

126

COVENTRY CITY COUNCIL

ENVIRONMENTAL PROTECTION ACT 1990, SECTIONS 8(8), 12

NOTICE OF REVOCATION

To: Petrol Express
100 Avenue Road
Swiss Cottage
London
NW3 3HF

Coventry City Council ("the Council"), in exercise of the powers conferred on it by section 12 of the Environmental Protection Act ("the Act"), hereby gives you notice as follows:

- 1. The authorisation reference 126 is hereby revoked with effect from 10th December 2003.

Signed on behalf of Coventry City Council



Head of Environmental Health
The officer appointed for that purpose

11th November 2003

Date:

G/wp/epa/st/authrevoke

CERTIFICATE OF SERVICE BY POST
(Magistrates Courts Rules 1986) Rule 55(2)

I, Maean Walsh a Clerical Assistant employed by Coventry City Council, hereby certify that I served MR R HARACE with a true copy of this notice, by the recorded delivery service posted by me at the Post Office situated at 21 Heriford Street, Coventry at 4 am/pm on 11th November 2003 and addressed to Gen. Manger, Petrol Express Ltd, 100 Avenue Rd, Swiss Cottage London NW3. Dated the 11th day of November 2003. Signed: [Redacted]

Explanatory Note

(This note does not form part of the Revocation Notice, but is for the guidance of those served with the Notice).

This Notice revokes the authorisation for the process specified in the Notice.

The revocation takes effect on the date given in the Notice. From that date onwards continued operation of the process would be an offence. Anyone served with a revocation notice can, however, appeal to the Secretary of State for the Environment or the Secretary of State for Wales, as appropriate before the date of the notice comes into effect. Any such appeal will have the effect of suspending the revocation notice pending the Secretary of State's decision. (This paragraph and the following section on appeals do not apply to notices served under Section 8(8); there is no right of appeal against such notices).

Appeals

Appeals relating to processes in England should be sent to the Secretary of State for the Environment, those for processes in Wales should be sent to the Secretary of State for Wales. Their addresses are as follows:

Environment Appeals Administration
The Planning Inspectorate
Room 4/19 Eagle Wing
Temple Quay House
2 The Square
Temple Quay
Bristol
BS1 6PN

The Secretary of State for Wales
Welsh Office
Environment Division 3
Cathays Park
Cardiff
CF1 3NQ

Guidance on the appeal procedures is contained in "Environmental Protection Act 1990, Part I : Secretary of State's Guidance - Appeals"; available from HMSO, price £1.90, ISBN 0-11-752427-1).

The appeal must be in the form of a written notice or letter stating that the person wishes to appeal against the enforcement notice. The following five items must be included:

- a) a statement of the grounds of the appeal;
- b) a copy of any relevant authorisation;
- c) a copy of any relevant correspondence between the person making the appeal ("the appellant") and the Council;
- d) a copy of the notice of revocation which the appeal is against;
- e) a statement indicating whether the appellant wishes the appeal to be dealt with
 - by a hearing attended by both parties and conducted by an inspector appointed by the Secretary of State; or
 - by both parties sending the Secretary of State written statements of their case (and having the opportunity to comment on one another's statements).

At the same time, the notice of appeal and documents (a) and (e) must be sent to the Council, and the person making the appeal should inform the appropriate Secretary of State that this has been done.

Offences

It is an offence under Section 23(1)(a) to operate a prescribed process once a revocation notice takes effect. A person successfully prosecuted for this offence could be fined up to £20,000 in a Magistrates Court. If the case is dealt with by a Crown Court the maximum penalty is an unlimited fine and/or two years imprisonment.

NOTICE OF VARIATION OF AUTHORISATION

To **Petrol Express Limited**

Of **2nd Floor, Old Town Court, 10-14 High Street, Old Town, Swindon, SN1 3EP**

The **Coventry City Council**

has decided that the authorisation to carry out a prescribed process, namely:

The unloading into storage of petrol from mobile containers at a service station

at the premises known as **Antelope Service Station, Allesley Old Road, Coventry, CV5 8BU**

granted to you by the Council on the **23rd** day of **December 1998** under the reference number **126** should be varied in the following manner*

The Appendix 'Schedule of testing and maintenance, Shell Antelope, Allesley Old Road', shall be substituted by the Appendix 'Schedule of testing and maintenance, Antelope Service Station, Petrol Express'.

