|  |  |  |
| --- | --- | --- |
| logo | **Law & Governance**Building ControlPO Box 15Council HouseCOVENTRYCV1 5RRTelephone: 024 7683 2057Email: buildingcontrol@coventry.gov.uk |  |
| **Application for Building Regulations Approval** **with Full Plans**The Building Act 1984, The Building Safety Act 2022 & the Building Regulations 2010 (as amended) |
| **Building Regulations Application No:** |
| This form is to be used when intending to carry out building work and making an application for **Building Regulations Approval with Full Plans** under regulation 12(2)(b). The form should be completed by the person intending to carry out the building work or their agent and **must be signed** below. |
| **1** | **Applicants Details** |
| Title:  | Forename:  | Surname: |
| Company (if applicable): |
| Address: |
|  | Postcode: |
| Phone: | Email: |
| **Capacity of the Applicant** – You are referred to Building Regulations 11A, 11C & 11E. Is the applicant a ‘Domestic Client’? **Yes / No** (Please circle relevant answer)  |
| **2** | **Agents Details (the lead or sole designer)** |
| Title:  | Forename:  | Surname: |
| Company: |
| Address: |
|  | Postcode: |
| Phone: | Email: |
|  |
| **3** | **Contractors Details (the lead or sole contractor - if known, if not will be needed at commencement of work)**  |
| Title:  | Forename:  | Surname: |
| Company (if applicable): |
| Address: |
|  | Postcode: |
| Phone: | Email: |
|  |
| **4** | **Location of the building work** (Building / Site / Work): |
| Address: |
|  | Postcode: |
| Is the proposed work or any part of it subject to Partnering or a current LANTAC approval? YES/NO  |
|  |
| **5** | **Description of the existing building (where if already exists):** |
| Description: |
| Current Use: | Use of each storey: |
| Height of the existing building:  | Number of storeys: |
|  |
| **6** | **Description of the proposed work:** |
| Description of Work: |
| Intended Use: | Intended Use of each storey: |
| Height of the building after the work:  | Number of storeys: |
| Date of the start of work of construction on site: |  |
|  |
| **7** | **Does the Fire Safety Order apply:** | Please circle relevant answer |
| Please confirm whether this is a building to which the Regulatory Reform (Fire Safety) Order 2005 applies, or will apply, after completion of the building work? | YES/NO |
| The existing building is subject to the Fire Safety Order: | YES/NO |
| The proposed building is subject to the Fire Safety Order: | YES/NO |
| **Higher risk buildings**The number of storeys in the building as determined in accordance with regulation 6 of the Higher Risk Buildings (Descriptions & Supplementary Provisions) Regulations 2023,  |
| **Number of storeys:** |  |
|  |
| 8 | **Drainage & water supply:** | Please circle relevant answer |
| Is the source of water to the building from:  | a water main / a private supply / a well |
| Is the foul water to be drained to the:  | foul sewer / cess pool/ septic tank / packaged treatment plant |
| Is the surface water to be drained to the:  | sewer / soakaway / watercourse / sustainable urban drainage system |
| **H4 ‘Building over sewers’** | Please circle relevant answer |
| Is the proposed building footprint within 3m of a drain or sewer that is greater than 225mm diameter?  | YES/NO |
| Is the proposed building footprint understood to be over a gully, inspection chamber or manhole?  | YES/NO |
| Does the proposed building footprint cover more than 8m of a drain or sewer? | YES/NO |
| Should the answer be **‘YES’** to any of the above, consultation with the Sewerage Undertaker will be necessary beyond this Full Plans application. Work should **not** commence on site until this consultation has been made and a positive response from the Sewerage Undertaker has been received.Contact details for the Sewerage Undertaker – Severn Trent Water Tel: 0345 266 7930Email: building.over@severntrent.co.uk |
|  |
| 9 | **Local enactments:**Provide details of the steps to be taken to comply with any local enactments that may apply: |
|  |
| **10** | **Planning consent:** | Please circle relevant answer |
| Is planning consent required? | YES/NO |
| Has a planning application been granted? | YES/NO |
| Planning Reference:  |
|  |
| **11** | **Full Plan Charges:**  |  |
| Estimated Cost | £ | Floor Area of new building or extension | m2 |
| Plan Fee | £ | + VAT £ | = Total £ |
| Inspection Fee | £ | + VAT £ | = Total £ |
| **●Full name and address of inspection fee payee if different from applicant:** |
|  |
| **12** | **Statement regarding Regulation - 46A Lapse of building control approval:** **Commencement of work**Please provide the **date:** (please complete here)when it is proposed that:**A** The proposed work to a complex building is deemed to have commenced in accordance with regulation 46A (2), or work to a non-complex building under Regulation 46A (3) or work of a horizontal extension to a building, is deemed to have commenced, or **B** The date when the client of a building, [not meeting Regulation 46A (2) & (3)] considers that the work undertaken amounts to 15% of the proposed project. |
|  |
| **13** | **Statements**This application for building control approval with full plans is given in accordance with the Building Regulations 2010 (as amended) and is accompanied by the appropriate plans, information, reports, details, & calculations together with the necessary charge (where applicable). I understand that a further charge may be payable following the first inspection.**A** I agree to an extension of the prescribed period from 5 to weeks (complete the number of weeks agreed), prior to determination of the full plans application in accordance with Regulation 14A (6)**B** I consent to the Full Plans application being Granted with Requirements in accordance with Regulation 14A (3) (a) & (b)  |
| Name: | Signature: |
| Date: |  |
| (Name) being the Applicant making this application for building control approval with full plans, do confirm that I do agree to this application being made & that the information in the application is correct. |
| Name: | Signature: |
| Date: |  |

|  |  |  |
| --- | --- | --- |
| **Notes** |  |  |
| 1 The applicant is the person on whose behalf the work is being carried out, e.g. the buildings owner. You must complete the applicants surname and forenames in **FULL**.2 Subject to certain exceptions a Full Plans Submission attracts fees payable by the person by whom or on whose behalf the work is to be carried out. Most fees are payable in two stages. The first fee must accompany the deposit of plans and the second fee is payable after the first site inspection of work in progress. The second fee is a single payment in respect of the relevant work to cover all site visits and consultations which may be necessary until it is satisfactorily completed. A completion certificate will not be issued until proof of payment of the inspection fee has been received by the Building Control Office.Schedule 1 prescribes the plan and inspection fees payable for small domestic buildings. Schedule 2 prescribes the fees payable for small alterations and extensions to a dwelling home, and the addition of a garage or carport. Schedule 3 prescribes the fees payable for all other cases.The appropriate fee is dependant upon the type of work proposed. Fee scales and methods of calculations are set out in the guidance notes on fees which is available on request. |  | 3 The Regulatory Reform (Fire Safety) Order 2005 **does not** apply to single family dwellings, **but it does** apply to most other buildings including: offices, shops, care homes, hostels, hotels, common areas of flats and houses in multiple occupation, community halls, places of worship, pubs, clubs, restaurants, schools, factories, warehouses and any other premises that constitute a workplace.4 These notes are for general guidance only, particulars regarding the deposit of plans are contained in Regulation 14 of the Building Regulations 2010 and, in respect of fees, in the Building (Local Authority Charges) Regulations 2010.5 Persons proposing to carry out building work or make a material change of use of a building are reminded that permission may be required under the Town and Country Planning Acts.6 Further information and advice concerning the Building Regulations and Planning matters may be obtained from your local authority. www.coventry.gov.uk |