	9.30am – 4.30pm	Weet Centre for practical based session	£85 Coventry providers £100 non-Coventry providers Eventbrite booking fee applies.
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Portal Briefing for Schools

This training is aimed at school staff who work on the Coventry Schools and Early Years Portal, supporting them to navigate the system and make successful funding claims	Tuesday 23 September	10.30am - 11.30am	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
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Portal Briefing for PVI Settings and Childminders

This training is aimed at staff who work on the Coventry Schools and Early Years Portal – PVI Nurseries, Pre-schools, and Childminders, supporting them to navigate the system and make successful funding claims	Wednesday 24 September	6pm – 7pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
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Designated Safeguarding Leads Network Briefing Session 5

Session 5 of this network will support Early Years Designated Safeguarding Leads (DSL) by building confidence resilience and practical safeguarding skills.	Wednesday 24 September	5pm - 6.30pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
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Little Coventry Communicators Tier 1 Session for Childminders

Develop your confidence and skills in supporting children's speech, language, and communication with the WellComm screening tool.	Saturday 27 September	9.30am - 12.30pm	Committee Room 3 Council House	Free *£10 non-attendance fee applies. See T&Cs
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Early Years – New to the Early Years Foundation Stage

This course will support teachers and practitioners who are new to the Early Years. We will explore key statutory elements of the EYFS, teaching and learning in the Early Years, and how an effective learning environment supports children.	Monday 29 September	1.30pm - 4pm	One Friargate M1.5	£50 Eventbrite booking fee applies
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October 2025

Course Briefing	Date	Time	Venue/ Online	Cost
Coventry Provider Autumn Term Briefing for Early Years PVIs, Preschools and Childminders				
Join the Quality, Improvement and Standards team for a termly briefing. The agenda will cover National and Local updates, Safeguarding updates and information related to the Early Years Foundation Stage.	Thursday 2 October	6.30pm – 8pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
SEND Training - From Repeating Words to Talking				
Training delivered by NHS Speech and Language Team) A look at using heard words or phrases to communicate.	Thursday 2 and 9 October This is a two-part course.	6.30pm – 8pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs
Paediatric First Aid Course 2				
12 hours Blended Learning Paediatric First Aid Training 6 hours online and 6-hour practical face to face session.	Monday 6 October	9.30am – 4.30pm	Weet Centre for practical based session	£85 Coventry providers £100 non- Coventry providers Eventbrite booking fee applies.
Develop your social media skills!				
Join Trainer, Lisa Gadsby to explore how to utilise social media to market your childcare provision, looking at your setting through the eyes of a stranger.	Wednesday 8 October	6.30pm - 8.30pm	Virtual via Zoom	Free *£10 non-attendance fee applies. See T&Cs
Engaging and Supporting Older Children in Out of School Settings				
Join award winning trainer and author Ben Kingston Hughes as he explores the potential joys and challenges of working with older children in an OOS settings The course will help you to look at older children in a whole new light! Ben will provide you with a wealth of adventurous, boisterous, and occasionally mischievous activities to engage and delight older children.	Monday 13 October	10am - 1pm	Weet Centre	Free *£10 non-attendance fee applies. See T&Cs

Initial Designated Safeguarding Lead Training				
Training for Coventry Early Years Practitioners from a PVI Setting/Childminders who have previously attended a Safeguarding Level 1 course.	Tuesday 14 and 21 October This is a two-part course.	7 - 9pm	Virtual via Teams	£50 Eventbrite booking fee applies
Paediatric First Aid Course 3				
12 hours Blended Learning Paediatric First Aid Training. 6 hours online and 6-hour practical face to face session.	Saturday 18 October	9.30am – 4.30pm	Weet Centre for practical based session	£85 Coventry providers £100 non- Coventry providers Eventbrite booking fee applies.
Little Coventry Communicators Tier 3				
Session for all providers who have previously attended Tier 1 and Tier 2.	Tuesday 21 October	6.30pm - 9pm	Committee Room 3 Council House	Free *£10 non-attendance fee applies. See T&Cs
Paediatric First Aid Course 4				
12 hours Blended Learning Paediatric First Aid Training. 6 hours online and 6-hour practical face to face session.	Wednesday 22 October	9.30pm - 4.30pm	Weet Centre for practical based session	£85 Coventry providers £100 non- Coventry providers Eventbrite booking fee applies.