(PLEASE SEE ATTACHED)

The variation is to take effect immediately.

Delete any words in square brackets which do not apply

* Specify the variation(s) to the authorisation.

† Specify the effective dates for each variation.

YOU ARE REQUIRED, within a period of 28 days from the date of service on you of this Notice, to notify the Authority of the action (if any) which you propose to take to ensure that the process is carried on in accordance with the authorisation as varied by this Notice.

~~[In the opinion of the Authority, the action to be taken by you in consequence of this Variation Notice will involve a substantial change** in the manner in which the process is being carried on.]~~

Dated 16th April 1999

(Signed).....

DIRECTOR
(the Officer appointed for this purpose)

Address for all communications:

Housing and Environmental Services Directorate
Broadgate House
Broadgate
COVENTRY
CV1 1NH

Delete any words in square brackets which do not apply

NOTE

You have a right of appeal against this Notice to the Planning Inspectorate. If you wish to appeal you must do so in writing within a period of two months beginning with the date of this Notice. You must set out the grounds for your appeal and send to the Planning Inspectorate a copy of this Notice, together with copies of all relevant documents and correspondence. You should also indicate whether you wish the appeal to be dealt with at a hearing or on the basis of written representations. A copy of your Notice of Appeal must also be sent to the Council.

** "Substantial change" is defined in Section 10(7) of the Environmental Protection Act 1990 as "a substantial change in the substances released from the process or in the amount or any other characteristic of any substance so released"; and the Secretary of State may give directions to enforcing authorities as to what does or does not constitute a substantial change in relation to processes generally, any description of process or any particular process.

SCHEDULE OF TESTING AND MAINTENANCE

Antelope Service Station (Petrol Express), Allesley Old Road

Annual Testing of Vapour Recovery System

1. Fill Caps

The above component shall be checked for wear and damage, cleaned, lubricated and checked to ensure free and correct operation of seals and locks.

2. Vapour Return Couplings

The above components shall be checked for wear and damage, cleaned, lubricated and checked to ensure free and correct operation of seals and locks.

3. Vapour Recovery Signage

The vapour recovery signage will be checked to ensure all current signage is clean securely fixed and visible upon inspection.

4. Pressure Relief Valve and Visible Pipework associated with the Vapour Recovery System

The above components shall be inspected visually for wear and damage.

5. Overfill/Crossover Prevention Devices

Where fitted, overfill and crossover prevention devices shall be checked for wear and damage, cleaned, lubricated and checked for correct operation.

Three Yearly Testing of Vapour Recovery System

1. Testing of Pressure Relief Valve

As specified in the authorisation.

2. Pipework

Any pipework associated with the vapour recovery system, including petrol delivery lines, vapour recovery lines and vent pipes is to be inspected for wear, damage, blockage, leakage and freedom of operation. This shall also include testing of the system for correct pressure release.

Your Reference :
Our Reference :
Please ask for :
Director Dialling No :
Date :

CERTIFICATE OF SERVICE BY FARRAND
I, MARILENE MCKENNA being employed
as a TECHNICAL OFFICER in the Housing and
Environmental Services Directorate of
Coventry City Council hereby certify that the
Notice of which this is a copy was
~~sent~~/delivered by me to SHELL ANTELOPE
of ALLESLEY OLD ROAD....., Coventry,
on 23/12 1998
Signed [Redacted]



HOUSING AND ENVIRONMENTAL
SERVICES DIRECTORATE

Director Howard T. Farrand
Providing Housing, Environmental and
Client Agency Services

Michael J. Green
City Environment Officer
Broadgate House
Broadgate
Coventry, CV1 1NH

Telephone : 01203 83 1832/34
Telecom Gold Mailbox : 76 : END042
Fax : 01203 83 1831

THE ENVIRONMENTAL PROTECTION ACT 1990, Part I

The Environmental Protection (Prescribed Processes and Substances) Regulations 1991, SI 472 (as amended).

The Environmental Protection (Application, Appeals and Registers) Regulations 1991, SI 507 (as amended).

