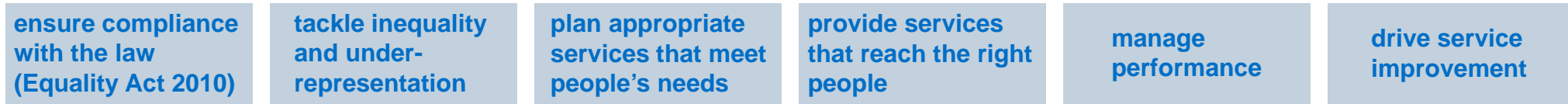


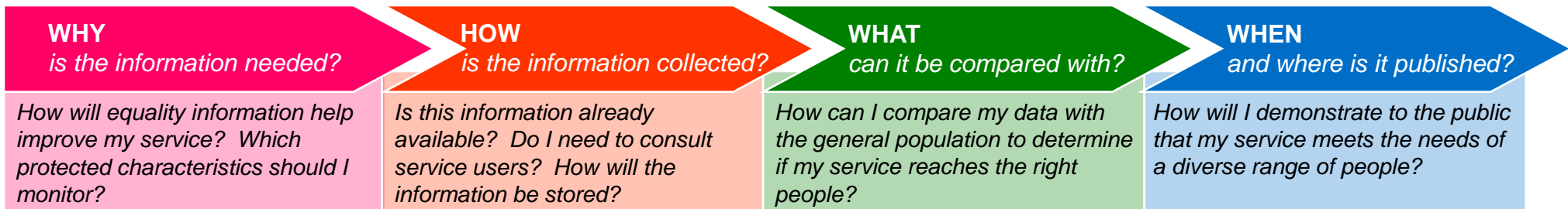
Equality Monitoring Guide

Why monitor for equalities?

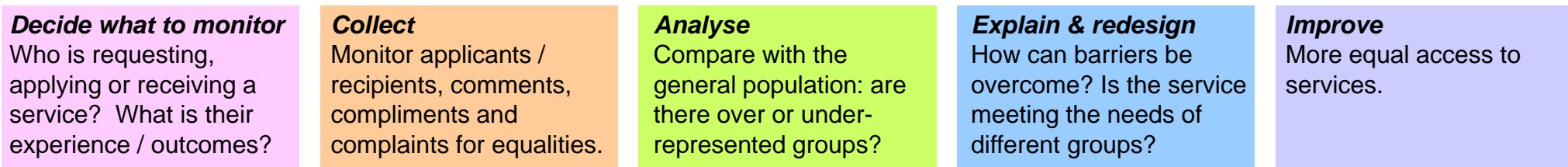
Equality monitoring is looking at who is or should be using our services, to see whether or not we are meeting their needs. We ask our service users for this information, to make sure we provide the services they need.



How can we monitor for equalities? You need to consider the following issues and **record your decisions**.



Monitoring service provision The **protected characteristics** are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race / ethnicity, religion and belief, sex / gender, and sexual orientation.



Confidentiality and data protection

All equality monitoring information is classed as personal data under the **Data Protection Act**. This means that it must be treated confidentially, and you must tell people **WHY** data is being collected and **HOW** it will be used.

Downloads

Equality monitoring template: <http://smarturl.it/EqualityTemplate>
Consultation good practice guide: <http://smarturl.it/EqualityGuide>
Equality and consultation analysis forms: <http://smarturl.it/ECAForms>

Questions? Contact Wendy in the Policy Team:

Wendy.Ohandjanian@coventry.gov.uk 024 7683 2939