November 2025

Course Briefing	Date	Time	Venue/ Online	Cost
Coventry Early Years School Leads Autumn Term Briefing				
These sessions will include information on: <ul style="list-style-type: none"> National and local updates Sharing your views Networking opportunities Professional Development 	Tuesday 6 November	1pm - 4pm	Committee Room 2 Council House	Free *£10 non-attendance fee applies. See T&Cs
Giant Cardboard Creations – A vibrant explosion of creativity! For Coventry Wraparound Providers				
What's this? A giant sinister shape stalking across the setting? Oh no it's a giant cardboard monster! This workshop gives tips and tricks for building enormous creations out of cardboard boxes and assorted scrap. Come along and have some fun!	Monday 10 November	10am - 1pm	Weet Centre	Free *£10 non-attendance fee applies. See T&Cs
Paediatric First Aid Course 5				
12 hours Blended Learning Paediatric First Aid Training. 6 hours online and 6-hour practical face to face session.	Tuesday 11 November	9.30am - 4.30pm	Weet Centre for practical based session	£85 Coventry providers £100 non-Coventry providers Eventbrite booking fee applies.
SEND Training - From Repeating Words to Talking				
(Training delivered by NHS Speech and Language Team) A look at using heard words or phrases to communicate.	Thursday 13 and 20 November (two-part course).	6.30pm - 8pm	Virtual via Teams	Free *£10 non-attendance fee applies. See T&Cs

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Designated Safeguarding Lead Refresher Training

For Coventry PVI Early Years Safeguarding Lead practitioners who have previously attended an Initial DSL course.	Tuesday 18 and 25 November (two-part course).	7 - 9pm	Virtual via Teams	£50 Eventbrite booking fee applies
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Paediatric First Aid Course 6

12 hours Blended Learning Paediatric First Aid Training. 6 hours online and 6-hour practical face to face session	Saturday 22 November	9.30am - 4.30pm	Weet Centre for practical based session	£85 Coventry providers £100 non-Coventry providers Eventbrite booking fee applies.
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Paediatric First Aid Course 7

12 hours Blended Learning Paediatric First Aid Training. 6 hours online and 6-hour practical face to face session	Thursday 27 November	9.30am - 4.30pm	Weet Centre for practical based session	£85 Coventry providers £100 non-Coventry providers Eventbrite booking fee applies.
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December 2025

Course Briefing	Date	Time	Venue/ Online	Cost
Paediatric First Aid Course 8				
12 hours Blended Learning Paediatric First Aid Training. 6 hours online and 6-hour practical face to face session.	Monday 1 December	9.30am - 4.30pm	Weet Centre for practical based session	£85 Coventry providers ***** £100 non- Coventry providers Eventbrite booking fee applies
SEND Training - From Repeating Words to Talking				
(Training delivered by NHS Speech and Language Team) A look at using heard words or phrases to communicate.	Friday 5 and 12 November (two-part course)	12pm - 1.30pm	Virtual via Teams	Free *£10 non- attendance fee applies. See T&Cs

Professional Development Opportunities - Training for Childminders

The courses contained in this section of the training programme have been mapped over 3 terms; Autumn 2025, Spring and Summer 2026, to facilitate you to plan and get the best deal when booking in bulk.

Thinking and Talking about....

Step into a world of fresh ideas and practical inspiration with our exciting new series of 'Thinking and Talking about...' training courses which have been designed especially for childminders. Whether you're looking to boost your confidence, refresh your skills, or explore new ways to support children's learning and development, these sessions are made for you. Each course is interactive, relevant, and packed with tips you can use straight away in your setting. The sessions will be delivered by Lisa Gadsby, who has 30 years' experience of working in early years across a range of sectors and services.

Connect with others, build your toolkit, and feel re-energized in your vital role.

Don't miss out – your next great idea starts here!

Book all 6 sessions for the amazing price of **£100** (Eventbrite booking fee applies)

Or book any individual session/s from the list below, at a cost of **£20** per session

Why not take advantage of our bulk booking offer to purchase all 6 sessions at a reduced cost. Please note the bulk booking offer is only available until 21 October. There after you will be able to purchase individual sessions only.

Please note that the Spring and Summer 2026 sessions may be subject to change due to the implementation of the new Ofsted Framework.