Authorisation No: 126
Application Received: 5th October 1998

Notice is hereby given that under the Environmental Protection Act 1990 Coventry City Council (hereafter called the Authority) gives authorisation to:

Shell UK Ltd
Mercury House
Hangar Green
LONDON, W5 3BA

Register in England No: 140141

For the unloading into storage of petrol from mobile containers at a service station as described on Page 2 at:

Shell Antelope
Allesley Old Road
Coventry
CV5 8BU

Subject to the conditions specified on the attached pages, Nos 1 to 4, and within the process boundary as indicated on Plan No. 1.

Signed [Redacted] Dated 23 rd day of DECEMBER 1998
City Environment Officer



1. DESCRIPTION OF PROCESS

- 1.1 This authorisation is for the operation of a process for the unloading into storage of petrol from mobile containers at a service station as defined in Part B of Section 1.4 of Schedule 1 to the Environmental Protection (Prescribed Processes and Substances) Regulations 1991, SI 472 as amended and as described below in accordance with the following conditions.
- 1.2 The unloading of petrol into stationary storage tanks at a service station within the process boundary outlined in red on the attached plan reference 1. The service station has 6 petrol storage tanks and 1 diesel storage tank.

2. CONDITIONS

- 2.1 Vapours displaced by the delivery of petrol into storage installations at service stations shall be returned through a vapour tight connection line to the mobile container delivering the petrol. Unloading operations may not take place unless the arrangements are in place and properly functioning, subject to conditions 2.3, 2.4 and 2.5.
- 2.2 The operator shall implement the schedule of preventative maintenance as appended to this authorisation.
- 2.3 All reasonably practicable steps shall be taken to prevent uncontrolled leaks of vapour from vents, pipes and connectors from occurring. The Authority shall be advised without delay of the circumstances of such a vapour leak if there is likely to be an effect on the local community, and in all cases such a vapour leak shall be recorded in the log book required under condition 2.24.
- In this condition and in condition 2.4 a vapour leak means any leak of vapour excepting those which occur through the vent mentioned in condition 2.11 during potentially hazardous pressurisation.
- 2.4 The operator shall advise the Authority of the corrective measures to be taken and the timescales over which they will be implemented in the event of a vapour leak described in condition 2.3.
- 2.5 Instances of vapour lock shall be recorded in the log book and under the circumstances detailed in condition 2.3 be reported to the Authority.
- 2.6 The procedures in conditions 2.2 to 2.5 inclusive shall be reviewed in light of any modifications which occur to the facilities. The Authority shall be advised of any proposed alteration in operating procedures.
- 2.7 The vapour balancing systems shall be of a size and design, as approved by the Authority, to minimise vapour emission during the maximum petrol and vapour flow in accordance with conditions 2.1 and 2.8 ie, when most tank compartments are being simultaneously discharged.
- 2.8 The number of tanker compartments being discharged simultaneously shall not exceed 2, excluding the diesel compartment.

- 2.9 The connection points on the tank filling pipes and vapour return pipe shall be fitted with secure seals to reduce vapour leaks when not in active use. If apertures are provided on storage tanks for the use of a dipstick, these shall be securely sealed when not in active use.
- 2.10 The fittings for delivery and vapour return pipes shall be different to prevent mis-connection.
- 2.11 Petrol storage tank vent pipes shall be fitted with a pressure vacuum relief valve to minimise vapour loss during unloading and storage of petrol. The pressure vacuum relief valve shall be sized and weighted to prevent vapour loss, except when the storage tanks are subject to potentially hazardous pressurisation.
- 2.12 When connecting hoses prior to delivery, the vapour return hose shall be connected before any delivery hose. The vapour return hose shall be connected by the road tanker end first, and then at the storage tank end.
- 2.13 Adjacent to each vapour return connection point for the storage tank, there shall be a clearly legible and durable notice instructing "Connect vapour return line before off-loading" or similar wording. The sign shall also refer to the maximum number of tanker compartments which may be unloaded simultaneously in accordance with condition 2.8.
- 2.14 If dip testing of storage tanks or road tanker compartments is performed before delivery, the dip openings shall be securely sealed prior to the delivery taking place.
- 2.15 Road tanker compartment dip testing shall not be performed whilst the vapour hose is connected.
- 2.16 A competent person shall remain near the tanker and keep a constant watch on hoses and connections during unloading. A competent person is one who has received training in accordance with Clauses 13 and 35 of the Secretary of State's Process Guidance Note PG1/14(96).
- 2.17 All road tanker compartment vent and discharge valves shall be closed on completion of the delivery.
- 2.18 On completion of unloading the vapour hose shall not be disconnected until the delivery hose has been discharged and disconnected. The delivery hose shall be disconnected at the road tanker end first. The vapour return hose shall be disconnected at the storage tank end first.
- 2.19 All connection points shall be securely sealed after delivery.
- 2.20 If the storage tanks or road tanker compartments are dipped after delivery, the dip openings shall be securely sealed after dip testing.
- 2.21 Manhole entry points to storage tanks shall be kept securely sealed except when maintenance and testing are being carried out which require entry to the tank.
- 2.22 Petrol delivery and vapour return lines shall be tested in accordance with the schedule appended to this authorisation.

