

CONSENT FORM**Title of Research Project:** <Insert Title>**Name of Lead Researcher:** <Insert Name>**Participant ID:**

It is important that you are satisfied that you have been given sufficient information and time when deciding whether to take part in a research project.

Before you decide to participate, please read the accompanying Participant Information Sheet. If anything is unclear or if you have any questions about the research project, please do not hesitate to speak to the researcher.

If you would like to participate in the research project, please confirm your consent by printing your initials next to the statement in the boxes below.

No.	Statement	Please circle
1	I confirm that I have read the information sheet dated <Insert date> (version <Insert version number>) for the above research project. I have had sufficient time and opportunity to consider the information, ask questions and have had these answered satisfactorily.	Yes No
2	I understand that my participation is voluntary and that I am free to withdraw at any time, without giving any reason.	Yes No
<i>*The following statements should also be included if appropriate.</i>		
3	*I agree to the interview / focus group / consultation being audio recorded, and for this recording to be transcribed and analysed as part of this project. I understand that still and moving images and audio will be stored electronically in accordance with data protection laws and may be used for up to five years from the date of signing.	Yes No
4	*I agree to the interview / focus group / consultation being video recorded I understand that still and moving images and audio will be stored electronically in accordance with data protection laws and may be used for up to five years from the date of signing.	Yes No
5	*I agree to the use of anonymised quotes in publications	Yes No
6	*I agree that my data gathered in this research project may be stored (after it has been anonymised) electronically by Coventry City Council and may be used for future research and learning.	Yes No
7	I understand that my anonymised data will be stored by Coventry City Council and may form part of an anonymised data set. This data may be used to support future research projects and may be shared with other researchers.	Yes No
8	*Should I choose to withdraw consent, I agree that information obtained from me in this study up to that point may still be used.	Yes No

When completed: 1 copy for the participant and keep the original in the study site file.

9	I agree to be contacted about ethically approved research studies for which I may be suitable. I understand that agreeing to be contacted does not oblige me to participate in any further studies.	Yes	No
10	I agree for my information to be used, in a form that does not identify me, in future research, which has ethics approval.	Yes	No
11	I agree to take part in the above research project.	Yes	No

_____ Name of participant	_____ Signature	_____ Date
_____ Name of person receiving consent	_____ Signature	_____ Date

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