(Eventbrite booking fee applies)

Session	Subject	Time	Venue/ Online
Session 1 - Autumn Term 2025 Wednesday 22 October	Thinking and talking about your curriculum	6.30pm - 8pm	Virtual via Zoom
Session 2 - Autumn Term 2025 Wednesday 12 November	Thinking and talking about routines and daily transitions	6.30pm - 8pm	Virtual via Zoom
Session 3 - Spring Term 2026 Wednesday 21 January	Thinking and talking about the Ofsted Inspection Framework	6.30pm - 8pm	Virtual via Zoom
Session 4 - *Spring Term 2026 Wednesday 11 March	Thinking and talking about emotional wellbeing	6.30pm - 8pm	Virtual via Zoom
Session 5 - Summer Term 2026 Wednesday 20 May	Thinking and talking about parent partnerships and home learning environments	6.30pm - 8pm	Virtual via Zoom
Session 6 - Summer Term 2026 Wednesday 10 June	Thinking and talking about promoting positive behaviour	6.30pm - 8pm	Virtual via Zoom

Early Years in Focus

Live Online Early Years Training Package for Schools and Nurseries

The courses contained in this section of the training programme have been mapped over 3 terms; Autumn 2025, Spring and Summer 2026, to facilitate you to plan and get the best deal when booking in bulk.

All sessions will take place on TEAMS and will be one hour in duration. Once purchased sessions can be attended by the whole staff team.

Empower your team with engaging, live online training designed to strengthen early years practice and align with the Early Years Foundation Stage. Our interactive sessions are perfect for schools, nurseries, and early years settings looking to upskill staff, boost confidence, and ensure high-quality provision across the board.

Led by Amanda King and Liz Bale, each session offers practical strategies, real-life examples, and opportunities for professional reflection and discussion. Whether you're supporting new staff or investing in ongoing CPD, our live courses are designed to inspire, inform, and make an immediate impact in your setting.

- Live and interactive – no pre-recordings!
- EYFS-aligned and tailored for early years teams
- Ideal for INSET, twilight sessions, or team CPD
- Practical takeaways you can implement the next day

A package of 6 sessions that will take place over three terms

Book all 6 sessions for the amazing price of £250 (Eventbrite booking fee applies)	Or book any individual session/s from the list below, at a cost of £50 per session	Why not take advantage of our bulk booking offer to purchase all 6 sessions at a reduced cost. Please note the bulk booking offer is only available until 30 September. Thereafter you will be able to purchase individual sessions only.
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(Eventbrite booking fee applies)

Session	Subject	Time	Venue/ Online
Session 1 - Autumn Term 2025 Wednesday 1 October	Enabling Environments	4pm - 5pm	Virtual via Teams
Session 2 - Autumn Term 2025 Wednesday 26 November	Refresh your Curriculum	4pm - 5pm	Virtual via Teams
Session 3 - Spring Term 2026 Wednesday 28 January	Characteristics of Effective Learning	4pm - 5pm	Virtual via Teams
Session 4 - Spring Term 2026 Wednesday 18 March	Purposeful Outdoor Provision	4pm - 5pm	Virtual via Teams
Session 5 - Summer Term 2026 Wednesday 29 April	Meaningful Maths	4pm - 5pm	Virtual via Teams
Session 6 - Summer Term 2026 Wednesday 1 July	Cognitive Development and executive function in the Early Years Foundation Stage – Understanding how young children think and learn	4pm - 5pm	Virtual via Teams

Venue Information

- Weetc – Willenhall Education and Training Centre, 239 Robin Hood Road, Coventry CV3 3AN
- Council House, Coventry CV1 5RR
- Friargate - Station Square, Coventry CV1 2FL

Eventbrite Booking Fees

Booking fees are applicable for all chargeable sessions and are set down by Eventbrite, these fees are due in addition to the course cost and are non-refundable.

Importance of Confirming Your Attendance on Free Sessions

It is extremely important that attendees confirm their attendance for both venue and virtual sessions.

Venue based sessions - If the session is venue based, please ensure you sign in on the register or confirm your attendance with the trainer/s.

Virtual sessions – please ensure you confirm with the trainer/s your attendance via the chat function or verbally.

Failing to confirm your attendance will result in a charge for non-attendance being issued by the Early Years Team.

Paediatric First Aid Information

Our blended learning Paediatric First Aid course is a 12-hour course which consists of 6 hours e- learning and 6 hours face-to-face practical training.

Completion of the eLearning module is a mandatory requirement and must be completed prior to attending the face-to-face Paediatric First Aid practical session. eLearning cannot be completed after the practical session has started. Delegates who do not complete the eLearning in full before the practical session will not be issued with a Paediatric First Aid certificate.

Paediatric First Aid training should be renewed every 3 years. Delegates must attend all sessions and complete all aspects of the course to qualify for certification. It is also a requirement that course candidates can undertake floor-based practical floor-based activities to demonstrate competency in the practical assessments of CPR and the recovery position.

Cost of Paediatric First Aid Training

The cost of this course for childcare providers registered as operating within the Coventry border will be **£85** plus booking fee.

The cost of this course for childcare providers registered as operating outside of the Coventry border will be **£100** plus booking fee.