- 2.23 Pressure vacuum relief valves on petrol storage tank vents shall be checked for correct functioning, including extraneous matter, seating and corrosion at least once every three years.
- 2.24 The operator shall maintain a log book at the authorised premises incorporating details of all maintenance, examination and testing, inventory checking, installation and repair work carried out, along with details of training given to operating staff at the service station.
- The log book shall also detail any suspected vapour leak together with action taken to deal with any leak, in accordance with Clauses 2.3, 2.4 and 2.5.
- 2.25 Venting of the petrol vapour shall be through the vent pipes marked [A] on the attached plan reference 2.

This is not part of the Authorisation

SUPPLEMENTARY NOTES

1. Your attention is drawn to your obligation under Section 7(2)(a) of the Environmental Protection Act 1990 to ensure that in the carrying out of the prescribed process the best available techniques not entailing excessive cost (BATNEEC) will be used:
 - (i) For preventing the release of substances prescribed for any environmental medium into that medium or, where that is not practicable by such means, for reducing the release of such substances to a minimum and for rendering harmless any such substances which are so released.

and

 - (ii) For rendering harmless any other substances which might cause harm if released into any environmental medium.

2. The Authority for contact purposes shall be taken to mean the Head of the Pollution Control Section, telephone 831832 during office hours, 832222 outside office hours.

SCHEDULE OF TESTING AND MAINTENANCE

Shell Antelope, Allesley Old Road

Annual Testing of Vapour Recovery System

1. Fill Pipe Adapters and Caps

All components of the above shall be checked for wear, damage and freedom of operation.

2. Vapour Hose Connection Points including Adapter, Valve and Cover

All components of the above shall be inspected for wear, damage and freedom of operation.

3. Vapour Recovery Signage

The vapour recovery signage will be checked to ensure that all current signage is clean, securely fixed and visible upon inspection.

4. Pressure Relief Valve and Visible Pipework associated with the Vapour Recovery System

The above components shall be inspected visually for wear and damage.

Three Yearly Testing of Pipework and Pressure Relief Valve

1. Testing of Pressure Relief Valve

As specified in the authorisation.

2. Pipework

Any pipework associated with the vapour recovery system, including petrol delivery lines, vapour recovery lines and vent pipes is to be inspected for wear, damage, blockage, leakage and freedom of operation. This shall also include testing of the system for correct pressure release.

Three Yearly Health & Safety Audit

The components of the vapour recovery system that are included in the Health & Safety Audit shall be checked as stated in the Health & Safety Audit Notes appended to the application.

COVENTRY CITY COUNCIL

Application for Authorisation; Part 1,
Environmental Protection Act, 1990.

Section A; General Information

1. Name and address of premises where process is/will be carried out

SHELL ANTELOPE
.....
ANKLET ^{OLD} ROAD, COVENTRY
.....
WEST MIDLANDS Post Code CV5 8BU
.....
Telephone No. 01203 758000 Contact Name JACOBH MONTARIN
713711 Position CURRER SITE MANAGER

2. Name and address of applicant[s]

SHELL UK LIMITED, MERCURE HOUSE
.....
HAUSER GREEN, LONDON, W5 3BA
.....
Telephone No. 0181 758 7819 Contact Name JAMES FLWY
Position LOCAL AUTHORITY LIAISON

3. Name and address of registered office (if applicable) In the case of partnerships, names and home addresses of the partners.

