



21 November 2025

To whom it may concern

Re: Potters Green Primary School – Consultation on Admission Arrangements 2027/28

In accordance with the Admissions Code, Potters Green Primary School is consulting on proposed admission arrangements for the academic year 2027/28, and beyond. Although no changes are currently proposed, the Code requires all admission authorities to consult at least once every seven years, even if arrangements remain unchanged.

The consultation period will take place from 24 November 2025 until 16 January 2026. During this period, the proposed policy will be posted in full on the school website. The school will also consult via Social Media, letters to parents, primary and secondary Headteachers and Coventry Local Authority.

The school is not changing the content of its admissions policy and admissions will continue to be coordinated through the Coventry LA's Coordinated Scheme.

During the period of consultation, the school would welcome comments on the proposed policy all of which will be carefully considered, by the governing body, prior to final approval of the policy in February 2026. Please contact Karen Steele via enquiries@castlephoenixtrust.org.uk should you wish to respond to the proposed policy.

Yours faithfully

Mrs G Deery
Headteacher

Encs – Admission Policy 2027/28

Nurturing Bright Futures

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Part of the Castle Phoenix Multi-Academy Trust

Headteacher
Mrs G Deery

