

Information Governance Team

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Dear Sir/Madam

Freedom of Information Act 2000 (FOIA)
Request ID: FOI735771725

Thank you for your request for information relating to Booking System for Respite Care/Short Breaks.

You have requested the following information:

1) Does the council use an electronic booking system for respite stays/short break initiatives?

The Council does not use or commission an electronic booking system to enable children and young people (or their parent / carers) onto a targeted short break / respite. Respite / targeted Short Breaks providers may commission their own systems directly.

With regards to community short breaks, the council use a telephone line and online booking form, where parents can either call or complete an online form via the Council's website.

2) If so, who supplies the booking system?

For community short breaks, Coventry City House have created the booking form through the Council's website.

3) When did the contract start with this supplier?

The council does not commission electronic booking systems for children and young people's targeted short breaks or respite (overnight) provision.

There is also no contract in relation to the Community Short Break booking form referenced in our response above.

4) When does the contract end with this supplier?

Not applicable. Please refer to our response to Question 3.

5) Is there any extensions available on this contract?

Not applicable. Please refer to our response to Question 3.

6) If there is no system in place, then how is this being managed?

In relation to targeted short breaks, this is managed directly by children and young people respite and short breaks providers who may commission their own booking system.

Coventry City Council manage the Community Short Breaks booking form.

7) Who is the person responsible for booking respite stays/short breaks?

In response to Question 7, please refer to our response to Question 6.

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If you are unhappy with the handling of your request, you can ask us to review our response. Requests for reviews should be submitted within 40 days of the date of receipt of our response to your original request – email: infogov@coventry.gov.uk

If you are unhappy with the outcome of our review, you can write to the Information Commissioner, who can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or email icocasework@ico.org.uk.

Please remember to quote the reference number above in your response.

Yours faithfully

Information Governance