SHELL UK LIMITED, SHELL MK HOUSE
.....
THE STRAND, LONDON WC2R 0AX
.....
Telephone No. 071 257 3080 Contact Name —
Position

4. Name of the ultimate holding company if different from (1) above

.....
.....

5. Address for correspondence if different from (1) above

MERCURY HOUSE, HAZEL GREEN
LONDON, W5 3BA

6. Enclose a map/plan with the application showing the location where the process is/will be carried out. Where the process is/will be carried out on only part of the premises please indicate the exact location on the plan enclosed.

7. Is the service station located under permanent living quarters or working areas? (See clause 9 of the guidance notes.)

YES	NO
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8. When was vapour balancing equipment installed or when will it be installed?

INSTALLED BETWEEN 1996 AND 1997

Section B; Process and Control Information

9. Volume of Petrol unloaded into the service station in each of the last three calendar years (see clause 9 of the guidance notes for the relevant time scales); in cubic metres (i.e. litres divided by 1000). Circle the appropriate band.

YEAR	VOLUME OF PETROL (M ³)			
	< 100	100 - 500	501 - 1000	> 1000
1997	< 100	100 - 500	501 - 1000	> 1000
1996	< 100	100 - 500	501 - 1000	> 1000
1995	< 100	100 - 500	501 - 1000	> 1000

10. Are deliveries "Driver Controlled"?

YES	NO
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11. At a maximum, how many tanker compartments discharge into storage tanks at any one time, or will do so once a vapour balancing system is in place. If the latter information is not known, a statement of what assessment will be made to determine this information and within what timescale? The information supplied under item 11 should be supplemented by a site specific assessment. (See clause 17 of the guidance note.)

UP TO 3

12. Measures taken or to be taken for vapour emission control, both during loading and in storage.

TANK VENTING SYSTEM HAS MANIFOLD STORE IN VAPOUR
TRAPPING SYSTEM INSTALLED

13. Please attach process diagrams and plans of vapour balancing equipment (including height and location of tank vent pipes).

14. Unloading procedure and instructions (please attach).

SEE ATTACHMENTS

15. Details of Supervision, Training and Qualifications of Operating Staff. [Details should be specific to on-site staff and include general statements concerning delivery drivers.]

SEE ATTACHMENTS

16. Schedule of maintenance and testing for vapour balancing controls [please attach].

SITE RECEIVES ANNUAL MAINTENANCE VISIT WHEREBY NETWORK
AND PRESSURE VALUE ARE INSPECTED. THIS IS LOGGED IN THE
SITE REGISTER WHICH IS KEPT ON SITE

17. Schedule of examination and testing for vapour balancing controls [please attach].

SITE RECEIVES ANNUAL MAINTENANCE VISIT WHEREBY
PRESSURE VACUUM VALUE CHECKED IN OPERATIONAL. THIS

18.

IS LOCATED IN THE SITE REGISTER WHICH IS KEPT ON SITE
 Procedures or contingency measures in the event of vapour containment failure [please
 attach]. EQUIPMENT IS USUALLY INSPECTED BY COMPETENT PERSON
 PRIOR TO DELIVERY, AND CONSTANTLY MONITORED DURING
 DELIVERY. DELIVERY WOULD BE CEASED IF A DEFECT IS
 NOTED, PROGRESS IS THEN TO CONTACT SITE MANAGER.

You may also supply any other information you wish the Local Authority to take into account
 when considering your application.

CONTINGENCY TO MAKE ANY NECESSARY REPAIRS BEFORE
 FURTHER DELIVERY ARE ALLOWED. AT ALL OTHER TIMES
 THE SYSTEM IS SHUT DOWN TO AVOID A FAILURE
 WHICH COULD RESULT IN VAPOUR RELEASE.

I hereby certify that I am authorised to sign this application and all the information
 contained in this application is correct to the best of my knowledge and belief.

Name (BLOCK CAPITALS): JAMES FLOW

Signature: [REDACTED] Date 28 8 98

Designation: LOCAL AUTHORITY LIAISON

Fee attached (cheques payable to Coventry City Council) £100.00

